

SOLICITATION NO. RFQ-ENV-2200009



**CITY AND COUNTY OF HONOLULU
REQUEST FOR QUOTES (RFQ)**

SOLICITATION CATEGORY: Goods/Services

DESCRIPTION: Furnish and Deliver Positive Displacement Pump Parts

REQUESTING AGENCY: Department of Environmental Services

QUESTIONS:

Requests for Clarifications/Substitutions shall be emailed to Christopher Li at bfspurchasing@honolulu.gov.

SCHEDULE OF EVENTS:

Deadline for Questions/Substitution Requests	September 29, 2021
Deadline for Addenda	October 5, 2021
DEADLINE FOR OFFERS	October 8, 2021 at 14:00 HST

INSTRUCTIONS TO OFFERORS:

I. General Instructions.

The General Instructions to Offerors dated 02/09/2017 shall apply and shall be incorporated by reference herein. Copies may be obtained online at www.honolulu.gov/pur; click on the link titled: "Instructions, Terms & Conditions".

II. Submit Bids on Vendor Self Service.

Offeror shall submit the offer electronically online on the City and County of Honolulu Vendor Self Service ("VSS") system prior to the Deadline for Offers. Hardcopy or any other forms of submittal shall not be accepted. The link to VSS is <https://vss.honolulu.gov/VSSPSRV1/AltSelfService>.

III. Method of Award.

The City shall award a contract to the responsive, responsible Offeror with the lowest Total Price. The award is subject to the availability of funding.

IV. HCE Compliance.

To be considered for award, the Offeror must comply with applicable laws including Federal and Hawaii State tax, labor, and business registration requirements. To ensure compliance, the City recommends that the Offeror register with the State of Hawaii Compliance Express System (<http://vendors.ehawaii.gov>).

V. Cost Analysis Data.

The City reserves the right to request cost data to conduct a cost analysis. Pursuant to HAR §3-122-35 and §3-122-123, this cost data will be used to determine if the offer is fair and reasonable. Information provided by the Offeror may remain confidential and proprietary in accordance with HRS §92F 13(3).

VI. Brand Name/Model Number/Packaging.

The Offeror shall enter the pump parts' brand name information in the "Brand Name/Model Number/Packaging" field for each item line when instructed. Failure to enter the pump parts' brand name information when instructed shall constitute cause for rejection of the offer.

VII. Site Examination.

It is the responsibility of the Offeror to be familiar with the job site and conditions. The Offeror shall contact the following to arrange an inspection:

Contact Person: Mr. Cory Kanagawa
Phone: 808-768-5942

Due to COVID-19 social distancing requirements, site examination will be limited to groups of less than ten (10) people. All attendees will be required to wear a face mask or covering.

Site examination is non-mandatory. No additional compensation will be made by reason of any misunderstanding or error regarding the existing pump. Submission of an offer is evidence that the Offeror understands and undertakes to comply with the requirements if awarded the contract.

PRICING (COMMODITY INFORMATION):

The following price schedule shall be inclusive of all applicable taxes and FOB shipping fees.

Line 1: Description:
Furnish and Deliver Positive Displacement Pump Parts as Specified.

Qty: 1 Unit: Lot Unit Price: *Enter in VSS*

The following Evaluation Criteria shall be answered upon submitting the offer.

Evaluation Criteria Line: 1

Description: Are the pump parts' brand name information entered in Step 1?

Answer Type: Yes/No

SCOPE OF WORK:

I. Overview.

The Contractor shall furnish and deliver one (1) lot of positive displacement pump parts for the Department of Environmental Services, City and County of Honolulu. The pump parts shall be used for the Moyno positive displacement pump described below. The displacement pump is located in the Kailua Wastewater Treatment Plant's ("WWTP") displacement pump room for the purpose of moving solid waste for treatment.

- A. Make: Moyno
- B. Model: 1F050G1 SDC-X-DSX

II. Specifications.

A. Parts List.

Make: Moyno or approved substitute.

The Part Numbers below are used by the Moyno brand.

