



**FISCAL SERVICES DEPARTMENT
PURCHASING DIVISION**

*Kent County Administration Building, 300 Monroe Avenue N.W., Grand Rapids, Michigan 49503-2289
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SOLICITATION

Solicitation Type	Request for Quotation (RFQ)
Solicitation Number	4317
Description	Asphalt Resurfacing - Waste to Energy Facility
Date of Issuance	3/18/2021
Inquiries Deadline Date & Time (local)	3/30/2021, 2 PM
Due Date & Time (local)	4/1/2021, 2 PM
Pre-Submission Conference	Yes: Non-Mandatory On-Site (attendance recommended)
Conference Date & Time (local)	3/29/2021 9:00 AM
Buyer Name	Underhill

INTRODUCTION

The Kent County Purchasing Division is soliciting quotations for mill, prep, and paving of the existing tipping floor at the Kent County Waste to Energy Facility located at 950 Market Ave SW, Grand Rapids, MI 49503.

SCOPE

The work shall consist of providing all labor and material necessary to resurface the tipping floor with asphalt at the Waste to Energy Facility. The dimensions of the floor are an approximation and are shown in **Exhibit A**.

- The material to be used shall be MDOT classified as Bituminous Mixture 3C (2") as a base course and 4C (1-1/2 ") as a wear course. All material shall conform to the most recent edition of MDOT Standard Specifications of Construction.
- The Bituminous mixture shall be placed directly upon the milled subbase. Placement must be in accordance with MDOT Standard Specifications for Construction.
- Milling of existing pavement is to be completed to existing gravel grades. All Millings created during execution of the contract are to be disposed of by the contractor.
- Work may begin after 12 pm Saturday and must be complete prior to 5 am Monday.
- Contractor shall finish pavement placement within two days of initial work started.

Dimensions, if furnished, are for general reference only and should be verified by Respondents.

COVID-19

All persons providing goods and/or services to Kent County shall comply with all applicable local, State and Federal laws, rules, and regulations specifically including, but not limited to, lawful Emergency Orders.

The [Kent County Standard Submission Terms](#) posted on the Bid Opportunities page of the Kent County Purchasing Division website are incorporated by reference into the solicitation.

PRE-SUBMISSION ON-SITE CONFERENCE

Conference Date	3/29/2021
Conference Time (local)	9AM
Location	Waste to Energy 950 Market Ave SW, Grand Rapids, MI 49503

A pre-submission conference is scheduled for this request. Attendees should arrive a minimum of five (5) minutes before the conference scheduled date and time to sign-in.

The conference purpose is to provide equal opportunity to seek clarifications and inspect the location and attendees are responsible for taking their own meeting notes. Attendees shall have fully reviewed all solicitation documents and correspondence prior to the conference. Attendee shall be an employee or authorized reseller of the Respondent with requisite knowledge, skill, and abilities to participate.

COVID-19

Kent County shall endeavor to conduct the in-person conference in compliance with all applicable Federal, State and Local Executive Orders. Respondent must limit the number of persons present to no more than is strictly necessary. All persons on premises must be at least six (6) feet from one another at all times. Respondent must bring all his/her own tools and equipment. Kent County encourages Respondent to use appropriate personal protective equipment such as gloves, goggles, face shields, and/or face masks.

No person exhibiting COVID-19 symptoms shall attend the in-person conference. Respondent must notify the above Kent County contact if a person in attendance at the conference exhibits known COVID-19 symptoms and/or is confirmed to have COVID-19 in the fourteen (14) days following the conference.

REFERENCES

Provide three (3) references of current/past customers who are able to verify the quality of products and/or services your company provides. References should not include any current/past Kent County employees. Kent County requests references of similar size and scope of work.

PERFORMANCE AND PAYMENT BOND

Each contract over \$50,000 must be accompanied by a Performance Bond and a Payment Bond, each payable to the Owner (County of Kent) and each in the amount of 100 percent (100%) of the contract price with a corporate surety approved by the funding agency, for the faithful performance of the contract.

INVITATION FOR BID/RFQ SUBMISSION

Complete submissions must be received in the Kent County Purchasing Division no later than the due date/time specified by the designated clock (local time). Late, faxed, or emailed responses will NOT be considered.

The health and safety of the community is a top priority; therefore, Kent County Purchasing Division is shifting all Solicitations to electronic response only until further notice. Responses may be submitted electronically by selecting the "Submit Online" icon on the Bid Opportunities page of the Kent County Purchasing Division's website. Respondent must include a complete proposal as one (1) non-password protected PDF document, unless otherwise designated by Kent County.

Respondent shall submit the Response Form ("Bid Form" "Submission Form") posted on the [Bids Opportunities](#) page of the Kent County Purchasing Division's website unless otherwise attached to the Solicitation. Click the Submit Online icon to submit electronically or to print the Response Form. Respondent must submit the Bid Bond with Response Form if required.

The time required to upload a submission may vary. Respondent assumes all risks associated with electronic submission (including all possible technical issues) and deems the County and its service provider harmless and without fault regardless the reason. Successful electronic submissions are confirmed via Respondent's email. Respondent shall view the link in the confirmation email to determine accuracy prior to due date/time.

Responses that deviate from the Solicitation specifications will only be considered if the deviations are clearly detailed and noted within the Response. In case of a dispute regarding the true intent and meaning of the specifications, the County's interpretation will prevail. When a Solicitation states no alternates, no deviations are permitted.

Kent County is not liable for cost incurred prior to award. A submission shall constitute an irrevocable offer for a period of sixty (60) days from the due date/time. In the event the notification of award is not made within sixty (60) days from the due date/time, the Respondent may withdraw or provide a written extension of their submission.

Submissions may only be withdrawn by written request if the request is received before the due date/time. Withdrawals subsequent to opening shall be subject to [Kent County Fiscal Policy – Centralized Purchasing 5\(i\)\(2\)](#).

NO BID

Please provide [feedback](#) if you are electing not to participate in this solicitation.

2021 Tipping Floor Paving Measurements

(Exhibit A)

