

STATE OF OHIO

Department of Administrative Services General Services Division State Printing & Mail Services

INVITATION TO BID FOR: Coastal Management Educational Displays and Lake Erie Wall Maps

BID NUMBER: 1P000533

BID NOTICE DATE: March 17, 2021

**OPENING DATE: March 24, 2021 (BIDS CAN ONLY BE SUBMITTED ONLINE,
VISIT <http://apps.das.ohio.gov/AQS/vwopenjobs.aspx>, FOR INSTRUCTIONS).**

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 5/2019, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services by email to Tim Riley at tim.riley@das.ohio.gov

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide four (4) educational displays and two (2) wall maps plus on-site installation at the Ohio Department of Natural Resources, Maumee Bay State Park Nature Center and the Office of Coastal Management.

2. QUANTITY: 7 (exact quantity). Four (4) educational displays, two (2) wall maps and 1 (one) Logo sign

3. LOT PRICE AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein. Any award made pursuant to this Invitation to Bid shall be placed with the lowest responsive and responsible bidder having proper facilities to insure prompt performance of the work. Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award.

Note: Lot price shall include fabrication and installation plus clean-up of four (4) educational displays, two (2) wall maps and (1) one logo sign.

4. SPECIFICATIONS: COASTAL MANAGEMENT EDUCATIONAL DISPLAYS AND LAKE ERIE WALL MAPS

Educational display project for Maumee Bay State Park Nature Center and the Office of Coastal Management. This project includes the fabrication and installation of four (4) educational displays, two (2) wall maps, and one (1) logo sign. Each display and map specs are listed in detail below. The Lake Erie wall maps (nos. 1 & 4) will be of the same map, same art files, but different dimensions and different installation locations. The educational displays (nos. 2, 3, 5, & 6) include two art files, one about Lake Erie Water Levels (nos. 2 & 5) and one about Erosion (nos. 3 & 6). Each installation site will have one of each.

The two installation sites:

- Maumee Bay State Park Nature Center, 1400 State Park Road, Oregon, OH, near Toledo, Lucas County
Items 1, 2 and 3 shall be installed at this location.
- Office of Coastal Management, 1031 Pierce Street, Suite A, Sandusky, OH, Erie County
Items 4, 5, 6 and 7 shall be installed at this location.

1. LAKE ERIE WALL MAP #1 (MAUMEE BAY) 8 panel requirement

- **Lake Erie Wall Map #1** will be installed at the Maumee Bay State Park Nature Center in Oregon, OH near Toledo.
 - Interior location
- 12' long x 6' tall in total
 - Map to be partitioned into eight (8) 3' x 3' panels
 - Installation may require slight gaps between panels (minimize gaps to 1/4" to 1/2", or recommended)
- Material and Finish: 1/4" to 3/8" thick
 - Printed material: Cast high performance vinyl
 - Overlamine: Scratch-resistant velvet finish polycarb overlamine
 - Minimal sheen
 - Apply vinyl to front side (1st surface) of acrylic
- Maximize printable space on acrylic – "full bleed"
- Installation required (to be included as part of request)
 - Wall surface: Drywall (pictures provided)
 - Fasten to wall with tamper-resistant aluminum-standoff Pizazz mounting, or similar (quarter or half-dollar size)
 - Minimize gaps between map panels / maintain consistent gap width

2. WATER LEVELS DISPLAY #1 (MAUMEE BAY)

- The **Water Levels display #1** will be installed at the Maumee Bay State Park Nature Center
 - Interior location
- 42" x 42"
- Material and Finish: 1/4" to 3/8" thick
 - Printed material: Cast high performance vinyl
 - Overlamine: Scratch-resistant velvet finish polycarb overlamine
 - Minimal sheen
 - Apply vinyl to front side (1st surface) of acrylic
- Maximize printable space on acrylic – "full bleed"
- Installation required (to be included as part of request)
 - Wall surface: Drywall (pictures provided)
 - Fasten to wall with tamper-resistant aluminum-standoff Pizazz mounting, or similar (quarter or half-dollar size)

