

# CITY OF IDAHO FALLS

## INSTRUCTION TO BIDDERS

### Invitation to Bid Number: IF - 21 -24

#### 2021 Four Drum Puller

#### INVITATION:

Sealed proposals for furnishing One (1) current model four drum puller as described in "Specifications" will be received at the Office of the Purchasing Agent, 208 Constitution Way, Idaho Falls, Idaho 83402 until 2:30 PM on the 1<sup>st</sup> day of April 2021, and then will be publicly opened and read. The price page(s) and the signature page(s) of the proposal must be the original—copies or faxed copies are not acceptable and will result in rejection of the bid.

The **Envelope** containing your proposal must be sealed, show the Invitation to Bid Number, the date and time of opening and your Company name. The envelope should be addressed as follows:

Vendor's Name	<u>Mailing Address</u>	<b>OR</b>	<u>Special Delivery</u>
Invitation to Bid Number: <b>IF - 21 - 24</b>	City of Idaho Falls		City of Idaho Falls
Date: <u>April 1, 2021</u>	Purchasing Department		Purchasing Department
Time: <u>2:30 PM</u>	PO Box 50220		308 Constitution Way
	Idaho Falls, ID 83405		Idaho Falls, ID 83402

#### PREFERENCE FOR IDAHO DOMICILED BIDDERS:

In determining the lowest responsible bidder, the City shall consider the preferences for Idaho domiciled public works contractors and Idaho suppliers for purchases as provided in Idaho Code Sections 67-2348 and 67-2349, as currently in force and subsequently amended. The law requires providing a reciprocal preference for Idaho domiciled bidders on purchases of materials, supplies or equipment. The law and any applicable percentage preference is **ONLY applicable** to bidders domiciled in a state granting **THEIR in state bidders** a preference law or a reciprocal preference law. It is not applicable to domiciled bidders in states without a preference law or a reciprocal preference law. Bidder shall indicate on the signature page, in the space provided, the bidder's state of domicile. If a bidder is domiciled outside the State of Idaho and desires to be considered as an Idaho domiciled bidder, he shall indicate this on the signature page, in the space provided.

If the bidder indicates that he is domiciled outside the State of Idaho and that he desires to be considered as an Idaho domiciled bidder, he shall provide information with the bid sufficient to establish a significant Idaho economic presence as defined in Idaho Code Section 67-2349, as currently in force and subsequently amended. Proposals received without this information will be considered invalid. If the bidder is domiciled in a state with a bid preference penalty, the bidder shall provide information with the bid concerning the bidder's state of domicile, the amount of the bid preference penalty in his state and a copy of the applicable code section with respect thereto. Failure to provide such information may result in rejection of the bid.

#### DELIVERY:

Proposal submitted must show:      Delivery Cost FOB to Idaho Falls.  
                                                                                                 Delivery Date to Idaho Falls

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GENERAL:

The intention of the specifications is to describe the four-drum puller in sufficient detail to secure bids on comparable equipment and/or product. Unit and/or Product bid shall meet or exceed specifications listed. Proposal to be submitted on forms furnished.

The original bid documents may be duplicated and/or faxed for Bidder to obtain additional copies, however the submitted bid proposal of the price page(s) and the signature page(s) must be the original entries and signature of the Bidder--copies or faxed copies are not acceptable and will result in rejection of the bid. **Please sign with BLUE ink.**

The City of Idaho Falls Purchasing Department may be reached by calling 208-612-8446.

STANDARD EQUIPMENT:

All equipment set out in the manufacturer's literature as standard equipment shall be furnished.

The unit bid shall be new and the latest current model of manufacturer's current standard production. Even though they are not specifically covered herein, all parts necessary to provide a complete and efficient Unit shall be furnished and shall include all accessories customarily furnished with equipment of this type. No such item of equipment or accessories shall be removed or omitted for the reason that it was not specified in the bid. Such parts shall conform to current engineering practices of the industry relative to design, strength, quality of material and workmanship. Unit bid shall also meet all DOT and Idaho State Vehicle Codes.

WARRANTY/LITERATURE:

A complete copy of factory and/or dealer's warranty must accompany bid proposal. The bidder shall also indicate where and who will perform necessary warranty work. The complete Vehicle/Equipment Unit as delivered to the City of Idaho Falls shall be covered by manufacturer's warranty. The bidder will also need to include a copy of the manufacture's descriptive literature of the proposed equipment.

