



**DAVENPORT**  
Community Schools  
GROWING EXCELLENCE

**FY22 - 021**

**Davenport Schools Walkin Freezer**

Issue Date: 1/19/2023

Questions Deadline: 1/27/2023 12:35 PM (CT)

Response Deadline: 1/31/2023 12:35 PM (CT)

**Contact Information**

Contact: Dawn Kimmel Purchasing Specialist

Address: Suite 318

JB Young Opportunity Center - ASC

1702 N Main St

Davenport, IA 52803

Phone: (563) 336-7804

Email: [kimmelda@davenportschools.org](mailto:kimmelda@davenportschools.org)

## Event Information

Number: FY22 - 021  
Title: Davenport Schools Walkin Freezer  
Type: Invitation to Quote  
Issue Date: 1/19/2023  
Question Deadline: 1/27/2023 12:35 PM (CT)  
Response Deadline: 1/31/2023 12:35 PM (CT)

## Ship To Information

Address: 1008 W Kimberly Road  
Davenport, IA 52806

## Bid Activities

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### WalkThrough - Pre proposal Meeting

1/26/2023 9:15:00 AM (CT)

Meeting Date is January 26, 2023

Meeting time is 9:15 a.m.

Meeting place is Davenport Schools Operations located at:

1008 W. Kimberly Rd.  
Davenport, IA 52806

Check in with Clerical staff no later than 9:15 a.m. on January 26, 2023

## Bid Attachments

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### W9.pdf

W9

[View Online](#)

### RFQ template .pdf

IFQ documentation

[Download](#)

## Requested Attachments

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### W9

*(Attachment required)*

Please upload your W9 information here

### Pertinent Information

Please upload any other information you feel is pertinent to this request here.

# Bid Attributes

<b>1</b>	<b>Iowa Targeted Small Business</b> Please choose from the following options <input type="checkbox"/> Female Owned Business <input type="checkbox"/> Minority Owned Business <input type="checkbox"/> Service - Disabled Veteran Owned Business <input type="checkbox"/> None of the above <i>(Required: Check all that apply)</i>
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<b>2</b>	<b>Vendor Contact Person</b> <hr/> <hr/> <hr/> <i>(Required: Maximum 1000 characters allowed)</i>
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<b>3</b>	<b>Vendor Contact Email</b> <hr/> <hr/> <hr/> <i>(Required: Maximum 1000 characters allowed)</i>
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<b>4</b>	<b>Vendor Contact Phone Number</b> <hr/> <hr/> <hr/> <i>(Required: Maximum 1000 characters allowed)</i>
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**5 Acknowledgement of RFQ Terms**

The RFQ shall be submitted in accordance with the provisions, specifications, specific and general instructions, invitation for quotation and conditions of purchase. All submissions must be made electronically through the DCSD IONWAVE software. No paper quotations will be accepted

Quotations must be firm for ninety (90) days. Do not include local, state or federal sales tax in your RFQ. Exemption certificates will be furnished upon request. All items quoted must include the manufacturer's brand name and product number. All prices quoted herein shall be F.O.B. destination, pre-paid and allowed. Deliveries will be made to Davenport Community Schools District Warehouse, at the Northeast end of the building, 1008 W. Kimberly Road, Davenport, Iowa, 52806. Deliveries will be accepted between the hours of 7:30 a.m. to 3:00 p.m. Monday through Friday. This RFQ is for items as specified.

The Davenport Community School District reserves the right to increase or decrease quantities without penalties. By virtue of statutory requirement of the State of Iowa (section 1171-b1) a preference will be given to products grown or produced within the State of Iowa and that a preference will be given to Iowa Labor and or targeted Small business. The award will be based on the best RFQ taking into consideration price, quality and delivery, with the Board of Directors reserving the right to reject any and all RFQ's if it is in the best interest of the School District.

Failure of a vendor to provide commodities and/or service within the time specified shall constitute delivery failure. When such failure occurs the District reserves the right to cancel or adjust the contract whichever is in the best interest of the District. In either event the District may purchase in the open market commodities and/or service of comparable worth to replace the articles of service rejected or not delivered. On all such purchases, the vendor shall reimburse the District within a reasonable time specified by the District for any expenses incurred in excess of the contract prices.

Each vendor, before submitting a RFQ, shall become fully informed as to the extent and character of the supplies needed. No consideration will be granted for any alleged misunderstanding of the supplies to be furnished; it is further understood that the submission of a RFQ is an agreement to all items and conditions referred to herein.

Board Policy 103: Complaints against Contracted Service Providers. Contractors/subcontractors/vendors will be held liable for any and all aggrieved complaints made against their employees. Communication between the contractors/subcontractors/vendors and the District will be in writing. Ignoring this policy could result in you being asked to leave the District premises and your removal from our approved bidders list.

The Davenport School District is an equal opportunity employer and pursues Affirmative Action Policies: therefore, we require that every successful vendor be non-discriminatory in their hiring practices. Vendor certifies that he or she has read, understands, and will fully and faithfully comply with this RFQ, its attachments and any referenced documents. Vendor also certifies that the prices offered were independently developed without collusion with any other vendor or potential vendor.

I acknowledge the terms and conditions of this RFQ  
*(Required: Check if applicable)*

**6 Is your business based in Iowa?**

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*(Required: Maximum 1000 characters allowed)*

**7 Who is authorized to sign the contract**

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*(Required: Maximum 1000 characters allowed)*

**8 Who do we email our POs to?**

*(Required: Email address)*

**9 Payment Term**

Please choose as many payment options as your company will agree to.

Credit Card

ATF (Automatic Transfer of Funds)

Standard Paper Check

*(Required: Check all that apply)*

**Bid Lines**

**1 Furnish Labor and materials for Walk in Freezer and HVAC associated with said Walk in Freezer**

Provide and install 20' x 20' x 9' walk in freezer with:

- 5" panels with galvanized stucco finish
- Reinforced floor with smooth aluminum skin
- 4' LED light with pilot light switch
- 60" x 84" heavy duty door
- 9" high aluminum tread kickplate interior & exterior
- Heated exterior ramp with aluminum diamond plate cover
- 460/3 ph air cooled condensing unit & unit cooler
- Intelligen controller
- All required trim and flashing
- Exterior unit to be mounted on wall brackets

Miscellaneous:

- Unit to be installed in mechanical room
- All owner items to be removed before install

*(Response required)*

Quantity:   1   UOM:   EA   Unit Price: \$  Total: \$

Supplier Notes: \_\_\_\_\_  
\_\_\_\_\_

- No bid
- Alternate specification  
*(Attach separate sheet)*
- Additional notes  
*(Attach separate sheet)*

## Supplier Information

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Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## Supplier Notes

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By submitting your response, you certify that you are authorized to represent and bind your company.

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*