

**INFORMAL REQUEST FOR QUOTE (RFQ)**  
IOWA DEPARTMENT OF PUBLIC DEFENSE  
STATE FISCAL OFFICE; BLDG 3465 (W41), CAMP DODGE  
7105 NW 70TH AVE, JOHNSTON IA 50131-1824

**TITLE OF RFQ: Hazmat Storage Building – Knoxville**

**RFX #: RFQ 58222000001**

**Issue Date: June 14, 2021**

**Bids Due: June 28, 2021 at 2 P.M.**

**STATE ISSUING OFFICER:** Jocelyn Brincks  
Contracting Officer, Purchasing Bureau Chief  
jocelyn.brincks@iowa.gov  
515-252-4522

- 1. DESCRIPTION OF WORK AND SCOPE OF SERVICES.** The Iowa Department of Public Defense (Agency) is seeking a service provider (Contractor) to provide a free-standing, relocatable chemical storage and containment structure. The structure shall include the components for storage of flammable or combustible liquids and other hazardous materials as outlined in **Exhibit A – Specifications** to this RFQ. The structure will need to be delivered to Knoxville, Iowa (see **Section 2. Location** for complete address).

Contractor will be required to deliver and install new hazmat storage building, as outlined in **Exhibit A – Specifications** to this RFQ.

- 2. LOCATION.** Goods / Services to be provided / delivered to:

Iowa Army National Guard Readiness Center  
1015 N Lincoln Ave  
Knoxville, IA 50138

- 3. SCOPE OF WORK.** The Contractor shall provide the specified hazmat building or an equivalent “as approved equal” hazmat building per Specifications outlined in **Exhibit A** to this RFQ. Contractor shall provide a turn-key product to include services as outlined below:

Provide delivery and all offloading services to rig, hoist and anchor the specified hazmat building, to include the recommended static grounding rod installation with lug and clip installation to hazmat building. No electrical work is required for this project.

Bids should include freight to jobsite, as well as labor and materials to complete the following:

- Rig and place the building into final resting spot;
- Anchor building into concrete;
- Install shelving and ramp; and
- Provide and install all grounding materials.

- 4. FREQUENCY OF SERVICE.** This is a one-time purchase of goods and services – delivery to be scheduled upon award of Bid.
- 5. TERM OF CONTRACT.** This is a one-time purchase of goods/services to be ordered via Purchase Order and paid upon delivery and acceptance of goods.

**6. CONTRACTUAL TERMS AND CONDITIONS.**

The General Terms and Conditions will be incorporated into the Contract and can be found here:  
<https://dpd.iowa.gov/sco/doc/terms/050116%20terms%20goods.pdf>  
<https://dpd.iowa.gov/sco/doc/terms/050116%20terms%20services.pdf>

**By submitting a Bid, Contractor acknowledges its acceptance of the terms and conditions of the RFQ and the General Terms and Conditions without change.** No Contractor shall acquire any legal or equitable rights regarding the Contract unless and until the Contract has been fully executed by the successful Contractor and the Agency.

**7. INSURANCE.** \$1,000,000 General Liability minimum coverage is required of the Contractor upon award of the Contract.

**8. EVALUATION AND SELECTION.** Bids will be evaluated and ***the bid awarded to the responsible Contractor submitting the lowest priced Bid.*** The selection will be subject to the final approval of the Agency. If there is a tie for lowest priced Bid and only one of the Contractors is an Iowa business, the Iowa business shall be given preference over the out-of-state Contractors.

**9. FORM AND CONTENT OF BIDS.** Failure to adhere to the Bid format may result in rejection of the Bid.

**a. Bid Packets shall include the following:**

i. Completed **Attachment 1 – Bid Form.** Contractor's Bid shall include:

- All-inclusive not to exceed, total cost in U.S. Dollars, to provide the requested goods and services outlined in this RFQ.
- All pricing to be FOB Destination, freight cost included
- Pricing based on Net 60 Days Payment Terms
- All fees expected for payment are to be included in this Bid
- All purchases are tax exempt

ii. Completed **Attachment 2 – 889 Representation Form.**

iii. Additional supporting documentation describing proposal if necessary

**b. Bids may be delivered via email.**

- i. Attach all bid documents to an email addressed to the **State Issuing Officer** listed on this RFQ.
- ii. Subject line of the email shall be: **RFQ 5822200001 - Hazmat Storage - (Vendor's Name)**

The Agency must receive the Bid at the Issuing Officer's email address **prior to the date/time listed in the header on page 1 of this RFQ.** Late Bids will not be accepted. It is the Contractor's responsibility to ensure that the Bid is received prior to the deadline. The Agency shall not be responsible for misdirected packages or technical issues (for electronically submitted Bids).

