



## ***Bid Specifications***

*Bid Item #22-061*

### ***Service Agreement for Ice Machines and Refrigeration Equipment Annual Contract***

*For*

*Augusta, Georgia – Central Services Department – Facilities Division*

***Bid Due: Wednesday, April 20, 2022 @ 1:00 p.m.***

***LOCAL VENDOR PREFERENCE APPLIES TO THIS CONTRACT***

### **Until further notice**

**All bid openings, conferences and evaluation meetings  
will be conducted by electronic teleconferencing via ZOOM  
Instructions are enclosed**

***Sec. 1-10-50. Sealed bids selection method:***

*Bid acceptance and bid evaluation. Provided that the bids are delivered to the Procurement Director at the time, place, and under the conditions contained in the Invitation for Bids, the bids shall be conditionally accepted without alteration or correction pending evaluation.*

***It Is The Responsibility Of The Vendor To Ensure Their Bid Submittal  
Is Received By The Time Specified Above***

***Thanks for your interest in doing business with us...  
Geri A. Sams, Procurement Director  
535 Telfair Street, Room 605  
Augusta, Georgia 30901***



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### Exception Sheet:

### Local Vendor Registration Form:

**The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.**

### Local Small Business Opportunity Program Ordinance Requirements

Local Small Business Opportunities Program Participation (Projects \$100,000 or more)

### Bid Specifications:

## Invitation To Bid

Sealed bids will be received at this office until **Wednesday, April 20, 2022 @ 1:00 p.m.** via ZOOM Meeting ID: **864 5096 4158**; Passcode: **429649** for furnishing:

**BID ITEMS FOR CENTRAL SERVICES DEPARTMENT - ANNUAL CONTRACT- COMMODITY CODE (Bid Items may have more parent codes)**

**Bid Item 22-061      Service Agreement for Ice Machine and Refrigeration & Equipment SRV-936-67**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director  
Augusta Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the offices of Augusta, GA Procurement Department, 535 Telfair Street – Suite 605, Augusta, GA 30901 **(706-821-2422)**.

**All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Friday, April 1, 2022 @ 5:00 P.M. No bid will be accepted by fax or email, all must be received by mail or hand delivered.**

No bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder.

**Invitation for bids and specifications.** An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

**The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.**

**GEORGIA E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, regardless of the number of employees. They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

**Augusta Procurement Department**  
**Attn: Geri A. Sams, Director of Procurement**  
**535 Telfair Street, Room 605**  
**Augusta, GA 30901**  
**Fax: 706-821-2811 or Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)**

**No bid will be accepted by fax or email, all must be received by mail or hand delivered.**

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle      March 10, 17, 24, 31, 2022

Metro Courier          March 10, 2022

cc:      Takiyah Douse                      Interim Administrator  
            Ron Lampkin                          Interim Director, Central Services Department

Revised: 8/3/2016

**PROCUREMENT DEPARTMENT BIDS AND CONTRACTS  
ELECTRONIC BID OPENING INFORMATION**

**ELECTRONIC ZOOM INFORMATION**

The Augusta, Georgia Procurement Department conducts Public Pre-Bid Conferences and Openings to award quality contracts for Augusta. Proposers may participate in our Public Pre-Bid Conferences and Openings via webcast or teleconference by following the instructions outlined below:

**[ELECTRONIC BID INSTRUCTIONS](#)**

*Join from a PC, Mac, iPad, iPhone, or Android device*

***Bid Item #22-061 Service Agreement for Ice Machine and Refrigeration Equipment –  
Annual Bid Contract***

***Wednesday, April 20, 2022 @ 1:00 p.m.***

**ZOOM Bid Opening:**

1. Click this URL to start or join Zoom:
2. Or go to <https://zoom.us/join> and enter **meeting ID: 864 5096 4158**
3. **Passcode: 429649**

**Teleconference: Telephone number: 646 876 9923**

1. When prompted enter the **Passcode: 429649**
2. Caltrans will mute the teleconference line to prevent disruptions and distractions.
3. To exit the teleconference, simply hang up your phone.

**OFFICIAL BID RESULTS will Post within 5 Days**

**For Assistance: Please Contact the Bid and Contract Team at (706) 821-2422**

**INSTRUCTIONS TO SUBMIT**

- 1.1 **Purpose:** The purpose of this document is to provide general and specific information for use by vendors in submitting a bid to supply Augusta, Georgia with equipment, supplies, and or services as listed above. All bids are governed by the Augusta, Georgia Code.
- 1.2 **Viewing the Augusta Code:** All bids are governed and awarded in accordance with the applicable federal and state regulations and the Augusta, Georgia Code. To view the Code visit Augusta's website at [www.augustaga.gov](http://www.augustaga.gov) or <http://www.augustaga.gov/index.aspx?NID=685> **Guidelines & Procedures.**
- 1.3 **Compliance with laws:** The Proponent shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by federal, state or Augusta, Georgia statute, ordinances and rules during the performance of any contract between the Proponent and Augusta, Georgia. Any such requirement specifically set forth in any contract document between the Proponent and Augusta, Georgia shall be supplementary to this section and not in substitution thereof.
- 1.4 **Bids For All Or Part:** Unless otherwise specified by Augusta, Georgia or by the proponent, **AUGUSTA, GEORGIA RESERVES THE RIGHT TO MAKE AWARD ON ALL ITEMS, OR ON ANY OF THE ITEMS ACCORDING TO THE BEST INTEREST OF AUGUSTA, GEORGIA.** Proponent may restrict his bid to consideration in the aggregate by so stating but must name a unit price on each item submitted upon.
- 1.5 **All protest shall be made in writing to:**  

