

# INVITATION FOR BIDS

## TEXAS DEPARTMENT OF CRIMINAL JUSTICE CONTRACTS AND PROCUREMENT



IF NOT BIDDING  
DO NOT RETURN THIS FORM.

**ISSUE DATE:** JANUARY 07, 2021  
**BID NO.** IW058359  
**BID OPENING 3 P.M.** JANUARY 22, 2021  
**PURCHASER:** CAITLYN HEIER  
**PHONE:** 936-437-7101  
**FAXED BIDS WILL NOT BE ACCEPTED  
UNLESS NOTED BELOW**

<b>AGENCY TO INVOICE</b>
TEXAS DEPARTMENT OF CRIMINAL JUSTICE ACCOUNTS PAYABLE P.O. BOX 4018 HUNTSVILLE, TX 77342-4018
DESTINATION OF GOODS IF DIFFERENT THAN ABOVE
<b>SEE BELOW</b>

**IF BIDDING**  
 Each bid must be placed in a separate envelope with bid opening date, bid number, and purchaser name annotated immediately below return address on SEALED BID ENVELOPE

▼ **FAILURE TO SIGN WILL DISQUALIFY BID** ▼

AUTHORIZED SIGNATURE	DATE
TYPED NAME OF SIGNER	

**IF BIDDING, RETURN SEALED BIDS TO:**  
 TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
 CONTRACTS AND PROCUREMENT DEPARTMENT  
 TWO FINANCIAL PLAZA, STE. 525  
 HUNTSVILLE, TEXAS 77340

▼ **VENDOR ADDRESS AND IDENTIFICATION NUMBER** ▼

**VENDOR ID NUMBER**

See Bid Requirement 1.7 for Vendor ID Number instructions

- ❖ By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas Bidder as defined in Section 2155.444(c) of the Texas Government Code.
- ❖ Bidder agrees to comply with all terms and conditions below and on attached pages

DELIVERY IN \_\_\_ DAYS, CASH DISCOUNT \_\_\_% \_\_\_ DAYS OR NET 30  
 Check below if preference claimed under 34 TAC Rule 20.306

- Goods produced or offered by a Texas bidder that is owned by a Texas resident service-disabled veteran
- Goods produced in Texas or offered by a Texas bidder that is not owned by a Texas resident service-disabled veteran
- Agriculture products produced or grown in TX
- Agriculture products and services offered by TX bidders
- Services offered by a Texas bidder that is owned by a Texas resident service-disabled veteran
- Services offered by a Texas bidder that is not owned by a Texas resident service-disabled veteran
- Texas vegetation native to the region
- USA produced supplies, materials, equipment or agricultural products
- Products of persons with mental or physical disabilities
- Products made of recycled, remanufactured, or environmentally sensitive materials including recycled steel
- Energy efficient products
- Rubberized asphalt paving material
- Recycled motor oil and lubricants
- Products produced at facilities located on formerly contaminated property
- Products and services from economically depressed or blighted areas
- Vendors that meet or exceed air quality standards
- Recycled or reused computer equipment of other manufacturers
- Foods of higher nutritional value (for consumption in a public cafeteria only)
- Commercial production company or advertising agency located in Texas

**QUOTE F.O.B. DESTINATION PREPAID AND ALLOWED**

THE TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TDCJ) IS CURRENTLY SEEKING BIDS TO ESTABLISH A PURCHASE ORDER FOR THE PROCUREMENT OF A PAD MOUNTED SWITCHGEAR.

ALL COMMUNICATIONS AND QUESTIONS CONCERNING THIS SOLICITATION,

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TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
CONTRACTS AND PROCUREMENT DEPARTMENT  
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BIDDER MUST FILL IN →

INCLUDING ANY OF A TECHNICAL NATURE, SHALL BE MADE IN WRITING TO THE PURCHASER REFERENCED ON THIS SOLICITATION. BIDDERS ARE SPECIFICALLY BARRED FROM MAKING CONTACT WITH ANY USER DEPARTMENT PERSONNEL INVOLVED IN THIS SOLICITATION FOR THE PURPOSE OF DISCUSSING THIS SOLICITATION. VIOLATION MAY RESULT IN BIDDER DISQUALIFICATION.

PLEASE BE ADVISED, THE DEADLINE FOR ALL QUESTIONS CONCERNING THIS SOLICITATION WILL BE JANUARY 06, 2021 AT 10:00 AM. ANY QUESTIONS RECEIVED AFTER THIS DATE AND TIME WILL NOT BE CONSIDERED.