**10. MISCELLANEOUS.**

- a. Contractors are invited to submit written questions and requests for clarifications regarding the RFQ to the **State Issuing Officer** listed on this RFQ. The questions or requests for clarifications must be in writing.
- b. Site visits are not required for this RFQ.
- c. The costs of preparation and delivery of the Bid(s) are solely the responsibility of the Contractor.
- d. All Bids become the property of the State and shall not be returned to the Contractor.
- e. The Agency does not guarantee any minimum level of purchases under the Contract.
- f. The Agency reserves the right to reject any & all Bids.

## **EXHIBIT A - RFQ 5822200001 SPECIFICATIONS**

A free-standing, relocatable chemical storage and containment structure. The structure includes the following components for storage of flammable or combustible liquids and other hazardous materials.

### **STANDARD FEATURES:**

- i. Size: 16'L x 8'W x 9'H - FS Series Storage Building to include one door (60"W x 80"H)
- ii. Iowa State Seal
- iii. Factory Mutual System ("FM") Approved & Labeled.
- iv. Exterior Wall Construction: Weatherproof 2-hour fire-rated noncombustible construction, with multiple layers of UL Classified fire-resistive gypsum wallboard encased between interior galvanized steel sheets & exterior welded heavy gauge steel sheets for maximum durability, weather resistance & rigidity. Gypsum wallboard layers are offset with overlapping joints for maximum fire-resistance.
- v. Sump Wall Construction: Weatherproof 2-hour fire-rated noncombustible construction, same as exterior walls, utilizing interior & exterior continuously welded heavy gauge steel sheets for maximum spill containment protection.
- vi. Roof/Ceiling Construction: Weatherproof 2-hour fire-rated noncombustible construction, same as exterior walls, utilizing interior galvanized steel sheets & continuously welded heavy gauge steel roof sheets for maximum durability and weather resistance. Roof/ceiling permanently attached to exterior walls.
- vii. Single Door: UL Classified and Labeled, 3-hour fire-rated swinging type door (48"W x 80"H) located on front of building. Door frame and hardware are UL Listed & Labeled. Door equipped with a UL Listed self-closer and an exterior UL Listed keyed security lock. Door Hold Open Device, Active Leaf, fuse-linked for automatic closure.
- viii. Screened Air Vent(s): Air inlet vent(s) equipped with UL Classified & Labeled 3-hour rated fire dampers with louvers & screens to provide air flow. Dampers have a galvanized steel frame, curtain-type galvanized steel blades, and a UL Listed 165°F fusible link.
- ix. Building Base: Open channel construction for forklift and/or crane slings and under building inspections.
- x. Internal Spill Containment Capacity: Minimum 30% of total storage capacity. Surpasses regulatory and Factory Mutual requirements for spill containment.
- xi. Interior Finish: High solids, chemical-resistant epoxy coating with a white aliphatic polyurethane topcoat.
- xii. Exterior Finish: High solids, chemical-resistant epoxy undercoat with a heat reflective white aliphatic polyurethane topcoat.
- xiii. Four (4) Hold-down Brackets (structural steel angles) for bolting to purchaser's foundation for seismic and wind load anchoring.
- xiv. Static Grounding System: One (1) exterior grounding connection, one (1) 10-foot long 5/8" diameter copper-clad steel grounding rod, one (1) #4AWG copper conductor, and grounding lug(s).
- xv. Signage: D.O.T. hazard classification placard with rust-proof aluminum holder & stainless steel clips; and pressure sensitive NFPA 704 Hazard Rating Sign(s).

### **DESIGN LOADS:**

- Roof Snow Load: 40 psf
- Wind Load: 110 mph, Exposure C
- Floor Live Load: 500 psf
- Seismic Condition: Zone 4 or Performance Category E

**INCLUDED ITEMS:**

- SHELIVING (Adjustable, 16"D) Corrosion-resistant stainless steel adjustable shelving with clear zinc-coated supporting standards and brackets. Each shelf is 16" deep with a 1" lip on its front, back and side edges for secondary spill containment. Each shelf will support a uniformly distributed load of 80 psf.
- RAMP (Steel, 48" x 88") Access Ramp (48"W x 88"L) fabricated from 3/16" plate steel with 12GA formed side walls and protected with a "safety yellow" coating. Securely held in place with two 1/2" diameter inserts located in the door thresholds. Installation required by others.
- DOOR HOLD OPEN (Fusible Link) Door leaf is equipped with a UL Listed Automatic Closer that automatically closes the door leaf upon activation of a UL Listed fusible link.
- DOOR PANIC BAR UL Listed Panic Exit Rim Device on the active door facilitating personnel exit from the building.