**Attn: Geri A. Sams**  
**Director of Procurement**  
**535 Telfair Street, Room 605**  
**Augusta, GA 30901**  
**Fax: 706-821-2811 or**  
**Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)**
- 1.6 **Local Vendor Preference:** The Local Vendor Preference policy shall only be applied to projects of one-hundred thousand dollars (\$100,000) or less and only when the lowest local qualified bidder is

- 1.7 **Minority/Women Business Enterprise (MWBE) Policy:** *Court Order Enjoining Race-Based Portion of DBE Program Augusta, Georgia does not have a race or gender conscious Disadvantaged Business Enterprises (DBE) program for projects having Augusta, Georgia as the source of funding. Augusta does enforce mandatory DBE requirements of federal and state agencies on contracts funded by such agencies and has a DBE Program to comply with U.S. Department of Transportation (DOT), Federal Transit Administration (FTA), Federal Aviation Administration (FAA) and other federal and state mandated DBE requirements for certain DOT, FTA, FAA, and other federal and state assisted contracts as required by 49 C.F.R. Part 26, et. seq. and/or 49 C.F.R. Part 23, et. seq. This DBE program is only for DOT, FTA and FAA assisted contracts and other federal or state funded contracts having mandatory DBE requirements. (See Article 13 of the Augusta, GA. Code.)*

*Augusta, Georgia prohibits any language in any solicitation, bid or contract that is inconsistent with the July 21, 2011 Court Order in the case, Thompson Wrecking, Inc. v. Augusta Georgia, civil action No. 1:07-CV-019. Any such language appearing in any Augusta, Georgia solicitation, bid or contract is void and unenforceable.*

*A copy of this Order can be reviewed at [www.augustaga.gov](http://www.augustaga.gov) home page.*

- 1.8 **Augusta, Georgia License Requirement:** For further information, contact the License and Inspection Department @ 706 312-5050.  
  
**General Contractors License Number:** If applicable, in accordance with O.C.G.A. §43-41, or be subjected to penalties as may be required by law.  
  
**Utility Contractor License Number:** If applicable, in accordance with O.C.G.A. §43-14, or be subjected to penalties as may be required by law.
- 1.9 **Terms of Contract:** (Check where applicable)  
 (A) Annual Contract  
 (B) One-time Purchase.  
 (C) Other



## NOTICE TO ALL VENDORS

ADHERE TO THE BELOW INSTRUCTIONS AND **DO NOT** SUBSTITUTE FORMS

### PLEASE READ CAREFULLY:

**Attachment B** is a consolidated document consisting of:

1. Business License Number Requirement (must be provided)
2. Acknowledgement of Addenda (must be acknowledged, if any)
3. Statement of Non-Discrimination
4. Non-Collusion Affidavit of Prime Proponent/Offeror
5. Conflict of Interest
6. Contractor Affidavit and Agreement (E-Verify User ID Number must be provided)

**Attachment B Must be Notarized & Two (2) Pages Must be returned with your submittal - No Exceptions.**

**Business License Requirement:** Proponent must be licensed in the Governmental entity for where they do the majority of their business. Your **company's business license number must** be provided on Page 1 of Attachment B. If your Governmental entity (State or Local) does not require a business license, your company will be required to obtain a Richmond County business license if awarded a contract. For further information contact the License and Inspection Department @ 706 312-5050.

**Acknowledgement of Addenda:** You **Must** acknowledge all Addenda. See Page 1 of Attachment B.

**E-Verify \* User Identification Number (Company I.D.)** The recommended awarded vendor will be required to provide a copy of Homeland Security's Memorandum Of Understanding (MOU). **Contractors, Bids, RFPs, RFQs - Any** contractors performing the physical performance of services" for your city, including those that respond to bids or requests for proposals, must submit an E-Verify affidavit. Your city cannot consider any contractors, even as part of a bidding or RFP process, unless they have given you the appropriate E-Verify contractor affidavits.

Contractors are defined as those who provide any "physical performance of services," which means any performance of labor or services for a public employer using a bidding process or by contract that costs over \$2,499.99 in value between December 1 and November 30 of any given year. Typically, eligible contracts may include: New construction or the demolition of structures/roads Routine operation, repair, and maintenance of existing structures. Any contracts for labor and service that exceed \$2,499.99. Contracts for the purchase of goods without any services provided are not subject to these E-Verify requirements.

The city, each contractor, and each subcontractor have different roles and responsibilities in the E-Verify process. The city collects E-Verify affidavits from the contractor. The contractor collects E-Verify affidavits from its subcontractors. The subcontractors collect E-Verify affidavits from its sub-subcontractors. Independent contractors (those with no employees) do not need to supply E-Verify information. Instead, they will provide a driver's license or state identification card from states on the "compliant" list created by the Georgia Attorney General. Those contractors and subcontractors that fill out the affidavits are responsible for the accuracy of the information. The city does not need to confirm that the E-Verify information is correct. The liability for incorrect information is on the contractor or subcontractor. NOTE: The authorization date can be found within the Memorandum of Understanding (MOU).

**Affidavit Verifying Status for Augusta Benefit Application (S.A.V.E. Program) (Must Be Returned With Your Submittal)**

The successful proponent will submit the following forms to the Procurement Department no later than five (5) days after receiving the "Letter of Recommendation" (Vendor's letter will denote the date forms are to be received)

1. Georgia Security and Immigration Subcontractor Affidavit
2. Non-Collusion Affidavit of Sub-Contractor
3. **PLEASE NOTE GEORGIA LAW CHANGE: E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees. They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract.** Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

**WARNING:** Please review "Notice to Proponent" regarding Augusta Georgia's Local Small Business Opportunity Program Proponent Requirements.

