



## eResearch Redesign Professional Services

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The University of Texas Southwestern Medical Center (“UTSW”) utilizes several highly customized software systems (“eResearch Systems”) to manage research administration operations. This SOW de

<b>Open</b>	6/11/2021 12:00 AM CDT	Type	Request for Proposal
<b>Close</b>	7/16/2021 5:00 PM CDT	Number	2021-RFP-H-00432
		Currency	US Dollar

**Sealed Until** 7/16/2021 5:00 PM CDT

### Contacts

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**Amy Carey**

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### Commodity Codes

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Commodity Code	Description
80101508	Business intelligence consulting services

# Description

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## Description of University

The University of Texas Southwestern Medical Center is a top academic medical center, world-renowned for its research, widely respected for its teaching and training, and highly regarded for the quality of clinical care its faculty provides to patients at UT Southwestern University Hospitals & Clinics, and its affiliated hospitals.

## Research

Founded in 1943, UT Southwestern is one of the foremost research facilities in the world, with five Nobel Laureates, 20 members of the prestigious National Academy of Sciences, and 12 Howard Hughes Medical Institute Investigators. Its research is the cornerstone upon which world-class medical education and patient care are built. Locally it holds the distinction of being the leading academic medical enterprise in one of the country's most affluent markets.

## Education

Part of The University of Texas System, UT Southwestern Medical Center includes three degree-granting institutions: UT Southwestern Medical School, UT Southwestern Graduate School of Biomedical Sciences, and UT Southwestern School of Health Professions. These three schools train more than 3,500 medical, graduate, and allied health students, residents, and postdoctoral fellows each year.

## Clinical Care

Beyond leadership in scientific research and educational excellence, UT Southwestern's faculty and residents provide inpatient care to more than 100,000 hospitalized patients and oversee approximately 2.2 million outpatient visits annually, in approximately 80 subspecialties. UT Southwestern's hospitals – William P. Clements Jr. University Hospital and Zale Lipshy – offer patients superior care and outstanding service provided by a highly trained staff. Clements University Hospital, which opened in 2014, is a 460-bed, private-room facility designed around the needs of patients and their families. It offers patients and medical personnel world-class facilities and technologies and supports the Medical Center's commitment to clinical and translational research, as well as education and training, reflecting all three core missions.

## Background and Special Circumstances Group Purchase Authority

Texas law authorizes institutions of higher education (defined by [§61.003, Education Code](#)) to use the group purchasing procurement method (ref. §§[51.9335](#), [73.115](#), and [74.008](#), *Education Code*). Additional Texas institutions of higher education may therefore elect to enter into a contract with the successful Proposer under this RFP. In particular, Proposer should note that University is part of The University of Texas System (**UT System**), which is comprised of fourteen institutions described at <http://www.utsystem.edu/institutions>. UT System institutions routinely evaluate whether a contract resulting from a procurement conducted by one of the institutions might be suitable for use by another, and if so, this RFP could give rise to additional purchase volumes. As a result, in submitting its proposal, Proposer should consider proposing a pricing model and other commercial terms that take into account the higher volumes and other expanded opportunities that could result from the eventual inclusion of other institutions in the purchase contemplated by this RFP. Any purchases made by other institutions based on this RFP will be the sole responsibility of those institutions.

