

**EXHIBIT F**  
**RFQ 20210919**  
**LABORATORY ANALYSIS SERVICES**  
**FOR THE ISDA ORGANICS PROGRAM**  
**NON-DISCLOSURE AGREEMENT**

Upload completed NDA with your quote.

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WHEREAS, *(Vendor Name)*\_\_\_\_\_ is proposing to provide services to the Idaho State Department of Agriculture (ISDA) for Laboratory Analysis Services for the ISDA National Organics Program; and

WHEREAS, if awarded the purchase order, *(Vendor Name)*\_\_\_\_\_ is obligated to protect and maintain confidential information, which includes but is not limited to information, documents, and communications relating to the services provided under the subsequent purchase order; and

WHEREAS, in order to satisfy that obligation, *(Vendor Name)*\_\_\_\_\_ requires that its officers, employees, agents, and subcontractors who perform work on, or have access to, test results, analyses, reports, or other documents related to these services, agree in writing to the same confidentiality obligations imposed on *(Vendor Name)*\_\_\_\_\_.

NOW THEREFORE, the person named below, who is an officer, employee, agent, or subcontractor of *(Vendor Name)*\_\_\_\_\_, hereby acknowledges that he/she has been informed about the confidentiality obligations imposed under the subsequent purchase order and agrees that he/she will not disclose any confidential information without the prior written consent of the ISDA and further agrees to be bound by the same obligations imposed on *(Vendor Name)*\_\_\_\_\_ and to be liable for any unauthorized disclosure of confidential information.

\_\_\_\_\_  
Vendor Name

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date