

SOLICITATION ADDENDUM

Addendum No.: 1 Date of Addendum: November 19, 2020
Due Date, Time: December 3, 2020, 3:00 PM CT Revised Due Date, Time: December 17, 2020, 3:00 PM CT
Acquisition Mgmt. Spec.: Kaleigh Stevens Agency: Office of State Procurement
Web Registration No.: G0210 - 2000011264
Title: TV Service for DHS Forensic Services Only

SCOPE OF ADDENDUM

- A. The State has extended the deadline for responders to submit questions. Questions should be emailed to Kaleigh.Stevens@state.mn.us by 4:00 PM Central Time on December 3, 2020. All questions should be submitted no later than that date and time. The State is not obligated to answer questions submitted after the revised due date and time for questions.
- B. The State has extended the due date and time for this solicitation. Responses must be submitted by 3:00 PM Central Time on December 17, 2020 in accordance with the procedures outlined in Section 1 of the RFP attached to this solicitation.
- C. The following are the State's responses to the questions received during the preproposal meeting and by the previous deadline for questions.

Q1. Is there a budget for equipment, or is it built into the estimated annual cost?

A1. No, the facility does not have a specific budget for equipment, and it is built into the estimated annual cost. As part of their cost proposal, responders must provide the cost of any equipment that will be passed on to the State.

Q2. Where will the equipment go?

A2. The equipment will be housed in the MSH Building. See Attachment H: Current Facility Diagram to see where the MSH Building is located in the DHS Forensics facility.

Q3. Do you want to own the equipment that a contractor installs at the end of the contract?

A3. No, we do not want to own the equipment at the end of the contract. However, in the price schedule, we did ask for pricing to lease the equipment and purchase the equipment. If the equipment is available for lease or purchase, we encourage the responder to provide pricing for both options.

Q4. Where is the antenna located?

A4. Currently, the antenna is located on the roof of the Pederson Building, which is part of the lower part of the DHS Forensics facility. The location of the antenna is outlined and included on Attachment H: Current Facility Diagram.

Q5. Is there room on the roof of the MSH building to mount antennas?

A5. Yes.

Q6. Is there a pathway to run cable from the roof of the MSH Building to where the equipment will be installed?

A6. Yes, but we may have to make an additional opening.

Q7. Is there cable already run throughout the facility?

A7. Yes, all buildings on our facility are pre-wired to provide drops for each room.

Q8. On the facility diagram in Attachment H, what do the green and orange lines indicate?

A8. These are the main lines that run throughout the facility and run between the buildings.

Q9. Is the existing cabling in decent shape?

A9. The existing cabling needs to be balanced and checked.

Q10. Is the cabling that is currently run between the five different buildings useable?

A10. Yes, it is usable; however, it needs to be balanced.

Q11. Will the contractor be required to replace any of the following: amplifiers, taps, or splitters?

A11. It will be the responsibility of the contractor to determine if any amplifiers, taps, or splitters will need to be replaced. If any amplifiers, taps, or splitters do need to be replaced, the contractor will be required to replace these items or include the cost of replacing these items as part of the equipment cost on Addendum 1 Exhibit D, Supplement Two: Revised Price Schedule.

Q12. Are you currently receiving a decent over-the-air signal?

A12. Yes, currently we receive a decent signal from the Twin Cities.

Q13. Where is the antenna installed that the facility uses to receive the over-the-air signal?

A13. It is about fifty (50) feet up and currently installed on the Pederson Building. The location of the antenna is outlined and included on Attachment H: Current Facility Diagram.

Q14. Is it common to have signal issues with the over-the-air signal, or is the signal pretty strong most of the time?

A14. The signal has been strong for the last several months and we anticipate that it will stay strong. The only signal issues that we have encountered were due to construction at our facility.

Q15. Would it be possible to obtain a list of channels, including the call letters, that you are currently receiving via the over-the-air signal?

A15. Yes, see the list below.

