

## SPECIFICATIONS

<b>Construction of Sidewalk and Bike Lane along Almeda (FM 521) between Holly Hall Street and Old Spanish Trail for Harris County Precinct 1 – UPIN 20101MFKM01</b>
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### SCOPE

Harris County is soliciting bids for construction of sidewalk and bike lane along Almeda (FM 521) between Holly Hall Street and Old Spanish Trail for Precinct 1.

### PRE-BID CONFERENCE

A teleconference for this pre-bid will be held **January 28, 2022, 10:00 a.m. CST**, local time Houston, TX using the following dial-in information. Conference number (281) 985-1862 conference code 384 062 587#. Space is limited, if you desire to participate in the audio pre-bid conference, please contact Maria Heinzmann, Office of the Purchasing Agent, via email to [maria.heinzmann@pur.hctx.net](mailto:maria.heinzmann@pur.hctx.net) three (3) days prior to the audio conference.

It is the responsibility of each vendor to examine the entire bid package, seek clarification in writing, and review their bid for accuracy before submitting. Questions relating to this bid must be submitted in writing online within Bonfire at <https://harriscountytexas.bonfirehub.com>. The deadline for submission of questions relating to this bid is listed on the Events Schedule within Bonfire. All questions submitted in writing prior to the deadline will be compiled and answered in writing. A copy of all questions and answers will be released as a Public Notice to all firms through Bonfire. The County will not be bound by any information conveyed verbally. If vendors require additional assistance, please contact Maria Heinzmann, Office of the Purchasing Agent, via email to [maria.heinzmann@pur.hctx.net](mailto:maria.heinzmann@pur.hctx.net).

### CERTIFICATE OF INTERESTED PARTIES (FORM 1295)

Texas law requires all parties who enter into any contract with the County which must be approved by Commissioners Court to disclose all interested parties. Form 1295 must be completed in its entirety at the following website: [https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm) prior to submitting your response. Failure to do so may result in disqualification of your response.

### SPECIAL REQUIREMENTS

Where these special requirements and information as detailed in the attachment titled General Conditions for Roads, Bridges and Related Work, differ from the attachment titled General Requirements for bids within, the specific requirements and General Conditions for Roads, Bridges and Related Work, supersede where applicable.

During the term of the contract, only industry-wide changes in price, reflected by documentation from supplying manufacturer/mill(s) will be approved. Pricing is subject to manufacturer's increase/decrease, and for the amount of the increase/decrease only. Prices cannot be increased for ninety (90) days after the contract begins. Prices cannot be increased within ninety (90) days of any previous price increase. Price reductions must be applied to Harris County costs as soon as applied to vendor's costs.

Coordination of the project will be through the Harris County Office of the County Engineer and all invoices must be routed through their department. All invoices shall include submission requirements stated in the specifications including completed certified payroll records and lien waivers. Payment terms are "Net 30" from date the invoice is approved by the Office of the County Engineer; therefore, payment to the vendor may be up to one (1) month from the date the invoice is approved by the Office of the County Engineer. Payment of material shall be in accordance with the attachment titled Policy for Payment.

In addition, the vendor must comply with Texas Government Code (GC) 2258, Prevailing Wage Rates, and GC 2253.021, Performance and Payment Bonds. Accordingly, GC 2258 requires the vendor to submit a certified payroll record as detailed in the attachment titled Prevailing Wage Rates, Worker Classification Definitions and Payroll Submittal Instructions (<http://www.eng.hctx.net/Consultants/Construction/Prevailing-Wage-Rates>), and compensate any worker employed on a public works project not less than as applicable. As well, GC 2253.021, Performance and Payment Bonds, requires the vendor to provide a payment bond on all public works jobs that exceed \$25,000, and a performance bond on all public works jobs that exceed \$100,000.

**The rates quoted on the BidTable (bid pricing sheets) within Bonfire must be all-inclusive.** "All-inclusive" shall be construed as costs incorporating all charges for labor, material, equipment and any other cost incurred. No separate line item rates or charges will be accepted. Quantities are estimated. Harris County may require more or less. In case of a discrepancy between unit and total pricing, unit pricing governs.

