

**Attachment D
Statement of Qualifications**

RFP-specific fillable PDF form is available on the NDOT Portal's "Documents" tab.

The Statement of Qualification form must be completed in full, as-is, and submitted as part of the Proposal package per Request for Proposal instructions.

Request for Proposal number: 258-21-052

Date prepared: _____

Firm's name: _____

Minimum Qualification Requirements:

Please identify the proposed Project Manager by name, and provide their two (2) years within the past five (5) years of combined experience, with timeframes, in the following areas:

1. Supporting a State Department of Transportation (DOT) Title VI program.

2. Developing and using appropriate program measurements to develop a regulatorily required State DOT Title VI program

3. Creating and presenting training materials for a State DOT Title VI program.

4. Providing guidance, technical assistance and overall program support to State DOT Title VI programs.

5. Preparing detailed technical reports for a State DOT Title VI program.

6. Monitoring program-related activities including developing procedures, training, reviews, documenting and following up with appropriate authorities for a State DOT Title VI program.

7. Facilitating effective State DOT Title VI program related working relationships among various Local Public Agencies.

8. Monitoring and reporting a structured State DOT Title VI program's progress on a recurring and periodic basis.

9. Facilitating State DOT Title VI Program training and workshop events.

10. Facilitating reviews of State DOT Title VI technical or program areas.