**ATTACHMENT 1 - RFQ 5822200001  
BID FORM**

**IMPORTANT:** Quotes must be submitted on this form. You may also submit an attachment to this form describing your Proposal, if necessary.

**This form must be submitted by an individual authorized to legally bind the Contractor.**

<b>CONTRACTOR INFORMATION</b>	
<b>Company Legal Name</b>	
<b>Company d/b/a if applicable</b>	
<b>Address</b>	
<b>Email</b>	
<b>Phone / Fax</b>	
<b>Federal Tax ID Number</b>	
<b>DUNS #</b>	
<b>CONTACT INFORMATION FOR INDIVIDUAL SUBMITTING BID</b>	
The following individual asserts that they are authorized to legally bind the Contractor.	
<b>Name</b>	
<b>Email</b>	
<b>Phone / Fax</b>	

<b>BID DETAILS</b>	
<b>Description of Service</b>	<b>Price (in US Dollars)</b>
16' L x 8' W x 9' H Storage Building (Nominal Size) Exterior Dimensions not to exceed 16'-0" L, 8'-0" W, 9'-0" H Door threshold to be 11-1/2" above pad with 1/4" variance allowed	
Option to add - Pre-fabricated ramp	
Freight to Jobsite	
Unloading and installation	
<b>List any additional charges below:</b>	
<b>TOTAL</b>	
<b>Discount(s) Available (e.g. 2% discount net 10)</b>	

**MICRO-PURCHASE  
NATIONAL DEFENSE AUTHORIZATION ACT (NDAA) SECTION 889 REPRESENTATION**

*For additional information see: [https://www.acquisition.gov/FAR-Case-2019-009/889\\_Part\\_B](https://www.acquisition.gov/FAR-Case-2019-009/889_Part_B)*

1.  Merchant has an active registration in SAM ([www.sam.gov](http://www.sam.gov)) **and** FAR 52.204-26 is dated Oct 2020 (or later)  
 Merchant is not registered in SAM ([www.sam.gov](http://www.sam.gov)) **or** is registered, but FAR 52.204-26 is dated earlier than Oct 2020

2. Company Name / Merchant (Offeror)		3. Date	
4. Company Street Address	5. City	6. State	7. Zip Code
8. Owner or Designated Representative Name		9. E-mail	
		10. Telephone Number	
11. DUNS Number (if applicable)	12. Cage Code Number (if applicable)	13. SAM Registration Expiration Date (if applicable)	

14. Complete the following [FAR 52.204-26](#) Representation:

**COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES-REPRESENTATION (OCT 2020)**

- (a) *Definitions.* As used in this provision, "covered telecommunications equipment or services" and "reasonable inquiry" have the meaning provided in the clause [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.
- (b) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".
- (c)(1) *Representation.* The Offeror represents that it  does,  does not provide covered telecommunications equipment or services as a part of its offered products or to the Government in the performance of any contract, subcontract, or other contractual instrument.
- (2) After conducting a reasonable inquiry for purposes of this representation, the offeror represents that it  does,  does not use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services

Signature of Owner or Designated Representative  
identified in Block 8 above.

***This representation expires on the date in block 13 or one year from the date in block 3, whichever is soonest. Forward any representation modifications/changes to the sender within 30 days.***

**Additional Disclosure Instructions to Merchant/Offeror (if applicable)**

- (a) If the Offeror represents in (c)(1) above that, "it *does* provide covered telecommunications equipment [...]", then the Offeror should go to FAR 52.204-24 -- Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment, paragraph (e)(1) *Disclosures* ([https://www.acquisition.gov/far/part-52#FAR\\_52\\_204\\_24](https://www.acquisition.gov/far/part-52#FAR_52_204_24)) to identify the additional documentation that should accompany this representation when sending it back to the sender.
- (b) If the Offeror represents in (c)(2) above that, "it *does* use covered telecommunications equipment [...]", then the Offeror should go to FAR 52.204-24 -- Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment, paragraph (e)(2) *Disclosures* ([https://www.acquisition.gov/far/part-52#FAR\\_52\\_204\\_24](https://www.acquisition.gov/far/part-52#FAR_52_204_24)) to identify the additional documentation that should accompany this representation when sending it back to the sender.