3. EROSION DISPLAY #1 (MAUMEE BAY)

- The **Erosion display #1** will be installed at the Maumee Bay State Park Nature Center
 - Interior location
- 42" x 42"
- Material and Finish: 1/4" to 3/8" thick
 - Printed material: Cast high performance vinyl
 - Overlamine: Scratch-resistant velvet finish polycarb overlamine
 - Minimal sheen
 - Apply vinyl to front side (1st surface) of acrylic
- Maximize printable space on acrylic – "full bleed"
- Installation required (to be included as part of request)
 - Wall surface: Drywall (pictures provided)
 - Fasten to wall with tamper-resistant aluminum-standoff Pizazz mounting, or similar (quarter or half-dollar size)

4. LAKE ERIE WALL MAP #2 (COASTAL MGMT OFFICE) 8 panel requirement

- **Lake Erie Wall Map #2** will be installed at the Office of Coastal Management main office at 1031 Pierce Street, Suite A, Sandusky, OH
 - Interior location
 - Installation may require slight gaps between panels (minimize gaps to 1/4" to 1/2", or recommended)
- 8' long x 4' tall in total
 - Map to be partitioned into eight (8) 24" x 24" panels
- Material and Finish: 1/4" to 3/8" thick
 - Printed material: Cast high performance vinyl
 - Overlamine: Scratch-resistant velvet finish polycarb overlamine
 - Minimal sheen
 - Apply vinyl to front side (1st surface) of acrylic
- Maximize printable space on acrylic – "full bleed"
- Installation required (to be included as part of request)
 - Wall surface: "Modular" Drywall (pictures provided)
 - Fasten to wall with tamper-resistant aluminum-standoff Pizazz mounting, or similar (quarter or half-dollar size)
 - Minimize gaps between map panels / maintain consistent gap width

5. WATER LEVELS DISPLAY #2 (COASTAL MGMT OFFICE) -- Exact duplicate of Maumee Bay Display

- The **Water Levels display #2** will be installed at the Office of Coastal Management main office at 1031 Pierce Street, Suite A, Sandusky, OH
 - Interior location
- 42" x 42"
- Material and Finish: 1/4" to 3/8" thick
 - Printed material: Cast high performance vinyl
 - Overlamine: Scratch-resistant velvet finish polycarb overlamine
 - Minimal sheen
 - Apply vinyl to front side (1st surface) of acrylic
- Maximize printable space on acrylic – "full bleed"
- Installation required (to be included as part of request)
 - Wall surface: "Modular" Drywall (pictures provided)
 - Fasten to wall with tamper-resistant aluminum-standoff Pizazz mounting, or similar (quarter or half-dollar size)

6. EROSION DISPLAY #2 (COASTAL MGMT OFFICE) -- Exact duplicate of Maumee Bay Display

- The **Erosion display #2** will be installed at the Office of Coastal Management main office at 1031 Pierce Street, Suite A, Sandusky, OH
 - Interior location
- 42" x 42"
- Material and Finish: 1/4" to 3/8" thick
 - Printed material: Cast high performance vinyl
 - Overlamine: Scratch-resistant velvet finish polycarb overlamine
 - Minimal sheen
 - Apply vinyl to front side (1st surface) of acrylic
- Maximize printable space on acrylic – "full bleed"

- Installation required (to be included as part of request)
 - Wall surface: Drywall (pictures provided)
 - Fasten to wall with tamper-resistant aluminum-standoff Pizazz mounting, or similar (quarter or half-dollar size)

7. COASTAL MANAGEMENT LOGO (COASTAL MGMT OFFICE)

- The **Logo Sign** will be installed at the Office of Coastal Management main office at 1031 Pierce Street, Suite A, Sandusky, OH
 - Interior location
- 4’ (wide) x 2’ (tall)
- Material and Finish: 1/4" to 3/8" thick
 - Printed material: Cast high performance vinyl
 - Overlamine back panel: Scratch-resistant velvet finish polycarb overlamine
 - Minimal sheen
 - Apply vinyl to front side (1st surface) of acrylic
 - Printed vinyl with contour cutting or cut vinyl graphics
- Printable space on acrylic – “no bleed”
- Installation required (to be included as part of request)
 - Wall surface: Drywall (pictures provided)
 - Fasten to wall with tamper-resistant aluminum-standoff Pizazz mounting, or similar (quarter or half-dollar size)

