



**DeWight Dopslauf, C.P.M., CPPO
Harris County Purchasing Agent**

July 16, 2021

TO: ALL VENDORS

RE: Job No. 21/0173

EXTENDED

DUE DATE: July 26, 2021 no later than 2:00 p.m. local time, Houston, TX

All vendors are required to sign and return a copy of this addendum with each response for Air Monitoring Services and Related Items at Friendship Park for Harris County Pollution Control. This addendum must be received by the Purchasing Department no later than the above due date.

ADDENDUM NO. 2

1. The due date has been extended from Monday, July 19, 2021 to **Monday, July 26, 2021**, no later than 2:00 p.m. local time, Houston, TX (see pages 1 and 5 attached).
2. Questions & Answers No. 1 (attached).

Sincerely,



DeWight Dopslauf
Purchasing Agent



MNH
MAM

Vendor's Signature

For

Company Name



HARRIS COUNTY
REQUEST FOR PROPOSALS
COVER SHEET

Job No. 21/0173

REQUEST FOR PROPOSALS: Air Monitoring Services and Related Items at Friendship Park for Harris County Pollution Control (For one (1) year beginning approximately September 1, 2021)

PROPOSALS DUE DATE: ~~Monday July 12~~ ~~July 19~~ **July 26, 2021** Due no later than 2:00 P.M. CST.

NO EXCEPTIONS.

QUESTIONS DUE DATE: **Friday, June 25, 2021**

OFFERORS' NOTE: Carefully read all instructions, requirements and specifications. Fill out all forms properly and completely. Offerors must submit hardcopy Proposals by hand-delivering or mailing Proposals to the address listed below.

RESPONSE MUST SHOW THE RFP NUMBER, DESCRIPTION AND BE MARKED "SEALED PROPOSAL".

RETURN PROPOSALS TO: Proposals must be hand-delivered or mailed to:

HARRIS COUNTY PURCHASING AGENT

1001 PRESTON, SUITE 670

HOUSTON, TEXAS 77002

Buyer: Melissa McCord at (713) 274-4424 or Melissa.McCord@pur.hctx.net

COMPANY NAME	
TOTAL PROPOSAL AMOUNT \$	

This page must be completed and included with your submission

REVISED PER ADDENDUM NO. 2

A. EXTENSIONS

The County reserves the right to extend the Proposals due date and time prescribed above. However, unless the County issues a written Addendum to this RFP that extends the Proposals due date and time for all Offerors, the Proposals due date and time prescribed above shall remain in effect.

B. PROPOSAL DEADLINE

Proposals must be mailed or hand-delivered, on or before **2:00 p.m. CST on Monday, July 12 ~~July 19~~ July 26, 2021** to the authorized agency contact person at the location listed below.

Authorized Agency Contact Person: **Melissa McCord**

(713) 274-4424

Harris County Administration Building

1001 Preston, Suite 670

Houston, TX 77002

melissa.mccord@pur.hctx.net

C. SCHEDULE SUMMARY

The following is the estimated timetable and is provided to assist responding firms in planning:

RFP Release Date	June 11, 2021
Submission of Questions Deadline	June 25, 2021
Proposals Submission Deadline	July 12, July 19 July 26, 2021
Evaluations & Presentations* (if applicable)	July 29 August 20, 2021

Harris County may elect not to ask for Presentations from Offerors

This timetable may be modified based on number of Proposals received and extent of evaluation, presentation, and negotiation timeframes.

II. PROPOSAL INSTRUCTIONS

A. OFFEROR ACKNOWLEDGEMENTS

1. By submitting a Proposal in response to this RFP, Offeror accepts the solicitation process as it has been outlined in this RFP.
2. All proposals are required to remain in effect for at least 120 days from the date of submission. This effective period should be taken into account when preparing the proposal.
3. Harris County will not be liable and shall not compensate any Offeror for any costs incurred by Offeror in preparing a response to this Request for Proposals (RFP). Offerors submit Proposals at their own risk and expense. Harris County makes no guarantee that any products or services will be purchased as a result of this RFP and reserves the right to reject any and all Proposals. All Proposals and accompanying documentation will become the property of Harris County. By submitting a Proposal, Offeror acknowledges and accepts that reference checks and/or background investigation may be conducted as a part of the due-diligence process.

QUESTIONS & ANSWERS NO. 1

1. Question: The proposal indicates that data will be validated; will this be required to meet the current TCEQ QAPP and Data validation guidance or current PAMS EPA guidance?

Answer: Meet the current Texas Commission of Environmental Quality (TCEQ) Quality Assurance Protection Plan (QAPP) as much as possible. The monitoring site is intended to be very similar to TCEQ's Photochemical Air Monitoring Stations (PAMS) Gas Chromatograph (GC) sites. Although there are no current plans to share this data with TCEQ's network, it may be desirable in the future.

2. Question: Data transmission to HCPCS data acquisition system: Will this be done hourly or at some other interval?

Answer: Data needs to be available as soon as possible after sample analysis is complete, so approximately hourly.

3. Question: Data transmission to HCPCS data acquisition system: Can you provide the necessary format for transmission of this data?

Answer: Harris County Pollution Control Services (HCPCS) strongly prefers that the vendor provide an Application Programming Interface (API) whereby Harris County can fetch the data as necessary.

4. Question: Data transmission to HCPCS data acquisition system: Will all data be transmitted or only ambient concentration data?

Answer: Assume all data however, we are not aware of what the additional parameters may be so this may be discussed later in the process.

5. Question: It is assumed that if hourly data is transmitted to HCPCS that this data is unvalidated: What is the timeframe required for data validation?

Answer: HCPCS would prefer within 30 days but this is negotiable if reason for a longer time frame is given.

6. Question: It is assumed that if hourly data is transmitted to HCPCS that this data is unvalidated: Will the HCPCS database need to be updated with any changes which occur during data validation?

Answer: Yes, and we would prefer for this functionality built into an API.

7. Question: It is assumed that if hourly data is transmitted to HCPCS that this data is unvalidated: How will invalid data be designated within the data transmitted to HCPCS?

Answer: We assume new data is unvalidated by default. We would prefer that invalid data is provided as "-1".

8. Question: Under VII. Scope section C. Standards refers to a Standards attachment which I do not see in the attachments, is this going to be supplied?

Answer: Not applicable.

1. Question: Will the contractor be responsible for all utilities including support gases, demurrage, and electricity?

Answer: The contractor will be responsible for support gasses and demurrage. HCPCS would prefer that the contractor is responsible for electricity if possible.