

Public Questions & Answers

Event Information

Number: # 21-22-009 Addendum 1
Title: Library Books, Paperback Books and Textbooks, Equipment, Services and Supplies Catalog Bid
Type: Catalog Bid
Issue Date: 6/14/2021
Question Deadline: 6/17/2021 12:00 PM (CT)
Response Deadline: 7/1/2021 03:30 PM (CT)
Notes: The Pharr – San Juan – Alamo Independent School District is soliciting bids for the **Library Books, Paperback Books and Textbooks, Equipment, Services and Supplies Catalog Bid # 21-22-009.**

The bid is available online at the Pharr – San Juan – Alamo Independent School District website (www.psjaisd.us) Please place your cursor over the "About Us" tab and select "Departments", from the Purchasing Department field select "View Website". Select "PSJA Electronic Bid System" from the menu list on the left to access the District's Purchasing Website to view available bids and proposals.

Bids can be electronically submitted through the Purchasing Department electronic bid system **by Thursday, July 1, 2021 @ 3:30 p.m.**, at which time bids will be unsealed electronically.

In case of emailed bid or any correspondence concerning the bid, the district will not be held responsible for missent, lost or late emails. Any bid not submitted by the deadline for submitting the bid, will be considered not timely filed and therefor, will be disqualified.

****PLEASE MAKE SURE THAT YOU VISIT THE DISTRICT'S PURCHASING DEPARTMENT WEBSITE (www.psjaisd.us) IN ORDER TO DOWNLOAD ANY AND ALL ADDENDUMS PERTAINING TO THIS BID/PROPOSAL****

NO FAXED BID WILL BE ACCEPTED. LATE OR INCOMPLETE BIDS WILL BE CONSIDERED NON-RESPONSIVE / NON-CONFORMING.

Bids may be withdrawn prior to the opening date and time, but only in accordance with Attribute 4 of the bids Attribute Section entitled "Withdrawing (Retracting) Responses or Modification of Bid".

No Federal or State Tax is to be included in the bid price.

All prices bid must be F. O. B. Pharr, Texas.

SCOPE AND INTENT:

1. This is an "open catalog" bid for purchases as funds become available; however, there is no commitment to purchase any given number of products or dollars.

2. It is anticipated that the term of the contract shall be for twelve (12) months beginning **September 1, 2021 through August 31, 2022**. All prices bid shall be guaranteed not to increase during the term of contract. If however, there is a general price decrease during the term of contract; such decreases must be extended to the Pharr-San Juan-Alamo Independent School District.

3. For the 2021-2022 School Year, the Pharr-San Juan-Alamo I.S.D. will be awarding this catalog bid on a "primary" and

"secondary" award status. The awarded vendor(s) will be selected on the "best value" merit for our school district.

4. Payment will be net thirty (30)days after acceptance of delivery.

5. All prices bid shall include shipping / handling fees.

6. **NO GUARANTEED ANNUAL VOLUME:** Pharr-San Juan-Alamo Independent School district schools will place orders from the approved vendors(s), according to the shelf price / catalog price less the applicable discount allowed or cost plus percentage on an "**AS NEEDED BASIS**".

Zero percent (0%) discount from firms will be considered if submitted. Failure to bid will disqualify a vendor from providing products, or services for the term of the contract.

This bid will be received in electronic form for the Pharr-San Juan-Alamo Independent School District for: **Library Books, Paperback Books and Textbooks, Equipment, Services and Supplies Catalog Bid # 21-22-009** in accordance with the attached specifications, terms and conditions.

Questions regarding this bid may be asked through the electronic bid system "Questions" tab before the question cutoff date. It is not the policy of Pharr-San Juan-Alamo Independent School District to purchase on the basis of low price alone, quality and suitability also are controlling factors.

Bidder will submit a catalog, if applicable, of all items offered.

Prices will be net of all discounts.

Prices will remain in effect for the term of the contract period of one (1) year beginning September 1, 2021 through August 31, 2022.

Published Questions

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| Question | Would printer consumables be considered "supplies" under this bid? |
| Answer | This is our yearly discounted bid that will be approved for the 2021-2022 school year. This catalog bid incorporates anything that may be used to address the District's Library Books, Paperback Books and Textbooks needs. |
| Asked | 6/16/2021 02:50 PM (CT) |
| Question | Is furniture considered equipment? |
| Answer | If you offer furniture you may also want to respond to the School and Office Furniture Equipment and Supplies Catalog Bid # 21-22-013 that is also published at this time. |
| Asked | 6/15/2021 07:28 AM (CT) |

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| Question | Does this bid include CTE and STEM equipment/trainers? |
| Answer | This is our yearly discounted bid that will be approved for the 2021-2022 school year. This catalog bid incorporates anything that may be used to address the District's Library Books, Paperback Books and Textbooks needs. |
| Asked | 6/14/2021 12:27 PM (CT) |

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| Question | Would online curriculum be included in this RFP? |
| Answer | This is our yearly discounted bid that will be approved for the 2021-2022 school year. This catalog bid incorporates anything that may be used to address the District's Library Books, Paperback Books and Textbooks needs. |
| Asked | 6/14/2021 10:54 AM (CT) |

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| Question | Are samples required? |
| Answer | No, samples are not required. |
| Asked | 6/14/2021 10:30 AM (CT) |

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| Question | Are ebooks included in this bid? |
| Answer | This is our yearly discounted bid that will be approved for the 2021-2022 school year. This catalog bid incorporates anything that may be used to address the District's Library Books, Paperback Books and Textbooks needs. |
| Asked | 6/14/2021 10:29 AM (CT) |

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| Question | Under Line Items, 4-7 do not have the "no bid" option. If we are not bidding services, should we just note that in the "notes" section? |
| Answer | An addendum has been issued to address the problems with the line items. The line items will now give the option for a "NO BID" response. |
| Asked | 6/14/2021 10:29 AM (CT) |