Vendors are cautioned that acquisition of proposal documents through any source other than the office of the Procurement Department is not advisable. Acquisition of proposal documents from unauthorized sources places the proposer at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Proposals are publicly opened. It is your responsibility to ensure that your company has met the Specifications and Licenses' requirements prior to submitting a proposal.



**Attachment B**

**You Must Complete and Return the 2 pages of Attachment B with Your Submittal. Document Must Be Notarized.**

Augusta, Georgia Augusta Procurement Department

**ATTN: Procurement Director**

535 Telfair Street, Suite 605

Augusta, Georgia 30901

Name of Proponent: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Do You Have A Business License?** Yes: \_\_\_\_\_ No: \_\_\_\_\_

**Augusta, GA Business License # for your Company (Must Provide):** \_\_\_\_\_

**And/or Your State/Local Business License # for your Company (Must Provide):** \_\_\_\_\_

**Utility Contractors License # (Must Provide if applicable):** \_\_\_\_\_ **MUST BE LISTED ON FRONT OF ENVELOPE**

**General Contractor License # (Must Provide if applicable):** \_\_\_\_\_

**Additional Specialty License # (Must Provide if applicable):** \_\_\_\_\_

**NOTE:** Company must be licensed in the Governmental entity for where they do the majority of their business. If your Governmental entity (State or Local) does not require a business license, please state above (Procurement will verify), your company will be required to obtain a Richmond County business license if awarded a BID. For further information regarding Augusta, GA license requirements, please contact the License and Inspection Department @ 706 312-5050.

**List the State, City & County that issued your license:** \_\_\_\_\_

**Acknowledgement of Addenda:** (#1) \_\_\_\_: (#2) \_\_\_\_: (#3) \_\_\_\_: (#4) \_\_\_\_: (#5) \_\_\_\_: (#6) \_\_\_\_: (#7) \_\_\_\_: (#8) \_\_\_\_:

**NOTE: CHECK APPROPRIATE BOX (ES) - ADD ADDITIONAL NUMBERS AS APPLICABLE**

**Statement of Non-Discrimination**

The undersigned understands that it is the policy of Augusta, Georgia to promote full and equal business opportunity for all persons doing business with Augusta, Georgia. The undersigned covenants that we have not discriminated, on the basis of race, religion, gender, national origin or ethnicity, with regard to prime contracting, subcontracting or partnering opportunities.

The undersigned covenants and agrees to make good faith efforts to ensure maximum practicable participation of local small businesses on the proposal or contract awarded by Augusta, Georgia. The undersigned further covenants that we have completed truthfully and fully the required forms regarding good faith efforts and local small business subcontractor/supplier utilization.

The undersigned further covenants and agrees not to engage in discriminatory conduct of any type against local small businesses, in conformity with Augusta, Georgia's Local Small Business Opportunity Program. Set forth below is the signature of an officer of the proposer/contracting entity with the authority to bind the entity.

The undersigned acknowledge and warrant that this Company has been made aware of understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;

That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;

That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;

That the failure of this Company to satisfactorily discharge any of the promises of nondiscrimination as made and set forth herein shall constitute a material breach of contract entitling Augusta, Georgia to declare the contract in default and to exercise any and all applicable rights remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

**Non-Collusion of Prime Proponent**

By submission of a proposal, the vendor certifies, under penalty of perjury, that to the best of its knowledge and belief:

(a) The prices in the proposal have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.

(b) Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or to any competitor.

(c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership or corporation to submit or not to submit a proposal for the purpose of restricting competition. Collusions and fraud in proposal preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

**You Must Complete and Return the 2 pages of Attachment B with Your Submittal. Document Must Be Notarized.**



**Conflict of Interest**

By submission of a bid, the responding firm certifies, under penalty of perjury, that to the best of its knowledge and belief:

- 1. No circumstances exist which cause a Conflict of Interest in performing the services required by this BID, and
- 2. That no employee of the County, nor any member thereof, nor any public agency or official affected by this BID, has any pecuniary interest in the business of the responding firm or his sub-consultant(s) has any interest that would conflict in any manner or degree with the performance related to this BID. By submission of a bid, the vendor certifies under penalty of perjury, that to the best of its knowledge and belief:
  - (a) The prices in the bid have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
  - (b) Unless otherwise required by law, the prices which have been quoted in the bid have not knowingly been disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or competitor.
  - (c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership or cooperation to submit or not to submit a bid for the purpose of restricting competition. For any breach or violation of this provision, the County shall have the right to terminate any related contract or agreement without liability and at its discretion to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift, payment or consideration.

**Contractor Affidavit and Agreement: Contractor Affidavit under O.C.G.A. § 13-10-91(b) (l)**

**GEORGIA E-Verify and Public Contracts:** The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services **over \$2,499 in value to enroll in E-Verify, regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for proposals issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10- 91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

**Georgia Law requires your company to have an E-Verify\*User Identification Number (Company I.D.) on or after July 1, 2009.**

For additional information or to enroll your company, visit the **State of Georgia** website:

<https://e-verify.uscis.gov/enroll/> and/or [http://www.dol.state.ga.us/pdf/rules/300\\_10\\_1.pdf](http://www.dol.state.ga.us/pdf/rules/300_10_1.pdf)

**Federal Work Authorization User Identification Number: E-VERIFY REQUIRED FOR ALL CONTRACTS OVER \$2,499.00**

**Date of Authorization**

**\*\* (E-Verify Number)** \_\_\_\_\_

\_\_\_\_\_

**Name of Contractor**

**Name of Project / Bid Number**

**AUGUSTA, GEORGIA – RICHMOND COUNTY CONSOLIDATED GOVERNMENT**

**Name of Public Employer**

**I hereby declare under penalty of perjury that the foregoing is true and correct.**

Executed on \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_\_ in \_\_\_\_\_ (City), \_\_\_\_\_ (State).