The Extra Work Items section of the BidTable are to be used only on the instructions of the field engineer on the job. No compensation will be received for any part of these items unless they are actually used on the job under the direction of the field engineer. Any additional items required over and above those listed on the BidTable will have to be secured on a change-in-contract and are not to be used until they have been approved by the Harris County Auditor's Office and/or Commissioners Court.

It may be required that the vendor submit a sample of specified items on the BidTable for inspection and approval by the Office of the County Engineer prior to order placement.

This bid or Commissioners Court approved award does not obligate Harris County to the eventual purchase of any product/service described, implied or which may be proposed. Progress toward this end is solely at the discretion of Harris County and may be terminated at any time.

### **NO CONFIDENTIALITY OF BIDS**

Once opened, bids are public record. **There are no exceptions.** When submitting a bid, the vendor must be sure to redact confidential information if the information is needed to address requirements of the bid. If there are any questions concerning confidentiality of information to be submitted, contact Maria Heinzmann immediately at [maria.heinzmann@pur.hctx.net](mailto:maria.heinzmann@pur.hctx.net).

### **ALTERATION OF DOCUMENT**

No alterations may be made to this document. Any alterations made may result in the bid being rejected. The terms and conditions contained within this bid supersede all conflicting terms within any cooperative purchasing contracts associated with this purchase.

### **TOLL/PARKING FEES**

Any and all toll/parking FEES incurred by the vendor during the term of this contract will be the responsibility of the vendor.

### **DRAWINGS/ADDITIONAL SPECIFICATIONS**

Vendors may download the drawings, plans, and/or maps for this project through Bonfire at <https://harriscountytexas.bonfirehub.com> as referenced in the attachments titled General Notices, Notes and Information, and Drawings. Do NOT include the drawings from this bid package with the bid submittal.

### **SPECIFICATION**

This project consists of the vendor furnishing all personnel, labor, materials, and incidentals necessary for the construction of approximately 1.0 miles of 10-foot trail from Old Spanish Trail to Holly Hall Street along Alameda (FM 521).

**OFFICE OF THE COUNTY ENGINEER GENERAL CONDITIONS**

The vendor must comply with all requirements in the “Harris County General Conditions for Roads, Bridges, and Related Work” or “Harris County General Conditions for Building Construction and Related Work,” whichever is applicable.

**PREVAILING WAGES**

In accordance with Section 2258 of the Texas Government Code, contractor and any subcontractor hired by contractor for the construction of any project, shall not pay less than the rates set forth in the Schedule of Prevailing Wages attached and incorporated by reference in each Project Manual. Contractor warrants that it and its subcontractors shall comply with all requirements and worker ratios per the applicable Schedule of Prevailing Wages and Texas state law.

Contractor shall submit certified payroll of contractor and all subcontractors on a weekly basis. At County’s request, contractor shall make available and shall require its subcontractors to make available, copies of cancelled checks and check stubs for comparisons by the County or its agents.

County reserves the right for its agents to visit the project site and to interview contractor, its subcontractors and employees of each on any date or time, as often as desired during the construction period, without prior notification.

County will ascertain if proper wage rates are being paid to the employees as required by the Project Manual. In the event of a discrepancy between the work performed and the wages paid, County will document same and notify contractor. All initial determinations of the classification of workers or the appropriate prevailing wage shall be made by the Harris County Contract Compliance Officer. Her determinations shall be binding.

If, for any length of time and as determined by the Harris County Contract Compliance Officer, discrepancies appear between the certified payrolls and the actual wage paid, County shall require check stubs to be attached to each weekly certified payroll.

Pursuant to TEX. GOV’T CODE ANN. §2258.051, the County reserves the right to withhold any monies due contractor until such discrepancy is resolved and the necessary adjustment made. Contractor shall also pay a penalty in accordance with TEX. GOV’T CODE ANN. § 2258.023(b), of Sixty and No/Dollars (\$60.00) per day per person per incident that such person is underpaid. Contractor shall impose these same obligations upon its Subcontractors. Contractor understands that with monthly certified payrolls, contractor is responsible for any and all penalties that shall accrue during the month, regardless of the fact that any error could not be discovered by the Contract Compliance Officer until the following certified payroll.