CERTIFICATE OF ELIGIBILITY:

The successful Bidder shall be required to execute a Certificate of Eligibility (See attached) as a condition for the award of this Bid / Contract.

INTERPRETATIONS:

Interpretations, corrections and changes of the bid proposal will be made by Addendum. Addendums will be faxed, mailed or delivered to all parties recorded by the Purchasing Department as having received the bidding documents. Interpretations, corrections and changes of the bid proposal made in any other manner will not be binding, and Bidders shall not rely upon them.

TERMS AND CONDITIONS:

This formal bid document and subsequent Purchase Order are to be considered the City's sole terms and conditions. Bids submitted with any additional terms and conditions may not be considered.

BASIS OF AWARD:

Proposals submitted to be evaluated as described:

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The award of the bid will be made to the responsible bidder submitting the responsive bid which will best serve the interest and requirements of the City of Idaho Falls. The proposals will be evaluated for compliance with the specifications furnished by the City of Idaho Falls. The contract will be awarded to the bidder submitting the lowest responsive bid based upon the bid evaluation method set forth in the paragraph entitled "BID EVALUATION".

**BID IRREGULARITIES:**

If the proposal form furnished is not used or is altered or if there are unauthorized additions, conditional bids, or irregularities of any kind, which make the proposal incomplete, indefinite, irregular, or ambiguous; the proposal may be rejected. Proposals received without the signature of a Company representative under the heading **\*\*BID PROPOSAL SIGNATURE\*\*** will be considered invalid. The City of Idaho Falls reserves the right to accept or reject any or all proposals, to waive any or all proposals, to waive any informalities and irregularities in said proposals, and to accept individual bid items.

**TERM OF BID AND BID AWARD**

The Bidder's proposal shall remain in effect for a period of 60 working days after the bid opening. If awarded the Bid, the successful Bidder will comply with the terms and conditions of the Bid Documents and subsequent Purchase Orders through the period of time as listed above. The City of Idaho Falls reserves the right to purchase any or all of the items as listed.

The City of Idaho Falls reserves the right to purchase another unit(s) and/or item(s) per this bid proposal at a later date should the need arise and if the seller agrees to same pricing.

**CERTIFICATE OF ELIGIBILITY**

*(Please fill out the top or bottom portion of this document, whichever is applicable)*

\_\_\_\_\_, represented by \_\_\_\_\_ represents that:  
(Bidder/Vendor) (Representative's Name)

- 1) For the purposes of this certificate, the term "Ineligible Person" shall mean any officer, agent or employee of the City of Idaho Falls, and the spouse and any member of the household of such officer, agent or employee. The term "Ineligible Entity" shall mean any corporation, partnership, trust, association, sole proprietorship or organization of any kind in which an Ineligible Person holds any pecuniary or ownership interest of any kind or which employs an Ineligible Person.
- 2) Bidder is not an Ineligible Person or Ineligible Entity.
- 3) No Ineligible Person or Ineligible Entity has an interest of any kind in the abovementioned Bidder, nor will any Ineligible Person nor Ineligible Entity receive any consideration or benefit of any kind on account of the above-referenced project or purchase.
- 4) To the best of my knowledge no Ineligible Person or Ineligible Entity has any interest in the above-referenced project or purchase, which is prohibited under Idaho Code Section 59-201.
- 5) I am over eighteen (18) years of age, have personal knowledge of the foregoing and would so testify if called upon in a court of law.

Dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**BIDDER/VENDOR:**

\_\_\_\_\_

Representative's Signature

\_\_\_\_\_

Bidder/Vendor

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If you are unable to sign the above Certificate of Eligibility, you may, depending upon the circumstances, still be eligible to carry out this contract (PO). In order to receive such consideration, please explain the reasons why you are unable to execute the Certificate of Eligibility.

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Dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BIDDER/VENDOR:

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Representative's Signature

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Bidder/Vendor

**MINIMUM SPECIFICATION**

2021 Four Drum Puller

REQUIRED FEATURES: All features listed below must be included in base bid.

FAILURE TO INCLUDE STANDARD EQUIPMENT REQUIRED IN BASE BID MAY BE CAUSE FOR NON-ACCEPTANCE OF BID.