Item	Part No.	Description	Quantity
1	PF0611	Radial Grease Seal	1
2	BJ112Q	O-Ring	1
3	BE113Q	O-Ring Shaft Head	1
4	PF0981	Primary Thrust Plate	2
5	RF0761	Key	4
6	AF0952	Ring Gear	2
7	RF0581	Lock Nut	2
8	AF0951	Ball Gear	2
9	PF0982	Secondary Thrust Plate	2
10	PF0891	Seal Support	2
11	PF087Q	Gear Joint Seal	2
12	PF0261	Drive Shaft	1
13	PF0311	Tapered Roller Bearing	2
14	P10762	Bearing Lab Cake	1
15	XK0621	Thrust Grease Seal	1
16	PF0771	Slinger Ring	1
17	DBL INSIDE RO KIT	Mechanical Seal	1
18	AG0085	Retaining Ring	1
19	C3150C	Stator	1
20	BF079Q	Inspection Plate Gasket	2

Item	Part No.	Description	Quantity
21	BG085Q	Stator Gasket	2
22	AG0085	Retaining Ring	2
23	PF0911	Gear Joint Shell	1
24	C81F51	Rotor	1
25	PF113Q	O-Ring	1
26	PF033D	Head Ring	1
27	KF003Q	Shaft Sleeve Kit	1

B. Warranty.

Warranty shall be manufacturer's standard.

III. Method of Award.

A. Compatibility.

The Contractor shall guarantee that the pump parts furnished are compatible and function properly with the existing pump. The City will NOT make any modifications to the existing pump. If the pump parts do not comply with this condition, the Contractor shall be responsible for the replacement of said pump parts or modifications to the pump parts at no additional cost to the City.

B. Technical Assistance.

During the period of the warranty, the Contractor shall, whenever requested by the City, provide all technical assistance at no cost to the City. It shall include, but not be limited to, installation of the pump parts.

TERM / SCHEDULE OF WORK:

- I. The furnishing and delivery of the pump parts complete as specified herein shall be delivered F.O.B. destination within 90 calendar days from the date of the purchase order to the following address:

City and County of Honolulu
 Department of Environmental Services
 Kailua Wastewater Treatment Plant
 Attention: Brian Kong
 95 Kaneohe Bay Drive
 Kailua, HI 96734

- II. The Contractor shall coordinate delivery with the Point-of-Contact ("POC") or authorized representative of the POC prior to the final delivery destination.

POC: Mr. Cory Kanagawa
 Phone No.: 808-768-5942
 Email: ckanagawa@honolulu.gov

- III. Upon delivery of the pump parts, the POC reserves that right to reject and return damaged, defective or over shipments of the pump parts at the Contractor's expense.
- IV. The Contractor shall notify the POC by email of any delays and/or backorders prior to shipment of items.

SPECIAL PROVISIONS:

I. Certificate of Acceptance of Requirements (Online Response).

By submitting an online response, the Offeror acknowledges the following:

- The Offeror has read this solicitation document including any addenda, in its entirety;
- The Offeror understands and agrees to furnish, deliver, and perform the requirements of the solicitation in strict compliance with the solicitation document as amended, including any specifications, plans, and scope of work descriptions, without any exceptions, if awarded a contract;
- The Offeror understands and agrees that no substitution or alternate brands may be furnished without the **written approval** of the City;
- The Offeror understands that the Contractor shall resolve any noncompliance with the requirements of the awarded contract at the Contractor's own expense;
- The Offeror will make all modifications or customizations to the brand and model being offered as necessary to meet all specifications, at no additional cost. Offeror guarantees that all modifications or customizations done to meet specifications shall not affect the quality or operation of the product; and
- The Offeror understands that **FAILURE TO MEET CONTRACT REQUIREMENTS WILL CONSTITUTE A BREACH OF CONTRACT THAT MAY RESULT IN SUSPENSION OR DEBARMENT, AND THE EXERCISE OF RIGHTS AND REMEDIES AS PROVIDED BY LAW.** Contract requirements include any specifications, plans, and scope of work descriptions;
- The person submitting the offer is an authorized representative of the Offeror and can legally obligate the Offeror thereto.

II. General Conditions.

A. Delete Section 2.10 indemnity in its entirety and replace with the following:

"2.10 Indemnity

The contractor shall perform the work as an independent contractor and shall indemnify and hold harmless the City, its departments, and all of their officers, employees or agents, from any and all deaths, injuries, losses and damages to persons or property, and any and all claims, demands, suits, action and liability therefor including reasonable attorney fees and cost of defense, caused by error, omissions, negligence or willful or intentional misconduct in the performance of the contract by the contractor or the

contractor's subcontractors, agents and employees, and this requirement shall survive the termination of contract.”