SUMMARY OF DISPLAYS

1 & 4 -- Same artwork, different dimensions, different installation locations
2 & 5 -- Same artwork, same dimensions, different installation locations
3 & 6 -- Same artwork, same dimensions, different installation locations
7 – Separate artwork than others, install in Sandusky only
ALL -- Same material, same finish, same installation method

FACILITY CONTACTS:

- Maumee Bay State Park Nature Center
 Lauren Broddrick, lauren.broddrick@dnr.ohio.gov or (419) 276-2876
- ODNR Office of Coastal Management
 Brian George, brian.george@dnr.ohio.gov (email preferred) or (419) 626-7984 (work),

PROOF: An exact color match proof of each graphic (Item) shall be sent to Brian D. George, GISP, Office of Coastal Management, Ohio Department of Natural Resources, 1031 Pierce Street, Suite A, Sandusky, OH 44870

5. DELIVERY AND INSTALLATION: Requested: May 28, 2021 Required: June 30, 2021

Note: If delivery and installation date of 5/28/2021 cannot be met, it is important to note that the hard deadline delivery date is June 30, 2021. All displays, maps and signs be installed by 6/30/2021.

Maumee Bay State Park Nature Center, 1400 State Park Road, Oregon, OH, near Toledo, Lucas County
 Office of Coastal Management, 1031 Pierce Street, Suite A, Sandusky, OH, Erie County

**6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
 ALL INVOICES MUST REFERENCE: JOB NUMBER 1P000533, 1 photo of each (item) & customer sign-off.**

PHOTOS: MAUMEE BAY STATE PARK



PICTURE 1 – Wall for the Lake Erie Map (#1)



PICTURE 2 – Lake Erie Map (#1) will go on the right wall; The Water Levels (#2) and Erosion (#3) displays will go on the far wall (one under each light fixture)



PICTURE 3 – Another view of the far wall, where the Water Levels (#2) and Erosion (#3) displays will go

