

**OFFER DOCUMENT #A1 – Statement of Qualifications CHECKLIST
ATL Solicitation No. 24-001**

The undersigned certifies that all of the Offer Documents listed below have been fully, completed, properly signed, arranged in the proper order, and submitted with this proposal in response to ATL Solicitation No. 24-001

- Offer Document #A1 - Complete Statement of Qualifications Checklist
- Offer Document #A2 - Statement of Qualifications Letter
- Offer Document #A3 - Acknowledgement of Addenda
- Offer Document #A4 - Contractor Information Form
- Offer Document #A5 - Contractor Affidavit under O.C.G.A.§13-19-91 (b)(1)
- Offer Document #A6 - Schedule of Proposed DBEs and/or DBE Good Faith Efforts Documentation
- Offer Document #A7 - Certification Regarding Lobbying
- Offer Document #B1 - Experience and Qualifications
- Offer Document #B2 - Organizational Chart
- Offer Document #B3 - Resumes
- Offer Document #C1 - Relevant Project Experience
- Offer Document #C2 - Other Relevant Experience to Transit Facilities
- Offer Document #D1 - Apparent Suitability to Work with the Authorities
- Offer Document #E1 - Litigation History
- Offer Document #E2 - Insurance
- Offer Document #E3 - Finance
- Offer Document #E4 - Failure to Complete

Company Name

Authorized Representative Name

Title

Date

Authorized Representative Signature

**OFFER DOCUMENT #A2 – Statement of Qualifications Letter
ATL Solicitation No. 24-001**

In response to Solicitation No. 24-001, the undersigned ("Proposer") hereby proposes to furnish to SRTA and ATL ("the Authorities") the necessary materials, labor, equipment, and supervision and to perform operations, duties, and obligations necessary to complete the Services required by the Contract Documents.

By submitting this proposal, Proposer agrees that all information received by the Authorities from Proposer, as a result of this Request for Qualified Contractors (RFQC) and subsequent thereto, shall become the property of the Authorities, to be used and disclosed at its sole discretion without further obligation to Proposer, copyright or other restrictive legend notwithstanding.

The Authorities reserve the right to reject any and all proposals. No obligation, either expressed or implied, exists on the part of the Authorities to make a contract award or for the cost incurred by Proposer in the preparation of the proposal.

Proposer certifies that it has examined and fully understands all of the provisions of the Request for Qualified Contractors and is satisfied that they are accurate; that it has carefully checked all numbers and statements made in this proposal; that it has satisfied itself with respect to the actual site conditions, nature and location of the engagement; the general and local conditions to be encountered in the performance of the contract; and other matters which in any way may affect the contract or the cost thereof. Proposer hereby agrees that the Authorities will not be responsible for any errors or omissions in the proposal.

Proposer certifies that it is able to sign and comply with all provisions of the Contract that is attached as Part 2 of this RFQC without any changes. The undersigned hereby certifies that he/she is authorized to bind Proposer to this proposal and to a contract resulting therefrom.

Attached hereto and made a part of this RFQC are the required RFQC data and all other information which Proposer desires to be considered as part of this proposal. Proposer acknowledges that the Authorities, at their option, may incorporate any of the information submitted by Proposer into a resulting contract.

Five (5) hard copies (including one original) and one (1) complete proposal in PDF, including all properly executed Offer Documents, as required by this RFQC has either been submitted to the Authorities.

Proposer acknowledges receipt of all addenda to this RFQC.

Company Name

Authorized Representative Name

Title

Date

Authorized Representative Signature

OFFER DOCUMENT #A3 - ACKNOWLEDGEMENT OF ADDENDA TO
ATL Solicitation No. 24-001

The undersigned acknowledges either receipt of the following addenda to ATL Solicitation No. 24-001 or acknowledges that no addenda were issued:

Addendum No.	<input type="text"/>	Dated	<input type="text"/>
Addendum No.	<input type="text"/>	Dated	<input type="text"/>
Addendum No.	<input type="text"/>	Dated	<input type="text"/>
Addendum No.	<input type="text"/>	Dated	<input type="text"/>
Addendum No.	<input type="text"/>	Dated	<input type="text"/>
Addendum No.	<input type="text"/>	Dated	<input type="text"/>
Addendum No.	<input type="text"/>	Dated	<input type="text"/>
Addendum No.	<input type="text"/>	Dated	<input type="text"/>
Addendum No.	<input type="text"/>	Dated	<input type="text"/>
Addendum No.	<input type="text"/>	Dated	<input type="text"/>

OR

Authorized Representative Signature

No addenda were issued to SRTA Solicitation No. 24-001.

