

Fremont Unified School District

Request for Qualification

POOL OF QUALIFIED MATERIAL TESTING & SPECIAL INSPECTION FIRMS

RFQ #358-01-29-21

ADDENDUM NO. 1

Date: 01/25/21

This Addendum forms a part of the RFQ/RFP Documents and modifies the original RFQ/RFP Documents for proposal as noted below. Proposer must acknowledge receipt and acceptance of all addenda issued under this RFQ/RFP when submitting their proposal response.

QUESTIONS & ANSWERS:

Item No. 1

- Question 1A:** Considering the current Shelter in Place Order, will the District consider email submissions only, in lieu of email and a flash drive? If not, are we permitted to hand deliver the flash drive copy on the 29th?

Answer 1: A mailed flash drive will be required. The District office will be closed so no hand deliveries. Please mail the flash drive to the following address:

Fremont Unified School District
Attn: Melissa Nunes
4210 Technology Drive, Suite 220
Fremont CA 94538

Question 1B: Will a hard copy be required?

Answer 1B: No, a hard copy will not be required.

- Question 2:** Is the USB flash drive required to be received by 1/29/2021?

Answer 2: No, only the electronic copy emailed to bids@fusdk12.net will need to be received by 2pm on 1/29/21.

- Question 3:** If our legal team has questions or comments regarding the District's Professional Services Agreement, "Attachment A" are we permitted to submit comments in our SOQ? If so, in which section?

**FREMONT UNIFIED SCHOOL DISTRICT
POOL OF QUALIFIED MATERIAL TESTING & SPECIAL INSPECTION RFQ**

Answer 3: The District will reply to all questions submitted in the manner as outlined in the instructions, and by the time permitted in the instructions.

4. **Question 4:** Certain sections are limited to one (1) page and do not allow room for requested documents (such as a certificate of insurance or our fully burdened fee schedule). Is it permissible to include reduced images of such documents, in order to meet these page limits?

Answer 4 : Attachments can be submitted as their own page and will not be counted towards the page limit.

5. **Question 5:** Please define UCH (TAB 3 – PROJECT APPROACH AND RELEVANT QUALIFICATIONS: “...Describe how and to what extent, the respondent firm satisfies, or intends to satisfy, each of the selection criteria in Section III, Scope of Required Services above. The narrative should explain the respondents understanding of the approach to work with UCH, and how work will be undertaken.”)

Answer 5: “UCH” is a typo. It should read “FUSD”

6. **Question 6:** Firms submitting SOQs in response to this RFQ must follow the format below. Material must be in 8-1/2 x 11 inch format, with a font no less than 11 point, and shall not exceed 24 pages, not including the Letter of interest, Table of Contents, Divider tabs, Resumes and Fee Schedules. If the fee schedule is not included in the page limit, is it still limited to just one page?

Answer 6: The fee schedule does not count towards the 24 pages and it is NOT limited to one (1) page.

7. **Question 7:** Is the District limiting the number of firms that will be in the Pre-Qual Pool? The previous Pool had 10 firms.

Answer 7: No, the District will not be limiting the number of firms that will be in the prequalified pool.

8. **Question 8:** Will the District be using a rotation process? Or go out for RFP to various firms on each project?

Answer 8: An RFP will go out to all firms in the prequalified pool for each project.

9. **Question 9:** Would the District consider paying for the fingerprinting and background checks requested?

Answer 9: Under Section 21 of the professional service agreement, Fingerprinting is not applicable to the agreement so there should be no additional charges for this.

END OF ADDENDUM NO. 1