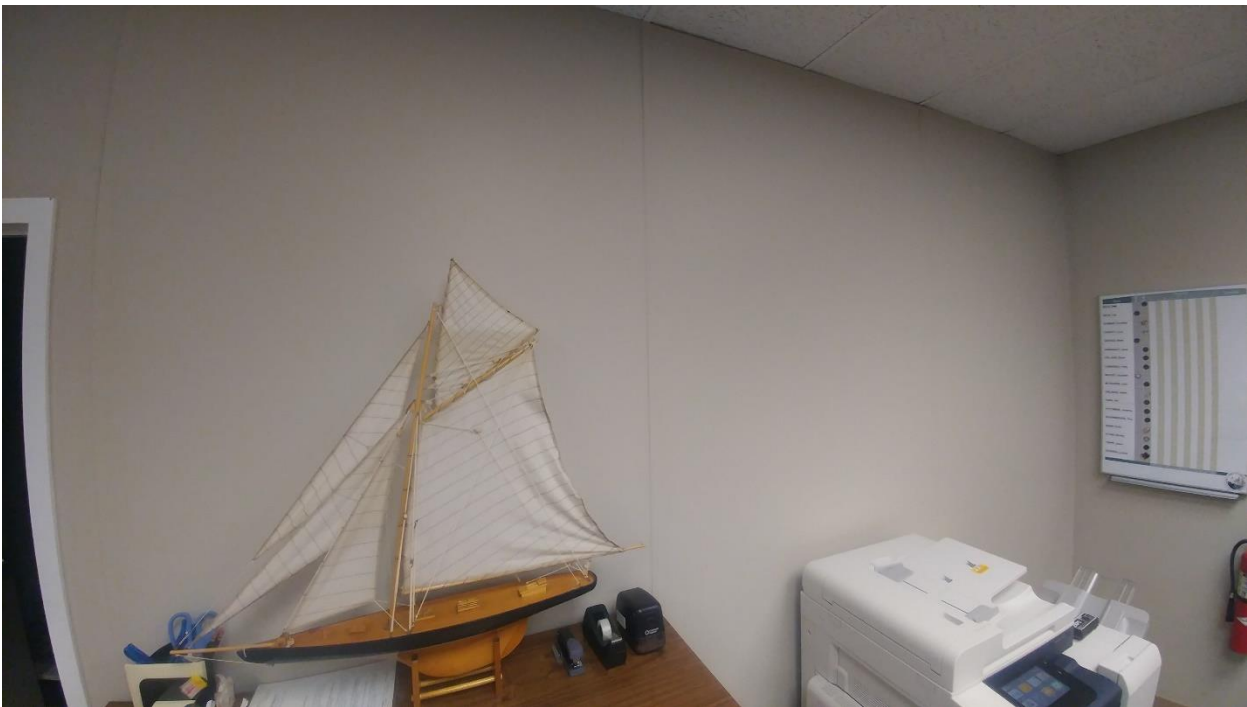


PICTURE 4 – Another view of the Lake Erie Map (#1) wall. The map will be centered under the light fixtures. The outlets will be moved lower on the wall.