Company
Name

Authorized Representative Name

Title

Date

Authorized Representative Signature

**OFFER DOCUMENT #A4 - Contractor Information Form
ATL Solicitation No. 24-001**

Contractor must provide all of the information requested below:

Legal Name

Mailing Address

Physical Address
(if different from above)

Phone # Fax#

Website Address

Authorized Representative Name

Title

Phone # Fax #

Email Address

Contact Name

Title

Phone #

Fax #

Email Address

Proposer is a (choose one):

Corporation State of Incorporation

Partnership Sole Proprietorship Joint Venture (attach names)

Proposer is a (choose one):

Not a Certified Disadvantaged Business Enterprise (DBE)

Certified Disadvantaged Business Enterprise (DBE)

Certifying Agency

Provide the following information for three (3) project references for which Contractor has provided products and services of similar scope and cost in the last three (3) years:

Reference #1

Name

Address

Contact Person

Phone # Fax #

Email Address

Total Contract Amount

Date of Contract Completion

Reference #2

Name

Address

Contact Person

Phone # Fax #

Email Address

Total Contract Amount

Date of Contract Completion

Reference #3

Name

Address

Contact Person

Phone # Fax #

Email Address

Total Contract Amount

Date of Contract Completion

If Proposer is a wholly-owned subsidiary of a parent company, provide the legal name and form of the parent company.

The undersigned certifies that the information provided above is true and correct.

Authorized Representative Name

Title

Date

Authorized Representative Signature

**OFFER DOCUMENT #A5 – Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)
ATL Solicitation No. 24-001**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the Atlanta-Region Transit Link Authority has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 202____ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 202_____.

NOTARY PUBLIC

My Commission Expires: _____

**OFFER DOCUMENT #A6 - SCHEDULED OF PROPOSED DBEs and/or DBE
Good Faith Efforts Documentation
Solicitation No. 24-001**

**This document must be fully completed, signed by an authorized
representative of the Contractor, and submitted with the RFQC.**

Subcontractor Name, Address, and Phone #	Description of Subcontractor's Role	Estimated% of Participation	DBE? (Y/N)

OR

No subcontractors or DBEs

Note: DBE certification letters must be submitted for all DBE firms, whether prime or subcontractors, who will participate in this project. The DBE certification letters must accompany your RFQC submission. In the event that the proposed schedule of DBE does not meet ATL's 11% annual goal, Contractor must submit documentation of Good Faith Efforts with this offer document.

Company

Authorized Representative Name

Title

Date

Authorized Representative Signature

**OFFER DOCUMENT #A7 – Certification Regarding Lobbying
ATL Solicitation No. 24-001**

APPENDIX A, 49 CFR PART 20--CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Proposer certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Proposer understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

Company Name

Authorized Representative's Name

Authorized Representative's Signature

Date

OFFER DOCUMENT #B1 - Experience and Qualifications
ATL Solicitation No. 24-001

OFFER DOCUMENT #B2 – Organizational Chart
ATL Solicitation No. 24-001

OFFER DOCUMENT #B3- Resumes
ATL Solicitation No. 24-001

**OFFER DOCUMENT #C1 – Relevant Project Experience
ATL Solicitation No. 24-001**

**OFFER DOCUMENT #C2 – Other Relevant Experience to Transit Facilities
ATL Solicitation #24-001**

OFFER DOCUMENT #D1 – Apparent Suitability
ATL Solicitation No. 24-001

OFFER DOCUMENT #E1 – Litigation History
ATL Solicitation No. 24-001

**OFFER DOCUMENT #E2 – Insurance
ATL Solicitation No. 24-001**

OFFER DOCUMENT #E3 - Finance
ATL Solicitation No. 24-001

**OFFER DOCUMENT #E4 – Failure to Complete
ATL Solicitation No. 24-001**

Attachment 2 Offer Document #8
Rate Sheet

Attachment 3
Contract
(Will be submitted by Addendum)