B. Insurance (Not Required)

Section 2.26, Insurance, of the General Conditions shall be deleted in its entirety.

C. Exhibit L. Report of Equipment Purchased with Consultant or Construction Contracts

The City will not require the use of Exhibit L: Report of Equipment Purchased with Consultant or Construction Contracts form. As a result, the following sections of the GTC shall be modified:

1. Delete GTC 4.5 Payments, section (a) in its entirety and replace it with the following:

“(a) Payments will be authorized by the Director after completion of performance or delivery and acceptance by the Director of all materials, goods, and services stipulated in the contract or Purchase Order and after the invoices, in triplicate, are received by the using agency, Attention: Fiscal Officer. The invoices must list the following information: contract and confirmation purchase order numbers (if any), item numbers, description of items, quantities, unit prices, and extended totals. Payments will be computed in accordance with any applicable unit prices bid. Payments will be made as soon thereafter as the regular course of business will allow; provided, however, that payments shall be made no later than thirty (30) calendar days following receipt of the statement for goods received and services completed.”

2. Delete GTC 5.4.6 Payment for Delivered Materials or Equipment in its entirety and replace it with the following:

“(a) No payment for any material or equipment that is affixed, movable or removable, delivered to the site of the work under the contract will be made until said material or equipment is incorporated into the parts of the project required to be constructed under the contract. Payment for the delivered material or equipment shall be included in the monthly progress payment under the appropriate cost item.

(b) Specialized or Special Ordered Materials, Equipment. The Officer-in-Charge may, to the extent provided for in the contract, include in the monthly estimate for progress payment the delivered cost of specialized materials, special ordered materials or equipment usable only for the contract. Such inclusion in the monthly estimate will be allowed only if all costs are substantiated by evidence of delivery and payment, and only for such materials or equipment as are specifically described or referred to in the contract as being the subject matter for such inclusion in the monthly estimate for progress payment. Payment to the Contractor shall not terminate the Contractor's responsibility or ownership of such materials or equipment until incorporated in place and accepted by the Officer-in-Charge. The Contractor shall be responsible for the safekeeping of such specialized materials or equipment until incorporated into the work and accepted by the Officer-in-Charge. The amount included for payment under this subsection shall be subject to the retention requirement.”

3. Delete GTC 5.4.7 Final Payment, section (a)(1) and section (a)(2) in its entirety.
4. Delete GTC Exhibit L, Report of Equipment Purchased with Construction Contracts in its entirety.

III. Unit Price Breakdown.

Within two (2) business days from the City's request, the Contractor shall provide a unit price breakdown for each pump part identified in Scope of Work, Section II(A), Parts List. The unit price for each pump part shall be inclusive of all applicable taxes and F.O.B. destination shipping fees.

IV. Purchase Option.

The City reserves the right to exercise a purchase option, upon mutual agreement, under the following conditions:

- A. The City must exercise the purchase option within 180 calendar days after the execution date of the Contract.
- B. The purchase option's quantity shall not exceed the quantity established in Scope of Work, Section II(A), Parts List.
- C. The purchase option shall be under the same terms and conditions and at the contract unit price(s) established for the purchase option.
- D. The total price of the initial purchase and purchase options shall not exceed \$100,000.00.

V. Contractor Performance Records.

The City may maintain records pertaining to the contractor's performance on contracts with the City. The contractor may be required to participate in performance assessment activities in accordance with a performance assessment plan that may be prescribed by the City during the performance of the contract. Contractor performance records may be used to determine a contractor's responsibility, qualifications, and eligibility for the award of future contracts with the City.

GENERAL TERMS AND CONDITIONS FOR THE CITY AND COUNTY OF HONOLULU dated 02/01/2015.

The General Terms and Conditions ("GTC") for the City and County of Honolulu dated 02/01/2015 shall apply. If not physically attached, it shall be incorporated by reference herein and referred to as the "General Conditions". A copy may be obtained online at www.honolulu.gov/pur; click on the tab titled: " Instructions, Terms & Conditions".