\_\_\_\_\_  
**Signature of Authorized Officer or Agent**

\_\_\_\_\_  
**Printed Name and Title of Authorized Officer or Agent**

**SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_**

\_\_\_\_\_  
**Notary Public**

\_\_\_\_\_  
**My Commission Expires:**

**NOTARY SEAL**

The undersigned further agrees to submit a notarized copy of Attachment B and any required documentation noted as part of the Augusta, Georgia Board of Commissions specifications which govern this process. In addition, the undersigned agrees to submit all required forms for any subcontractor(s) as requested and or required. **I further understand that my submittal will be deemed non-compliant if any part of this process is violated.**

**You Must Complete and Return the 2 pages of Attachment B with Your Submittal. Document Must Be Notarized**





**You Must Complete and Return with Your Submittal. Document Must Be Notarized**

**Systematic Alien Verification for Entitlements (SAVE) Program**

**Affidavit Verifying Status for Augusta, Georgia Benefit Application** By executing this affidavit under oath, as an applicant for an Augusta, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract or other public benefit as reference in O.C.G.A. Section 50-36-1, I am stating the following with respect to my bid for an Augusta, Georgia contract for

\_\_\_\_\_ *[Bid Project Number and Project Name]*

\_\_\_\_\_ *[Print/Type: Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]*

\_\_\_\_\_ *[Print/Type: Name of business, corporation, partnership, or other private entity]*

1.) \_\_\_\_\_ I am a citizen of the United States.

**OR**

2.) \_\_\_\_\_ I am a legal permanent resident 18 years of age or older.

**OR**

3.) \_\_\_\_\_ I am an otherwise qualified alien (8 § USC 1641) or nonimmigrant under the Federal Immigration and Nationality Act (8 USC 1101 *et seq.*) 18 years of age or older and lawfully present in the United States. •

***In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.***

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Printed Name

**\* Alien Registration Number for Non-Citizens**

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**NOTARY SEAL**

**Note: THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**

REV. 2/17/2016



**EXCEPTION SHEET**

If the commodity (ies) and/or services proposed in the response to this Bid is in anyway different from that contained in this Bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder(s) offer is in total compliance with all aspects of the Bid.

Below are the exceptions to the stated specifications:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title

**Return with submittal if the commodity and/or services proposed in the response to this Bid are in anyway different from that contained in the specifications.**



## Local Vendor Registration Form

VIN: _____
Expiration Date: _____
(For Internal Use Only)

- (a) Augusta, Georgia encourages the use of local suppliers of goods, services and construction products whenever possible. Augusta, Georgia also vigorously supports the advantages of an open competitive marketplace. Nothing in this Section shall be interpreted to mean that Augusta, Georgia Administrator or Procurement Director are restricted in any way from seeking formal bids or proposals from outside the Augusta market area.
- (b) The Local Vendor Preference policy shall only be applied to projects of one-hundred thousand dollars (\$100,000) or less and only when the lowest local qualified bidder is within 10% or \$10,000, whichever is less of the lowest non-local bidders. The lowest local qualified bidder will be allowed to match the bid of the lowest non-local bidder and, if matched, the lowest local qualified bidder will be awarded the contract.

Please Check	Criteria ( <i>Subparagraph "e" of the AUGUSTA, GA. CODE</i> )
Yes ___ No ___	1. Has had a fixed office or distribution point in and having a street address within the geographic limits of Richmond County, Georgia for at least six (6) months immediately prior to the issuance of the request for bids or quotes by Augusta; and
Yes ___ No ___	2. Holds any business license required by the AUGUSTA, GA. CODE; and
Yes ___ No ___	3. Employs at least one full-time employee, or two part-time employees whose primary residence is within the geographic limits of Richmond County, Georgia or if the business has no employees, the business shall be at least fifty percent (50%) owned by one or more persons whose primary residence is within the geographic limits of Richmond County, Georgia.

- (c) Nothing in this section shall be interpreted to mean that the Augusta, Georgia Administrator or Commission may decline to follow the provisions of O.C.G.A. §§ 36-91-1 through 36-91-95, Public Works Contracts. O.C.G.A. § 36-91-22 requires that all Augusta, Georgia public works contracts of one-hundred thousand dollars (\$100,000) or more, as defined therein, be publicly advertised before letting out the contract to the lowest bidder. Further, nothing in this section shall be interpreted to mean Augusta, Georgia Administrator or Board of Commissioners may decline to follow the provisions of the AUGUSTA, GA. CODE requiring public advertising before letting certain contracts.

**Term.** The certification as a local bidder shall expire two (2) years from the date of the approval of the application. Following the expiration date, a business is no longer a local bidder. An eligible bidder must submit a new application for certification as a local bidder to the Procurement Director and establish that it continues to meet the requirements contained in subparagraph (e) (See Criteria above) of this section in order to receive a bid preference on eligible local projects. Please review the Augusta Code in its entirety at [www.augustaga.gov](http://www.augustaga.gov).

