

**HARLANDALE INDEPENDENT SCHOOL DISTRICT**  
**DEPARTMENT OF PURCHASING**  
12115 SE LOOP 410 • San Antonio, TX 78221 • (210) 989-4800 • Fax (210) 921-4400

**ADDENDUM # 1**

The following Addendum is made pursuant to RFP 200036 "Education Diagnostician Services". HISD intends that this Addendum be fully incorporated into the RFP and have the same force and affect. If any portion of this Addendum conflicts with the RFP or Attachment (s), this Addendum controls.

The following changes and/or clarifications have been made to the RFP:

1. Will Harlandale ISD provide the necessary technology (ipad/laptop/internet access) and evaluation materials/equipment that are necessary to complete services?  
**-Yes**
2. How many LSSPs and Diagnosticians do you foresee needing for the 2021-2022 school year?  
**-Depends on the number of referrals for evaluations**
3. How many contract LSSPs and Diagnosticians did you use during the 2020-2021 school year?  
**-5**
4. What are your current bill rates by classification?  
**-Education Diagnostician \$65.00 to \$80.00**
5. The HUB submission portion of this RFP is not accepting an excel document. I am getting this error: Historically\_Underutilized\_Business\_(HUB)\_Certification\_(Q-09HP).xlsx Error: error - The uploaded file does not match the template required for this Questionnaire. Please use the proper template and try again.  
**-Please download the MS Excel Sheet again. Answer the question of the 3<sup>rd</sup> Excel Worksheet Tab "1". Do not change any formatting. Use the help feature "?" button on the bottom, left side of the screen.**
6. Who are the current vendors providing services?  
**-Academic Specialist, Elizabeth Maggioncalda, Anissa Moore, Gloria Cooney and Assessment Intervention Mgt.**
7. Are your current vendors meeting your needs?  
**-Yes**
8. What is the anticipated award date?  
**-Tentatively, July 19, 2021.**
9. How will vendors be notified of award?  
**-Bonfire and email.**
10. Do you anticipate awarding one or multiple vendors?  
**-Possibly multiple vendors**

11. What are the currently hourly bill rates by vendor?  
**-See #4**
12. How many billable hours are in a school day?  
**-Depends on the evaluation of student**
13. Is the vendor expected to have a clinic or local office?  
**-Yes**
14. Will assigned candidates have access to materials, supplies, equipment, evaluation kits, and protocols provided by your schools?  
**-Yes**
15. Will assigned candidates have access to computers/laptops and printers provided by your schools?  
**-See #1**
16. Can pricing increase during the term of the contract?  
**-Please clearly identify your terms for consideration. No**
17. Do you require resumes of potential contracted candidates to be included in our submission?  
**-Upon Contract Award**
18. Do you require the candidate license verification to be included in our submission?  
**-Upon Contract Award**
19. How many candidates/resumes will you need per discipline?  
**-Depends on the amount of contracted staff needed**
20. Does the district reimburse for mileage for travel between schools?  
**-No**
21. Will services be provided on site or virtually or a hybrid of both for the 21/22 SY?  
**-On-site**
22. I have downloaded the proposal printed it out. what do I do next. Do I upload in to Bonfire and if so how?  
**-Review carefully, respond accordingly and "submit" to Bonfire. -Step by step directions to include detailed videos are available in the "Help Center"/"?" on the bottom, left corner of your screen in the Bonfire Portal.**
23. I have printed the RFP 200036. what do I do next. Do I fill it out, and if so how do I upload to Bonfire.  
**-Duplicate**
24. I need step by step directions on how to fill out forms for submission. How to download, how to upload. Do I need Microsoft Word and Excel to do this submission.  
**-Step by step directions to include detailed videos are available in the "Help Center"/"?" on the bottom, left corner of your screen in the Bonfire Portal.**

25. HI, we are an online tutoring service company providing intervention lessons to students for all grades. Is the bid accepting submissions for online tutoring services also?

**-The requested services are provided to you in the solicitation.**

26. Are you accepting speech teletherapy providers?

**-The requested services are provided to you in the solicitation.**

FAILURE TO SIGN AND RETURN THIS "ADDENDUM" MAY RESULT IN DISQUALIFICATION.

*This sheet must be completed, signed, and returned with firm's submittal.*

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COMPANY NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

Please Print or Type

SIGNATURE: \_\_\_\_\_

DATE

TITLE: \_\_\_\_\_

Rev: 11/2011