## Prerequisites

- ★ FÈ  $\mathbb{Q} \otimes \mathbb{A} \cong \mathbb{A}$  as  $\mathbb{A}$ -modules.  $\mathbb{A} \otimes \mathbb{A} \cong \mathbb{A} \oplus \mathbb{A}$  as  $\mathbb{A}$ -modules.  $\mathbb{A} \otimes \mathbb{A} \cong \mathbb{A} \oplus \mathbb{A}$  as  $\mathbb{A}$ -modules.
- ★ GÈ  $\mathbb{Q} \otimes \mathbb{A} \cong \mathbb{A}$  as  $\mathbb{A}$ -modules.  $\mathbb{A} \otimes \mathbb{A} \cong \mathbb{A} \oplus \mathbb{A}$  as  $\mathbb{A}$ -modules.  $\mathbb{A} \otimes \mathbb{A} \cong \mathbb{A} \oplus \mathbb{A}$  as  $\mathbb{A}$ -modules.
- ★ HÈ  $\mathbb{Q} \otimes \mathbb{A} \cong \mathbb{A}$  as  $\mathbb{A}$ -modules.  $\mathbb{A} \otimes \mathbb{A} \cong \mathbb{A} \oplus \mathbb{A}$  as  $\mathbb{A}$ -modules.  $\mathbb{A} \otimes \mathbb{A} \cong \mathbb{A} \oplus \mathbb{A}$  as  $\mathbb{A}$ -modules.

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**Group 1: General Information**

**Instructions:**

- 1.1 I certify and acknowledge that the Supplier Registration portion of my profile is complete. Registration status must show Complete. ★
- 1.2 Please provide the Primary Contact's information for this Request for Proposal (name, email, phone). ★
- 1.3 Download and complete the Execution of Offer. ★
- 1.4 Supplier agrees that he/she will complete all responses as requested below. Incomplete or response types that reference "NA" or "See attached" will result in automatic disqualification. ★
- 1.5 Download and complete the HUB Subcontracting Plan whether subcontracting or not. For any questions regarding the HSP form please contact HUB@UTSouthwestern.edu ★
- 1.6 Download and complete the Proposer's General Questionnaire. ★
- 1.7 Does your company have an active contract through an approved UT System accredited Group Purchasing Organization (i.e. Premier Health Alliance LP) ★
- 1.8 Attached is UT Southwestern's Business Associate Agreement that will govern the awarded contract. Please indicate acceptance of these terms or provide comments regarding any provisions which would present significant conflict. ★
- 1.9 Attached is UT Southwestern's Information Resource (IR) Addendum to Agreement that will govern the awarded contract. Please indicate acceptance of these terms or provide comments regarding any provisions which would present significant conflict. ★
- 1.10 Please attach your company's terms and conditions that would apply to this agreement. ★
- 1.11 Please upload your complete proposal and any additional documents, if applicable. ★

**Group 2: UT Southwestern - IR Requirements**

**Instructions:**

- 2.1 Upon University's request, Supplier must provide a copy of a Service and Organization Controls (SOC) 2 Report or similar report prepared by an independent third-party in connection with a security assessment of Supplier operations. Supplier shall provide University with a copy of such report within fifteen (15) days of University request and at no cost to University. ★
- 2.2 Information Systems Acquisition Committee (ISAC) governs the acquisition of information systems, related equipment, and software for the UT Southwestern Medical Center campus. Please indicate (Yes) that you will submit the required documentation for review, either as part of your response to this RFP, or upon request. ★
- 2.3 The Information Security Questionnaire must be submitted with your request form if a third party will store or process UT Southwestern information. This questionnaire may not be needed if all data is de-identified. Please complete and sign the attached document. ★
- 2.4 The Voluntary Product Accessibility Template (VPAT) is a document that evaluates how accessible a product is for people with disabilities. This document produced by the vendor details how the product supports each requirement of Section 508 of the U. S. Rehabilitation Act. If available, please provide a VPAT for your proposed solution. ★
- 2.5 A Dataflow Diagram will need to be submitted for review. This diagram should illustrate the following: a) Where data is stored b) Where data came from c) Where data is being sent d) Protocol and port used during data flow. Please upload a Dataflow Diagram. ★

**Group 3: Pricing and Delivery**

**Instructions:**

- 3.1 Download and complete the Pricing and Delivery Schedule. ★

There are no Items added to this event.

## Service Line Items

★ Service Line Items

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#	Item Name, Commodity Code, Description	Allow Alternates	Qty.	UOM	Requested Service Delivery
S1	Professional Services Professional services for eResearch Redesign		1		