BIDDERS ARE CAUTIONED TO READ CAREFULLY THE SPECIFICATION(S). BIDDERS MUST DIRECT OUR ATTENTION TO ANY EXCEPTIONS TO THE SPECIFICATION(S); EVEN THOUGH YOUR CATALOG OR SPEC SHEET MAY OR MAY NOT LIST SPECIFICATIONS FOR YOUR PRODUCT.

ALL DIMENSIONS, RATINGS AND MEASUREMENTS ARE APPROXIMATE, NOT EXACT.

NOTE: IF BIDDING OTHER THAN THE REFERENCED BRAND/MODEL, PLEASE SUBMIT FULL DESCRIPTIVE LITERATURE WITH BID.

SUBMITTALS ARE REQUIRED AND SHOULD BE MARKED OR HIGHLIGHTED TO SHOW COMPLIANCE OR VARIANCE WITH THE CORRESPONDING SPECIFICATION DENOTATION (PARAGRAPH NUMBER 1.A, 1.B ETC.).

THE TDCJ REQUESTS THAT YOU QUOTE FREIGHT F.O.B. DESTINATION, FREIGHT PREPAID AND ALLOWED. IF FREIGHT IS TO BE ADDITIONAL, BIDDER MUST STATE FREIGHT/DELIVERY CHARGES NOT TO EXCEED: \$ \_\_\_\_\_. IF AMOUNT LINE IS LEFT BLANK, THE TDCJ WILL ASSUME THAT FREIGHT WILL NOT BE CHARGED OR IS INCLUDED IN THE PRICE OF THE ITEM.

BIDDER IS REQUESTED TO PROVIDE THE NAME, PHONE NUMBER, FAX NUMBER, AND E-MAIL ADDRESS OF A POINT OF CONTACT FOR THE SUBMITTED BID RESPONSE; HOWEVER, BIDDER IS HEREBY ADVISED THAT THIS POINT OF CONTACT WILL NOT BE RECOGNIZED AS OR ACCEPTED IN LIEU OF THE "AUTHORIZED SIGNATURE" REQUIREMENT OF THIS INVITATION FOR BID.

NAME: \_\_\_\_\_  
PHONE #: \_\_\_\_\_  
FAX #: \_\_\_\_\_  
E-MAIL: \_\_\_\_\_

\*\*\*DELIVERY MAY BE A FACTOR IN AWARD.\*\*\*

ITEM	STOCK NUMBER	CONT	QUANTITY	U/M	UNIT PRICE	EXTENSIONS
1	285-67		1.0000	LOT	_____	_____

MANUEL PMH PAD MOUNTED SWITCHGEAR

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ITEM	STOCK NUMBER	CONT	QUANTITY	U/M	UNIT PRICE	EXTENSIONS
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HIGH VOLTAGE DISCONNECT  
VOLTS: 25000, AMPS: 200  
FUSES INCLUDED: 175E  
COLOR: OLIVE GREEN  
MANUFACTURER: S&C  
MANUFACTURER PART #: 55113R3-C3K7

\*\*\*\*\*SEE ENGINEERING SPECIFICATIONS AND DRAWINGS.\*\*\*\*\*

MANUFACTURER'S STANDARD WARRANTY FOR THE ABOVE EQUIPMENT IS \_\_\_\_ YEARS.  
SUCCESSFUL BIDDER SHALL FURNISH MANUFACTURER'S WARRANTY TO RECEIVING  
LOCATION AT TIME OF DELIVERY.

THE NAME AND ADDRESS OF SERVICING DEALER NEAREST THE F.O.B. POINT WHO  
WILL PERFORM THE WARRANTY WORK IS:

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE #: \_\_\_\_\_  
NAME OF INDIVIDUAL TO CONTACT FOR WARRANTY: \_\_\_\_\_

ONE (1) SET OF MANUALS TO BE PROVIDED UPON DELIVERY OF MACHINE.  
SHALL CONSIST OF INDUSTRY STANDARD INSTALLATION MANUAL, OPERATION  
MANUAL AND MAINTENANCE MANUAL, WHICH SHALL INCLUDE A DETAILED  
ELECTRICAL SCHEMATICS MANUAL AND A DETAILED PARTS MANUAL. MANUALS  
MAY BE SEPARATE OR COMBINED AND SHALL BE WRITTEN IN THE ENGLISH  
LANGUAGE IN STANDARD MANUFACTURER'S FORMAT.