PHOTOS: OFFICE OF COASTAL MANAGEMENT

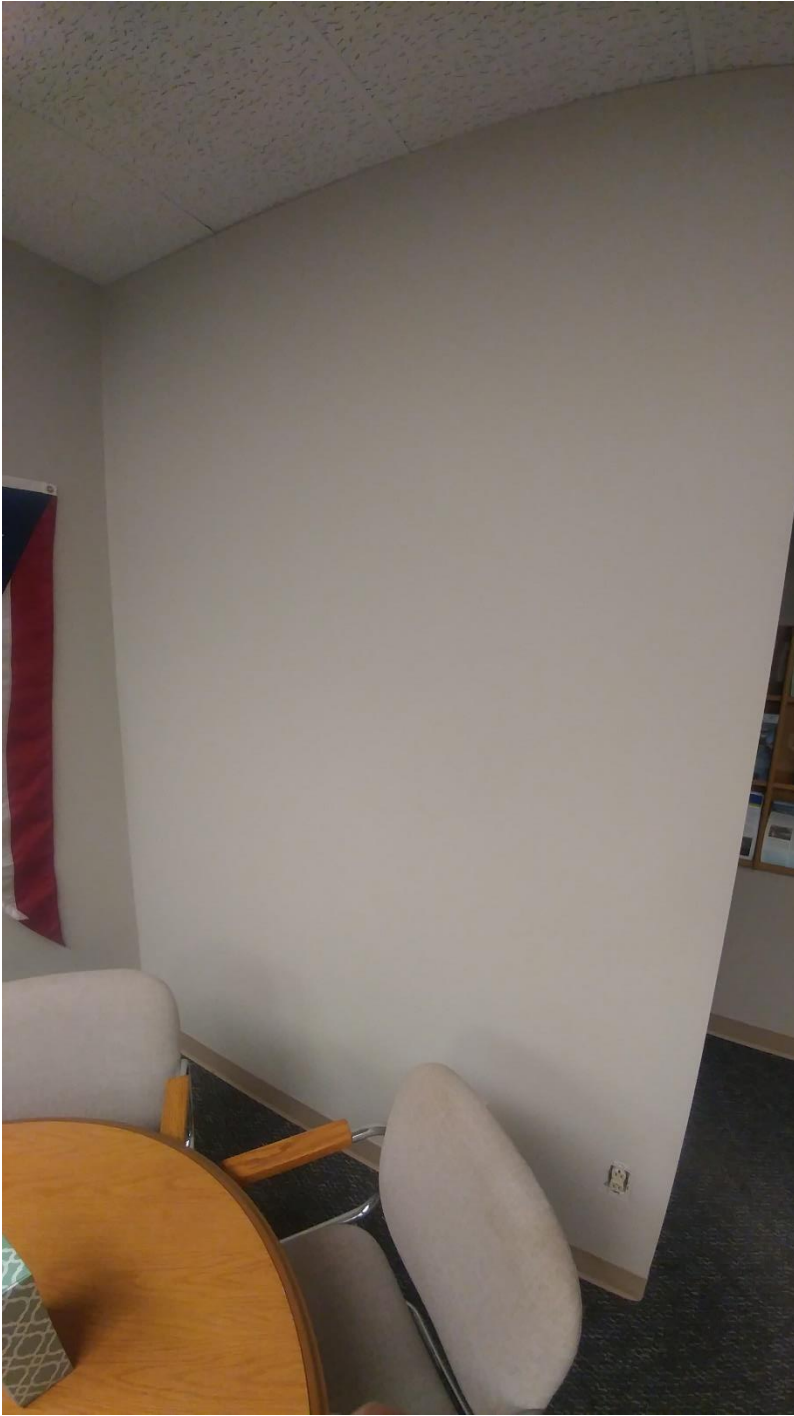


PICTURE 5 – Wall for the Lake Erie Map (#4)



Another view of wall for the Lake Erie Map (#4)

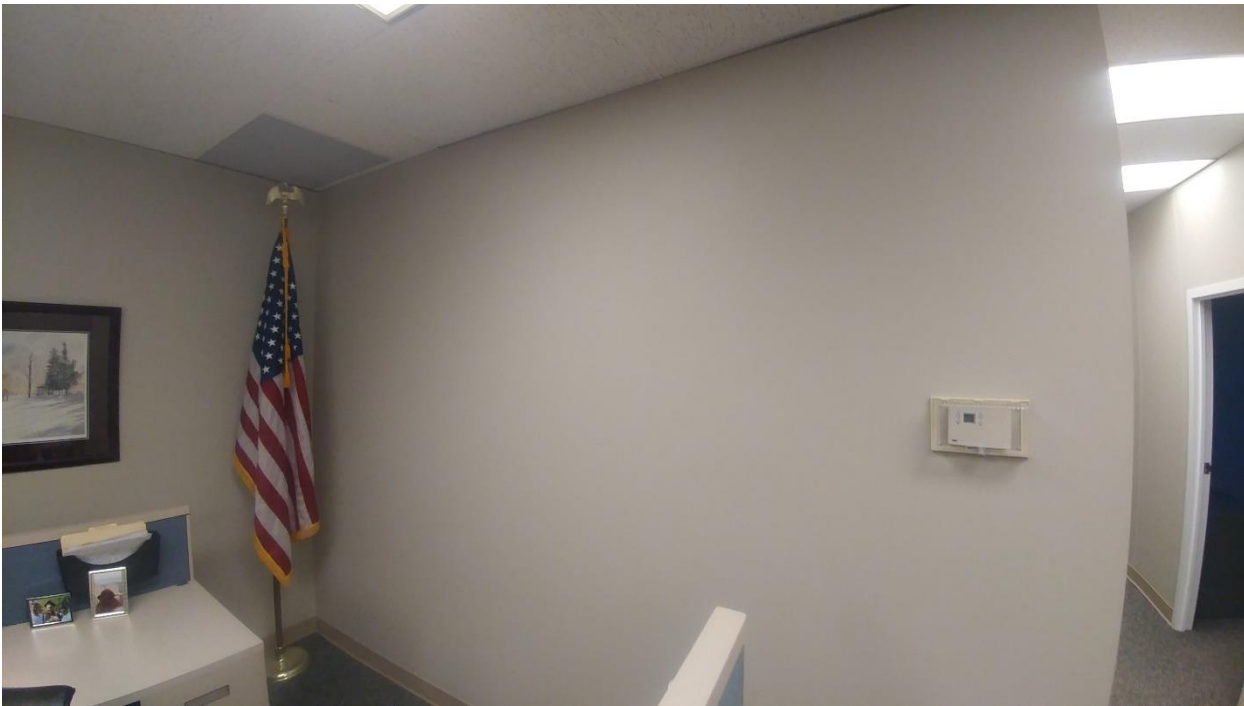
PICTURE 6 –



PICTURE 7 – Wall for the Erosion display (#6)



PICTURE 8 – Wall for the Water Levels display (#5)



PICTURE 9 – Wall for the Coastal Management logo (#7)