<p><b>Company Name</b> _____</p> <p><b>Address:</b> _____</p> <p><b>City:</b> _____ <b>State:</b> _____ <b>Zip:</b> _____</p> <p><b>Phone #</b> _____ <b>Fax #:</b> _____</p> <p><b>Owner's Name:</b> _____</p> <p><b>Owner's Signature:</b> _____</p>	<p>Sworn to and subscribed before me this ____ day of _____, 20__</p> <p>Notary Signature _____</p> <p>Notary Public: _____ (Print Name)</p> <p>County: _____ State: _____</p> <p>Commission Expires: _____</p> <p style="text-align: center;"><b>NOTARY SEAL</b></p>
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Rev. 12/11/2013

## **Local Small Business Opportunity Program Ordinance Requirements**

### **Notice To All Bidders (PLEASE READ CAREFULLY)**

#### **Shall apply to ALL Bids regardless of the dollar amount**

In accordance with Chapter 10B of the AUGUSTA, GA. CODE, Contractors agree to collect and maintain all records necessary to for Augusta, Georgia to evaluate the effectiveness of its Local Small Business Opportunity Program and to make such records available to Augusta, Georgia upon request. The requirements of the Local Small Business Opportunity Program can be found at [www.augustaga.gov](http://www.augustaga.gov). In accordance with AUGUSTA, GA. CODE, Contractors shall report to Augusta, Georgia the total dollars paid to each subcontractor, vendor, or other business on each contract, and shall provide such payment affidavits, regarding payment to subcontractors, if any as required by Augusta, Georgia. Such utilization reports shall be in the format specified by the Director of Minority and Small Business Opportunities and shall be submitted at such times as required by Augusta, Georgia. Required forms can be found at [www.augustaga.gov](http://www.augustaga.gov). If you need assistance completing a form or filing information, please contact the LSBOP Program office at (706) 821-2406. Failure to provide such reports within the time period specified by Augusta, Georgia shall entitle Augusta, Georgia to exercise any of the remedies set forth, including but not limited to, withholding payment from the Contractor and/or collecting liquidated damages.

**To print a copy of the Prime Contractor Data Collection Form visit:**

<http://www.augustaga.gov/index.aspx?NID=1672>

Website: <http://www.augustaga.gov/index.aspx?nid=83>

#### **SHALL APPLY TO PROJECTS \$100,000 & UP**

### **Local Small Business Opportunity Program (Continued)**

#### **Sec. 1-10-129. Local small business opportunities program participation.**

(a) **Sealed Bids** The following procedures and contract requirements will be used to insure those local small businesses are encouraged to participate in Augusta, Georgia contracts, including but not limited to construction contracts, requests for professional services and the performance of public works contracts. The Augusta, Georgia user department shall indicate goals for local small business in all solicitations for contracts over \$100,000 in value:

(1) Bid conditions for contracts awarded by Augusta, Georgia will require that, where subcontracting goal is utilized in performing the contract, the bidder or proponent, will make Good Faith Efforts to subcontract with or purchase supplies from local small businesses. Bid specifications will require the bidder or proponent to keep records of such efforts that are adequate to permit a determination of compliance with this requirement.

(2) Each bidder shall be required to provide documentation of achieving goal or provide documentation of Good Faith Efforts to engage local small businesses as subcontractors or suppliers, the names of local small businesses and other subcontractors to whom it intends to award subcontracts, the dollar value of the subcontracts, and the scope of the work to be performed, recorded on the form(s) provided or made available as part of the bid package. If there are no sub-contracting opportunities, bidder shall so indicate on the appropriate form.

(6) All bid documents shall require bidders or proponents to submit with their bid the following written documents, statements or forms, which shall be made available by the Procurement Department.

(i) Non-Discrimination Statement which shall affirm the bidder's: (a) adherence to the policies of Augusta, Georgia relating to equal opportunity in contracting; (b) agreement to undertake certain measures as provided in this policy to ensure maximum practicable participation of local small businesses;

and (c) agreement not to engage in discriminatory conduct of any type.

(ii) Proposed Local Small Business Subcontractor/Supplier Utilization Plan.

(iii) Documentation of Good Faith Efforts to use local small businesses.

**Failure to submit the above documentation shall result in the bid being declared non-responsive.**

(d) **Post Contract Award Requirements.** The purpose of this sub-section is to establish requirements for contractor compliance with the LSBOP after a contract has been awarded. This is incorporated into all Augusta, Georgia Contracts for which a local small business goal has been established or negotiated.

(1) Contractors shall have an affirmative, ongoing obligation to meet or exceed the committed local small business goal for the duration of the contract. The Augusta, Georgia may deem a contractor to be in violation of the LSBOP and in breach of its contract if at any time Augusta, Georgia determines that:

(a) The contractor will not meet the committed local small business goals; and

(b) the reasons for the contractor's failure are within the contractor's control. For example, if a contractor does not meet the local small business goal because the contractor terminated a local small business without cause or if the contractor caused and local small business to withdraw from the project without justification, then Augusta, Georgia is justified in finding the contractor to be in violation of the LSBOP.

(h) **Compliance.**

(4) The Director of minority and small business opportunities shall be responsible for evaluating good faith efforts documentation and subcontractor information submitted by bidders in conformance with, the AUGUSTA, GA. CODE and any State and Federal Laws applicable to any bid specifications for competitive sealed bid projects prior to award of the contract.

(i) **Competitive Bids.**

Nothing in this Policy is to be construed to require Augusta, Georgia to award a bid contract to other than the lowest responsible bidder, or to require contractors to award to subcontractors, or to make significant material purchases from local small businesses who do not submit the best overall pricing to Augusta, Georgia.