Channel		
Visual	Digital	Call Sign / Network
2.1	34.3	TPT 2 / PBS
2.2	23.7	TPTMN / MN CHANNEL
2.3	23.5	TPT LIFE / PBS
2.4	34.4	TPT KIDS / PBS KIDS 24/7
2.5	34.6	TPTNOW / WEATHER
2.6	23.8	TPT-MN / MN CHANNEL
4.1	32.1	WCCO-DT / CBS
4.2	32.2	WCCODT2 / START TV
4.3	32.3	DABL
5.1	35.3	KSTPDT / ABC
5.2	30.1	KSTCDT1 / "CHANNEL 45"
5.3	30.5	KSTCDT3 / ME-TV
5.4	30.2	KSTCDT2 / ANTENNA TV

5.6	30.6	KSTCDT4 / THIS TV
5.7	35.4	KSTPDT2 / HEROES AND ICONS
9.1	29.4	FOX9
9.2	29.3	FOX9+ / MYN
9.3	29.5	MOVIES!
9.4	9.4	BUZZR
9.5	9.5	LIGHT TV
9.9	9.3	FOX9
11.1	11.3	KARE-DT / NBC
11.2	11.4	KARE-WX / COURT TV
11.3	11.5	JUSTICE / JUSTICE NETWORK
11.4	11.6	QUEST / QUEST
23.1	22.3	WUCW HD / CW
23.2	22.4	COMET / COMET TV
23.3	22.5	CHARGE!
23.4	22.6	TBD

Q16. Do you have a current provider for the channels that you are currently receiving, or are you managing this yourself?

A16. There is not a current provider. We are managing and bringing in the channels listed in A15, above, ourselves.

Q17. Your list of desired channels in Attachment G: Desired Channels is fairly substantial. Are you requiring all of these channels, or are you willing to accept alternative channel packages that may or may not include all of these channels?

A17. We are interested in reviewing alternative channel packages and having a menu of options to select from. See section D, below, for more information.

Q18. Are the channels listed in Attachment G: Desired Channels the current channel lineup that the facility receives?

A18. No, the channels listed as our desired channels do not make up a current channel lineup. These channels were taken from a patient survey.

Q19. How are the 422 drops laid out throughout the facility?

A19. The number of drops is comprised of single patient rooms and community rooms. Each patient room has a single drop.

Q20. Of the 422 drops, how many are for the patient rooms and how many are for community rooms?

A20. Of the 422 drops, 391 drops are patient rooms and 31 drops are community rooms.

Q21. Do you want the contractor to maintain all equipment from the antenna to the individual drop, or will the contractor only be responsible to maintain a portion of that equipment?

A21. We would like the contractor to provide maintenance for both the State-owned equipment and contractor-owned equipment.

Q22. Will the contractor be allowed in patient rooms to provide maintenance, or should the contractor be stopping at the closets?

A22. We do not want the contractor to enter the patient rooms, so the maintenance responsibility would end with the equipment in the closets.

Q23. Are the responders able to do a physical walk through of the site?

A23. Yes, see section E, below, for more information.

Q24. Are all of the TVs capable of receiving a digital signal?

A24. Yes, all of the TVs throughout the facility have been updated to flat screens and are capable of receiving a digital signal.

- D. The State has revised Exhibit D, Supplement Two: Price Schedule. The revised price schedule requests pricing for a la carte channels or alternative channel packages, even if all desired channels are not included in the offered channels or packages. A new version of the price schedule is attached to the event as Addendum 1 Exhibit D, Supplement Two: Revised Price Schedule. Responders **MUST** submit the completed Addendum 1 Exhibit D, Supplement Two: Revised Price Schedule document as part of their response.
- E. Responders who are interested in physically visiting the DHS Forensics facility must register for a site visit. Those individuals who will physically enter the facility must comply with the facility's procedural and background check requirements. Responders must contact the solicitation contact person, Kaleigh Stevens, at Kaleigh.Stevens@state.mn.us, by 4:00 PM, Central Time, on November 27, 2020 to obtain the necessary background check and procedural requirements. Responders must provide the information necessary for the background check by 4:00 PM, Central Time, on December 2, 2020. Responders will not be provided with the site visit information until they pass the background check. Responders who will physically enter the facility must also comply with a health screen on the day of the site visit. If a responder is unable to pass the health screen, they will not be allowed to enter the facility. Additionally, responders must wear a face mask throughout the entire site visit. Proposals will not be due until at least a week after the site visit.

Anything discussed during any site visit shall not be binding on the State. Only things outlined in writing in the solicitation and any subsequent response will be considered as part of this solicitation process. If a site visit results in anything that a responder believes should be included in the solicitation, the responder must contact Kaleigh Stevens, as outlined above.

Except as modified herein, all the terms and conditions of the solicitation remain in full force and effect.

This addendum is hereby incorporated into the RFP Event. For acknowledgement of Addendum 1, responders **MUST** respond to RFP/Event G0210-2000011264 Round 1, VERSION 2 by the revised due date and time.

This addendum shall become part of the solicitation and **MUST** be returned with the response by the due date and time of the solicitation.

COMPANY NAME: _____

SIGNATURE: _____

DATE: _____

PRINTED NAME: _____

TITLE: _____