The Bidder will be required to indicate in the space provided after each item, whether they Comply or have any exceptions, substitutions, deletions or any deviations from the specifications as written. Bidder must show proof that any exception is equal or superior to those specified. Please describe the exception on the line provided. If more space is required, list on last page under exceptions or describe on a separate sheet. Indicate the item number and a detail of the exception. Failure to indicate, may result in rejection of bid. If an item bid is other than factory standard/option (OEM) please indicate.

Please note the specification are based on the Sherman Reilly PLW-200X Pilot Line Winder. All other equivalent units will be considered.

**SECTION I –**

**MINIMUM SPECIFICATION**

**EXCEPTIONS / COMMENTS**

**Puller Specifications**

- |    |                                                                                                         |       |
|----|---------------------------------------------------------------------------------------------------------|-------|
| 1  | 2,000 pound pulling capacity                                                                            | _____ |
| 2  | Equipped with four drums of a minimum of 6,000 feet of rope. Rope to be a minimum of 7/16 inch diameter | _____ |
| 3  | Minimum of 3 mph line speed                                                                             | _____ |
| 4  | Tier 4 Diesel engine, water cooled                                                                      | _____ |
| 5  | 38 Gross Horse Power Minimum                                                                            | _____ |
| 6  | Fully hydrostatic drive pump                                                                            | _____ |
| 7  | Individual drive ability for each drum                                                                  | _____ |
| 8  | All controls to be centrally located. Including payout brake controls.                                  | _____ |
| 9  | Individual level wind system for each drum                                                              | _____ |
| 10 | Rope to be provided with 1038 Kellam's grip and B-40 Swivel                                             | _____ |

**Trailer Specifications**

- 11 Length to be between 14 and 18 feet. \_\_\_\_\_
- 12 Minimum of three leveling jacks \_\_\_\_\_
- 13 Penal Hitch, 2.5-inch ID, with safety chains and an emergency break-away switch. \_\_\_\_\_
- 14 Electric Trailer Breaks \_\_\_\_\_
- 15 6 Pin trailer connector \_\_\_\_\_

**EXCEPTIONS / COMMENTS**

**Miscellaneous**

- 16 Provided with standard wheel chocks \_\_\_\_\_
- 17 Provided with ABC Fire extinguisher \_\_\_\_\_
- 18 Vendor provided on-site orientation for IFP Crews is required \_\_\_\_\_

**“BID EVALUATION”**

**PRICE FOUR DRUM PULLER**

Base Bid for New Four Drum Puller \$ \_\_\_\_\_

Add Alternates

1. Galvanized finish \$ \_\_\_\_\_

Description Trailer to be factory hot dip galvanized for corrosion protection.

2. Hydraulic Leveling Jacks \$ \_\_\_\_\_

Description Additional cost to have all leveling jacks hydraulically operated

3. 360 Degree Rotating Turret \$ \_\_\_\_\_

Description \_\_\_\_\_  
\_\_\_\_\_

4. As recommended by Bidder \$ \_\_\_\_\_

Description \_\_\_\_\_  
\_\_\_\_\_

5. As recommended by Bidder \$ \_\_\_\_\_

Description \_\_\_\_\_  
\_\_\_\_\_

Manufacturer: \_\_\_\_\_

Model: \_\_\_\_\_

Year: \_\_\_\_\_

Delivery Time: \_\_\_\_\_

Notes:

1. Bid award to be based on the base bid plus the options IFP feels are in the best interest of the City.
2. Total price to include all standard factory equipment plus options as listed in the previous specifications. Price to Include Delivery to Idaho Falls, Idaho.
3. Only firm prices will be accepted
4. The City of Idaho Falls reserves the right to accept or reject any proposal.



**SIGNATURE PAGE:**

Exceptions: If the terms and conditions provided on the preceding pages cannot be met, bidders are instructed to note those terms and conditions with which they take exception, giving a full explanation and sign below. If no exceptions are taken, write "**NONE**" and sign below.

Bidder's State of Domicile \_\_\_\_\_. Failure to furnish information on State of Domicile may result in Rejection of Bid. (Please see section entitled Bidder's State of Domicile).

Amount of Bid Preference Penalty (If Applicable) \_\_\_\_\_.

**\*\*BID PROPOSAL SIGNATURE\*\***

\_\_\_\_\_  
Representative's Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Representative's Name--Printed

\_\_\_\_\_  
Address

\_\_\_\_\_  
Representative's E-Mail Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
State Zip Code

\_\_\_\_\_  
Fax Telephone

\_\_\_\_\_  
Date