**Sec. 1-10-130. Exceptions – federally funded projects.**

In accordance with § 1-10-8 and Chapter 10B, the LSBOP shall only be utilized with federally funded projects, solicitations or contracts as authorized by federal (and Georgia) laws, regulations and conditions applicable to such projects. To the extent that there are any conflicts between any such laws, regulations or conditions and the LSBOP, the federal (and Georgia) laws, regulations and conditions shall control.

**NOTE: All forms should be submitted in a sealed envelope labeled Local Small Business Required Forms, Company's Name & Bid Number**

**For questions and or additional information please contact:**

**Local Small Business Opportunity Program**

**535 Telfair Street, Room 530**

**Augusta, Georgia 30901**

**(706) 821-2406**

**Website: <http://www.augustaga.gov/index.aspx?nid=83>**

## **INFORMATION FOR BIDDERS**

Augusta, Georgia is seeking Bids for Service Agreement for Ice Machines and Refrigeration Equipment for the Central Services Department – Facilities Division and the Augusta Fire Department.

If additional information is needed, please contact Geri Sams, Augusta Procurement Director at 706-821-2422. All questions must be submitted in writing by fax to 706 821-2811 or email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Augusta, Georgia Procurement Department by Friday, April 1, 2022 @ 5:00 P.M. No Bid will be accepted by fax; all must be received by mail or hand delivered.

**You are required to submit one (1) original** of your Bid mark on the outside of the envelope: **Bid Item #22-061 Service Agreement for Ice Machine and Refrigeration Equipment.**

**All bid prices are to be guaranteed from the notice of award and is to expire on December 31, 2023, with the option to renew for one (1) additional year.**

The form of Agreement will be a standard Augusta purchase order issued by the **Central Services Department** for locations listed on **Attachment A – Exhibit A** and the **Augusta Fire Department** for locations listed on **Attachment A – Exhibit B**. The contract terms for the award will be the specifications listed in the bid solicitation or any applicable Addendum.

**Augusta reserves the right to reject any or all Bids or to accept any individual item listed.**

**Bid award will be based on lowest most responsible, responsive bidder meeting the requirements of the specifications.**

**SECTION ONE - SPECIFICATIONS**

***Bidder will denote agreement with each statement by placing a check mark within the parenthesis to left.***

**1.00 GENERAL INFORMATION**

- 1.01 All services furnished will be subject to the approval of the Commission, Augusta Administrator and the Procurement Director.
- 1.02 **The point of contact for information or questions concerning specifications is Ms. Geri Sams, Director of Procurement, telephone (706) 821-2422. All questions are to be submitted in writing, via fax (706) 821-2811 or email at [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov). The last day for questions is Friday, April 1, 2022 @ 5:00 p.m.**
- [ ] 1.03 Bid prices must be guaranteed for a minimum of ninety (90) days unless noted in other sections.
- 1.04 Bidder will provide one (1) original
- 1.05 Bidder is not an employee of Augusta.

**2.00 SELECTION OF SUCCESSFUL BIDDER**

- [ ] 2.01 All warranties, expressed or implied, must be submitted in writing and will become a part of the vendor's formal Bid offering.

**3.00 GENERAL SPECIFICATIONS AND STANDARDS**

- 3.01 All services shall be as specified in **Section Two**.
- 3.02 All materials, chemicals and equipment used in servicing the equipment shall be as recommended by the manufacturer for use on their machine.

**4.00 WARRANTY**

- [ ] 4.01 All work performed under this contract shall be warranted for 60 days after completion.

**5.00 PERFORMANCE STANDARDS**

- [ ] 5.01 Bidders are required to submit, at the time of the Bid, a statement of qualification including information and contact information of key personnel, emergency contact numbers, and response time for emergency repairs.

**6.00 Agreement Term**

- [ ] 6.01 **All bid prices are to be guaranteed from the notice of award and is to expire on December 31, 2023 with the option to renew for one (1) additional year. The form of Agreement will be a standard Augusta purchase order issued by the Central Services Department for locations listed on Attachment A – Exhibit A and the Augusta Fire Department for locations listed on Attachment A – Exhibit B. The contract terms for the award will be the specifications listed in the bid solicitation or any applicable Addendum.**
- [ ] 6.02 The owner has the right to extend this contract for an additional **12 month period**, upon confirmation by the contractor that they are willing to continue the agreement under the terms of the initial Bid. **The price for the second year is to be noted on the Bid form for this ITB included as "Attachment A".**
- [ ] 6.03 If at any time during the initial, or subsequent contract terms, the owner deems the service of the contractor to be unsatisfactory and out of compliance with the criteria established in this ITB, the owner has the right to cancel the agreement with a 30 day written notice.
- [ ] 6.04 The Owner reserves the right to make adjustments to the equipment list during the agreement term. If equipment is removed from the list, the price will be adjusted downward by the unit price submitted with the Bid. If equipment is added, the contractor will provide pricing consistent with those submitted at Bid time.

**YOU MUST COMPLETE AND RETURN THIS FORM WITH YOUR SUBMITTAL**

**SECTION TWO – SCOPE OF SERVICES**

**1.00 BIDDER INSTRUCTIONS**

1.01 Bidders will place a check mark within the parenthesis provided at left margin as indication that item submitted meets or exceeds that portion of the specification.

1.02 Bidder will provide one (1) original bid package

**1.03 A list of equipment is attached to this bid as “Attachment A. Exhibit A is equipment for the Central Services Department and “Exhibit B” is equipment for the Augusta Fire Department.**

**2.00 WARRANTY**

2.01 [ ] Warranty – is as stated elsewhere in this Bid.

**3.00 PRICE QUOTATION**

3.01 [ ] Bidder will provide guaranteed pricing for the time frame referenced in this Bid.

