



CITY OF DETROIT

OFFICE OF CONTRACTING & PROCUREMENT

REQUEST FOR PROPOSAL

Consultant Services for Traffic Management Center

RFP NO. 21CJ181505

Proposal Due Date: (8/13/21 4:00 PM)

QUESTION DEADLINE (EST): 8/2/21 by 12:00 PM EST
Questions will NOT be entertained after the deadline date/time

Conference Type: None

Submit your response to the following contact.

Company **City of Detroit**
Buyer **Christopher Jones**
Location **2 WOODWARD AVENUE**
STE 1100
DETROIT, MI 48226
UNITED STATES

Phone
Fax
E-mail **cjones@detroitmi.gov**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

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1 Overview

1.1 General Information

Title **Consultant Services for Traffic Management Center**
 Synopsis **To provide staffing for the Traffic Management Center (TMC), technical support services and AS NEEDED BASIS maintenance of associated field equipment of the Intelligent Transportation System (ITS).**
 Buyer **Christopher Jones** Outcome **Contract Purchase Agreement**
 E-Mail **cjones@detroitmi.gov**

1.2 Schedule

Preview Date Open Date **7/23/21 5:14 PM**
 Close Date **8/13/21 4:00 PM** Award Date
 Time Zone **Eastern Standard Time**

1.3 Negotiation Controls

Response Visibility **Sealed**

1.4 Terms

Agreement Start Date Agreement End Date
 Agreement Amount (USD)
 Payment Terms **Net 30** Freight Terms **Account of Seller**
 Shipping Method **Lowest Cost Carrier** FOB **Delivered**
 Negotiation Currency **USD (US Dollar)**
 Price Precision **2**

1.5 Attachments

File Name or URL	Type	Description
RFP For TMC Operations 7-23-21	File	
PROFESSIONAL SERVICE CONTRACT	File	

2 Requirements

**Response is required*

PLEASE DO NOT SUBMIT FEE SCHEDULE OR COST PROPOSAL. IT WILL NOT BE CONSIDERED IN THIS SELECTION PROCESS. ANY PROPOSAL SUBMITTED WITH FEE SCHEDULE OR COST PROPOSAL MAY BE REJECTED.

2.1 Section 1. Proposer's Attachments and Affidavits

*1. Complete the attached form for Combined Certificates of Authority and upload to your response

Attachments:

File Name or URL	Type	Description
Combined Certificates of Autho	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
- b. Not Uploaded (*Response attachments are optional*)

Comments:

*2. Bidder has read and complies with all provisions stated in the INSTRUCTIONS TO BIDDERS. Please check Yes or No.

Select one of the following:

- a. Yes
- b. No

Comments:

*3. Below document is necessary for you to upload along with the proposal:

Reference Form

Attachments:

File Name or URL	Type	Description
Reference Form.doc	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
- b. Not Uploaded (*Response attachments are optional*)

Comments:

4. For information regarding the City of Detroit's Equalization Credit Statement, please download and review the attachment.

Attachments:

File Name or URL	Type	Description
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Equalization Credit Statement_	File	
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Comments:

*5. Will you be utilizing any Sub-Contractors?

Select one of the following:

- a. Yes (upload all required documents) *(Response attachments are optional)*
- b. No *(Response attachments are optional)*

Comments:

*6. Please use the below URL to complete the Income Tax and Account Receivables Clearance process:

<http://bit.ly/detroitclearances>

Select one of the following:

- a. Completed
- b. Not Completed

Comments:

7. Attention: Considering a Joint or Mentor Venture? Click the URL.

<https://app.smartsheet.com/b/form/2359d53ee4364f709cdda15913b530d6>

Comments:

3 Lines

Instructions

Submit response RFP as instructed.

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