DELIVER TO:  
TDCJ GOODMAN UNIT  
MAINTENANCE  
349 PRIVATE ROAD 8430  
JASPER, TEXAS 75951

SUSPENSION, DEBARMENT, AND TERRORISM:  
BIDDER CERTIFIES THAT THE BIDDING ENTITY AND ITS PRINCIPALS  
ARE ELIGIBLE TO PARTICIPATE IN THIS TRANSACTION AND HAVE NOT BEEN  
SUBJECTED TO SUSPENSION, DEBARMENT, OR SIMILAR INELIGIBILITY  
DETERMINED BY ANY FEDERAL, STATE, OR LOCAL GOVERNMENTAL ENTITY AND  
THAT BIDDER IS IN COMPLIANCE WITH THE STATE OF TEXAS STATUTES AND  
RULES RELATING TO PROCUREMENT AND THAT BIDDER IS NOT LISTED ON THE  
FEDERAL GOVERNMENT'S TERRORISM WATCH LIST AS DESCRIBED IN EXECUTIVE  
ORDER 13224. ENTITIES INELIGIBLE FOR FEDERAL PROCUREMENT ARE  
LISTED AT [HTTPS://WWW.SAM.GOV/](https://www.sam.gov/)

BIDDER AGREES THAT ANY PAYMENTS DUE UNDER THIS CONTRACT WILL BE  
APPLIED TOWARDS ANY DEBT, INCLUDING BUT NOT LIMITED TO DELINQUENT  
TAXES AND CHILD SUPPORT THAT IS OWED TO THE STATE OF TEXAS.

AWARDED VENDOR AGREES THAT ANY PAYMENTS DUE UNDER THE PURCHASE

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ORDER OR CONTRACT SHALL BE DIRECTLY APPLIED TOWARDS ELIMINATING ANY DEBT OR DELINQUENCY IT HAS TO THE STATE OF TEXAS INCLUDING, BUT NOT LIMITED TO, DELINQUENT TAXES, DELINQUENT STUDENT LOAN PAYMENTS, AND DELINQUENT CHILD SUPPORT.

IN ACCORDANCE WITH SECTION 2252.907, GOVERNMENT CODE, THE BIDDER ACKNOWLEDGES THAT THIS CONTRACT AND INFORMATION CREATED OR MAINTAINED IN CONNECTION WITH THIS CONTRACT IS PUBLIC INFORMATION AND SUBJECT TO DISCLOSURE AS PROVIDED BY CHAPTER 552, GOVERNMENT CODE (TEXAS PUBLIC INFORMATION ACT). THE PUBLIC INFORMATION ACT MAY REQUIRE THE BIDDER TO MAKE INFORMATION RELATED TO THIS CONTRACT AVAILABLE TO THE PUBLIC PURSUANT TO A REQUEST FOR PUBLIC INFORMATION. THE BIDDER AGREES, UPON REQUEST, TO MAKE INFORMATION RELATED TO THIS CONTRACT THAT IS NOT OTHERWISE EXCEPTED FROM RELEASE BY THE PUBLIC INFORMATION ACT AVAILABLE TO THE PUBLIC IN HARD COPY, UNLESS THE

REQUESTOR OF THE INFORMATION CONSENTS TO RECEIVE THE INFORMATION IN ANOTHER MUTUALLY AGREEABLE FORMAT. THE BIDDER ACKNOWLEDGES THAT THE AGENCY SHALL NOT PROVIDE LEGAL COUNSEL RELATED TO THE BIDDER'S COMPLIANCE WITH THE PUBLIC INFORMATION ACT.

**RECYCLED PRODUCTS :**

ANY PRODUCT(S) BEING BID ON THIS SOLICITATION CONTAINING RECYCLED MATERIAL, WHETHER POST-CONSUMER OR PRE-CONSUMER, OR IS A PRODUCT THAT HAS BEEN REMANUFACTURED, REBUILT, OR OTHERWISE RESTORED TO A LIKE NEW CONDITION, SHALL BE INDICATED AS SUCH ON THE APPROPRIATE LINE ITEMS AS HAVING EITHER A RECYCLED CONTENT OR IS A REMANUFACTURED PRODUCT.