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**4.00 SERVICES REQUIRED**

4.01 [ ] This Bid is for the annual service agreement for cleaning and preventative maintenance of Ice Machines and Refrigeration Equipment. **Types and locations are as listed on Attachment B. Central Services locations are listed in Exhibit A and the Augusta Fire Department are listed in Exhibit B.** Service is to be performed twice during the contract period at six-month intervals as follows:

[ ] **4.01a Ice Machines:**

1. Clean and sanitize the water system.
2. Clean and sanitize the evaporator plates.
3. Check refrigerant pressure.
4. **Inspect and adjust belts.**
5. Clean the condenser coils and condenser fan blades.
6. Clean air filters on air-cooled models.
7. Check external filtration system and change cartridges.
8. Check/clean/replace inlet water valve screens.
9. Conduct bearing and auger inspection on extruded icemakers.
10. Conduct a visual inspection of components, controls, and wiring for oil spots, loose wires, loose fasteners, corrosion, etc.
11. Clean and sanitize the bin interior and unit exterior.
12. Thoroughly flush water system and bin after cleaning before placing the machine back into service.
13. Provide a report on each unit describing the work performed, materials used and machine condition after each service.

[ ] **4.01b Refrigeration Equipment:**

1. Check refrigerant pressure.
2. **Inspect and adjust belts.**
3. Clean the condenser coils and condenser fan blades.
4. Clean air filters on air-cooled models.
5. Conduct a visual inspection of components, controls, and wiring for oil spots, loose wires, loose fasteners, corrosion, etc.
6. Provide a report on each unit describing the work performed, materials used and machine condition after each service.

4.02 [ ] Tax and freight is to be included in the Bid price.

**YOU MUST COMPLETE AND RETURN THIS FORM WITH YOUR SUBMITTAL**



**ATTACHMENT A - PRICE SHEET  
EXHIBIT A – PART 1 - ICE MACHINES FOR CENTRAL SERVICES**

Location		Ice Maker		Annual Cost	
Facility	Address	Mfr	Model	Year 1	Year 2
Augusta Common	836 Reynolds St	Manitowoc	SD-0302A		
The Boat House	101 Riverfront Dr	Iceomatic	ICE400400HA3		
Central Services Department	2760 Peach Orchard Rd	Manitowco	B570		
Municipal Building	535 Telfair St	Scotsman	B322S		
Old Government House	432 Telfair St	Manitowoc	QD0422A		
Julian Smith Casino	2205 Broad St	Iceomatic	ICE 0400HA4		
Julian Smith BBQ Pit	3 Millege Rd	Manitowoc	JD1302A		
Julian Smith BBQ Pit	3 Millege Rd	Manitowoc	ID0303A-191		
Minnick Park	1850 Kissingbower Rd	Manitowoc	S420		
Gracewood Community Center	2309 Tobacco Road	Iceomatic	ICE 0400HA3		
Sue Reynolds Community Center	1345 Community Park Rd	Manitowoc	S420		
Diamond Lakes Community Center	103 Diamond Lakes Way	Manitowoc	SD0302A		
Diamond Lakes Scoring/Concessions	108 Diamond Lakes Way	Hoshizaki	KM-630MAF		
Diamond Lakes Scoring/Concessions	108 Diamond Lakes Way	Hoshizaki	KM-630MAF		
Bernie Ward Community Center	1941 Lumpkin Road	Manitowoc	S420		
Eisenhower Park Concessions	1488 Eisenhower Dr	Manitowoc	QD01422A		
May Park Community Center	622 4th Street	Manitowoc	ID452A-161D		
McDuffie Woods Community Center	3431 Old McDuffie Rd	Manitowoc	S420		
Warren Road Community Center	300 Warren Rd	Manitowoc	S420		
W. T. Johnson Community Center	1606 Hunter St	Scotsman	CM530MA-1A		
Blythe Community Center	3129 Hwy 88 Blythe	Manitowoc	S420		
Eastview Community Center	644 Aiken St	Manitowoc	Under Counter		
McBean Community Center	1155 Hephzibah McBean Rd	Manitowoc	S420		
Brigham Community Center	2463 Golden Camp Rd	Iceomatic	ICE 0400HW4		
Brigham Senior Center	2463 Golden Camp Rd	Cornelius	CCM0430-AF1		
Aquatics Center	3157 Damascus Rd	Manitowoc	QD0422A		
Construction Shop	2027 Lumpkin Rd	Scotsman	CME256A81E		
Maintenance Shop	2027 Lumpkin Rd	Scotsman	CME506A5-1E		
Magnolia Cemetery	3rd St	Manitowoc	SD0452A		
Westview Cemetery	Division St	Manitowoc	SD0422A		
Newman Tennis Center	3103 Wrightsboro Rd	Scotsman	CO630MA-32B		
Augusta Golf Course	2023 Highland Ave	Manitowoc	ID0303W-161		
Fleming Complex	1915 Daniel Ave	Iceomatic	ICE0500HA3		
Sand Hills Community Center	2540 Wheeler Rd	Manitowoc	QD01212A		
Jamestown Community Center	3647 Karleen Rd	Iceomatic	0250HA4		
Charles Evans CC (Wood Park)	1898 Highland Ave	Cornelius	B530AP		
Fleming Tennis Center	1850 Chester Ave	Manitowoc	SD0302A		
CBW Detention Center	1941 Phinizy Rd	Manitowoc	SD1803W		
CBW Detention Center	1941 Phinizy Rd	Manitowoc	QD1803W		
CBW Detention Center	1941 Phinizy Rd	Scotsman	CV2026MA-1A		
Carrie J Mays Community Center	1014 11th Ave	Manitowoc	S420		
Transit Department	2844 Regency Blvd.	Scotsman	UC2024MA-1	WARRANTY	WARRANTY
<b>TOTAL CENTRAL SERVICES - EXHIBIT A - PART 1</b>					

**YOU MUST COMPLETE AND RETURN THIS FORM WITH YOUR SUBMITTAL**

Bid Item #22-061 Service Agreement for Ice Machine and Refrigeration Equipment  
Bid Due: Wednesday, April 20, 2022 @ 1:00 p.m.

**EXHIBIT A – PART 2 – REFRIGERATION EQUIPMENT FOR CENTRAL SERVICES**

Location		Equipment		Annual Cost	
Facility	Address	Mfr	Model	Year 1	Year 2
CBWDC Walk-in Cooler	1941 Phinizy Road	Kolpak	PR304MOP		
CBWDC Walk-in Cooler	1941 Phinizy Road		F3AM-A102-TFC-001		
CBWDC Walk-in Cooler	1941 Phinizy Road		F3AM-A102-TFC-001		
CBWDC Walk-in Cooler	1941 Phinizy Road		F3AM-A077-CAV-001		
CBWDC Walk-in Freezer	1941 Phinizy Road	Kolpak	PR644LOP		
CBWDC Walk-in Freezer	1941 Phinizy Road		TEZ030L6-HT3B-F		
Boathouse Walk-in Cooler	101 Riverfront Dr		TEA008E6-HS2B-B		
Boathouse Commercial Refrigerator	101 Riverfront Dr	Continental	2R		
Julian Smith Casino Com. Ref.	2205 Broad St	Continental	2R		
Julian Smith BBQ Pit Com. Ref.	3 Milledge Rd	Continental	2R		
Blythe Community Center	3129 Hwy 88 Blythe				
Coroner - Cooler	912 8th St				
Coroner - Freezer	912 8th St				
Newman Tennis	3103 Wrightboro Rd	Starette	M60GVL		
<b>TOTAL COST CENTRAL SERVICES – EXHIBIT A PART B</b>					
<b>TOTAL – EXHIBIT A (PART A AND PART B)</b>					

**YOU MUST COMPLETE AND RETURN THIS FORM WITH YOUR SUBMITTAL**

**FIRE DEPARTMENT  
EXHIBIT B – ICE MACHINE EQUIPMENT**

Location		Equipment		Annual Cost	
Facility	Address	Mfr	Model	Year 1	Year 2
Administration	3117 Deans Bridge Rd.	Manitowoc			
Vehicle Shop	1568 Broad St.	Manitowoc	KDF0250A-161B		
Station 1	1 Broad St.	Koolaire	KDT0300A		
Station 2	928 Telfair St.	Scotsman	CME506AS-1F		
Station 4	1866 Ellis St.	Koolaire	KDF0250A-161B		
Station 5	1898 MLK Blvd.	Koolaire	KD0250A-161		
Station 6	2618 Richmond Hill Rd.	Manitowoc	B400		
Station 7	2917 Willis Foreman Rd	Koolaire	700-KDF0250b		
Station 8	1898 Highland Ave.	Welbilt	KDF0250A-161B		
Station 9	3507 Walton Way Ext.	Scotsman	B330P		
Station 10	3507 Alexander Dr.	Scotsman	B330P		
Station 11	2243 Old Savannah Rd.	Koolaire	KD0250a-161		
Station 12	1151 Hephzibah-McBean Rd.	Manitowoc	QD0212A		
Station 13	2619 Lumpkin Rd.	Welbilt	KDF0250A-161B		
Station 14	3507 Highway 88, Blythe	Koolaire	KD0250A-161		
Station 15	1420 Flowing Wells Rd.	Welbilt	KDF0250A-161B		
Station 16	3446 Old Louisville Rd	Koolaire	KD0250A-161		
Station 17	3705 Old Waynesboro Rd.	Manitowoc	QD0212A		
Station 18	4185 Windsor Spring Rd.	Koolaire	700-KDF0250a		
Station 19	1600 Brown Rd.	Koolaire	B170		
Station 20	2820 Old Highway 1	Koolaire	KDF0250A-161B		
<b>TOTAL ANNUAL COST FOR THE FIRE DEPARTMENT (EXHIBIT B)</b>					

**BID SUBMITTED BY:**

**NAME:** \_\_\_\_\_

**COMPANY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**YOU MUST COMPLETE AND RETURN THIS FORM WITH YOUR SUBMITTAL**

# NO RESPONSE LETTER

PLEASE SUBMIT BY RESPONSE DUE DATE

<b>BID ITEM #22-061</b>	<b>SERVICE AGREEMENT FOR ICE MACHINE AND REFRIGERATION EQUIPMENT</b>	<b>DUE: WEDNESDAY, APRIL 20, 2022 @ 1:00 P.M.</b>
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To: **Augusta, Georgia - Procurement Department**

This is to certify that \_\_\_\_\_, will not be submitting a response to the above referenced solicitation document prepared by Augusta Procurement Department.

REASON(S) FOR NO SUBMISSION:

\_\_\_ UNAVAILABILITY OF REQUIRED RESOURCES

\_\_\_ PRIOR COMMITMENTS

\_\_\_ INADEQUATE ANTICIPATED FUNDING LEVEL

\_\_\_ PROJECT DURATION

\_\_\_ POTENTIAL CONFLICT OF INTEREST

\_\_\_ DUPLICATION OF ONGOING EFFORT

\_\_\_ OTHER (PLEASE EXPLAIN)

\_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZED REPRESENTATIVE:**

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/20\_\_\_\_