**SECURITY:**

WHEN MAKING DELIVERIES TO CORRECTIONAL FACILITIES, CONTRACTOR'S COMPLIANCE WITH TDCJ SECURITY PROCEDURES IS REQUIRED. THIS INCLUDES DELIVERIES TO ALL TDCJ UNITS AND WAREHOUSES, OR ANY OTHER TDCJ OWNED, LEASED, OR CONTRACTED PREMISES. SPECIFIC REQUIREMENTS INCLUDE, BUT ARE NOT LIMITED TO:

1. ALL CONTRACTOR STAFF OR CONTRACTED DELIVERY SERVICE MAKING DELIVERIES WITHIN A CORRECTIONAL FACILITY, AND THOSE AREAS WHERE OFFENDERS ARE ASSIGNED, WILL BE REQUIRED TO HAVE A SECURITY ESCORT THROUGHOUT THEIR DELIVERY. ALL DELIVERY STAFF SHALL BE REQUIRED TO FOLLOW THE DIRECTION OF SECURITY STAFF. DELIVERY STAFF SHALL NOT INTERACT WITH OFFENDERS.

FURTHERMORE, CONTRACTOR STAFF SHALL ADHERE TO THE PROVISIONS FOUND IN PERSONNEL DIRECTIVE PD-29, "SEXUAL MISCONDUCT WITH OFFENDERS," WHICH IS LOCATED ON THE TDCJ WEBSITE AT [HTTP://WWW.TDCJ.STATE.TX.US/DIVISIONS/HR/HR-POLICY/PD-29.PDF](http://www.tdcj.state.tx.us/divisions/hr/hr-policy/pd-29.pdf). (NOTE: THIS ADDRESS MUST BE IN LOWER CASE LETTERING WHEN ENTERED IN THE ADDRESS BAR OF YOUR BROWSER.)

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THE CONTRACTOR SHALL NOTIFY EACH OF THE CONTRACTOR'S STAFF ACCESSING TDCJ'S PREMISES OF THE PROVISIONS WITHIN THIS DIRECTIVE, PRIOR TO ANY DELIVERY.

2. ALL DELIVERY STAFF AND VEHICLES ARE SUBJECT TO SEARCH AND INSPECTION WHILE ON TDCJ PROPERTY.
3. ALL VEHICLES WILL BE LOCKED AND SECURED WHEN NOT IN USE. DRIVERS ARE REQUIRED TO KEEP KEYS IN THEIR DIRECT POSSESSION AT ALL TIMES.
4. DELIVERY STAFF SHALL NOT INTRODUCE ANY TYPE OF CONTRABAND ONTO ANY TDCJ FACILITY. EXAMPLES OF CONTRABAND INCLUDE, BUT ARE NOT LIMITED TO FIREARMS, KNIVES, WEAPONS OF ANY TYPE, TOBACCO OF ANY TYPE, ALCOHOL, CONTROLLED SUBSTANCES (ILLEGAL DRUGS), PAGERS, AND CELL PHONES. DELIVERY STAFF MAY NOT CARRY MORE THAN TWENTY-FIVE DOLLARS (\$25.00) IN CASH INTO ANY TDCJ FACILITY.
5. DELIVERY EMPLOYEE'S ATTIRE MUST BE APPROPRIATE OR COMPATIBLE WITH THE CURRENT BUSINESS ENVIRONMENT.
6. GENERALLY, EX-OFFENDERS SHALL NOT BE ALLOWED INSIDE THE FENCED PERIMETER OF A FACILITY TO MAKE DELIVERIES UNLESS APPROVED BY THE UNIT WARDEN. THE WARDEN MAY NOT ALLOW AN EX-OFFENDER ON A UNIT OR FACILITY, WHETHER INSIDE OR OUTSIDE THE FENCED PERIMETER, IF THE WARDEN BELIEVES THE PERSON MAY JEOPARDIZE THE SAFE AND ORDERLY OPERATION OF THE UNIT OR FACILITY, POSE A DANGER TO OFFENDERS OR EMPLOYEES, OR PLACE AN UNDUE LOGISTICAL BURDEN ON STAFF.
7. MINORS AND PETS ARE PROHIBITED FROM TDCJ PROPERTY AND SHALL NOT BE IN DELIVERY VEHICLE.

TDCJ RESERVES THE RIGHT TO IMMEDIATELY REMOVE AND/OR REFUSE ENTRY TO ANY INDIVIDUAL WHO HAS VIOLATED THE ABOVE RESTRICTIONS. THE UNIT WARDEN OR FACILITY ADMINISTRATOR WILL ULTIMATELY BE RESPONSIBLE FOR INTERPRETING THESE RULES.

FOR QUESTIONS OR INQUIRIES CONTACT:  
CAITLYN HEIER, CTCD  
TDCJ CONTRACTS AND PROCUREMENT  
TWO FINANCIAL PLAZA STE. 525  
HUNTSVILLE, TX 77340  
PH: 936-437-7101 FAX: 325-223-0310  
EMAIL: CAITLYN.HEIER@TDCJ.TEXAS.GOV