

1. Brief Description/General Information

- 1.1 Request quotes to conduct a Phase I cultural resources survey for the 35 acres of the Little Rock Parks and Recreation Western Hills Park in Little Rock, Arkansas.
- 1.2 Little Rock Parks and Recreation is preparing for park development of a portion of Western Hills Park that is made possible in part by the Legacy Grant from the U. S. National Parks Service. Park area is approximately 147 acres and was originally a golf course which has been abandoned for 10 plus years. Area is accessible by vehicle, relatively flat, and majority mowed. Study area is located in Section 24, Township 1 North, Range 13 West, Little Rock, Pulaski County, Arkansas, and it is approximately one quarter of a mile from the Trail of Tears corridor. There are Tribes that have expressed an interest in this study area.

2. Definitions

- 2.1 The City has made every effort to use industry-accepted terminology in this solicitation and will further clarify any point or item in question through the online website.

3. Scope of Services

3.1 Goal

- A. Considering proximity of Trail of Tears corridor, the confirmed presence of burials, and the lack of a comprehensive cultural resources investigation for the study area, it is our desire to have a Phase I cultural resources survey performed before any development occurs.

3.2 Terms of Award

- A. This bid shall be awarded to the lowest qualified bidder who meets all specified requirements.
- B. This is a lump sum bid.

3.3 Item/Service Requested

- A. Proposed investigations shall follow professional standards and guidelines of National Park Service; Secretary of Interior; Advisory Council on Historic Preservation and Appendix B of the Arkansas State Plan. The Division of Arkansas Heritage is willing to consult with interested bidder to assist in developing a survey strategy.
- B. A literature and records search shall be conducted using the databases from Arkansas Archeological Survey, the Arkansas Historic Preservation Program and National Register of Historic Places.
- C. Fieldwork shall be performed by certified archaeologist and conform to the 2010 Guidelines for Archeological Fieldwork and Report Writing in Arkansas.
- D. Field data shall be entered in spreadsheets. Any recovered artifacts shall be analyzed and prepared for curation or returned to City of Little Rock.
- E. A draft report shall be submitted to Little Rock Parks and Recreation for review that will be suitable for Arkansas SHPO review.
- F. Provide timeframe of project including possible start date and completion date.

QUICK QUOTE
SCOPE OF WORK

10/30/2020

- G. The locations of all shovel tests will be recorded in the field using hand held GPS equipment so that maps showing the distribution of the shovel tests can be prepared for inclusion in the report.
- H. Provide any additional information as part of bid information that may not be covered in this scope of work but is recommended as part of this project based on knowledge and or experience from similar related projects with goal of providing best results and needed requirements for survey.

3.4 Outcomes Desired

- A. Following SHPO review period, any SHPO comments shall be incorporated in the document and Final report shall be prepared. One bound copy and one CD (.pdf format) copy of the Final report shall be submitted to Little Rock Parks and Recreation.
- B. State site forms shall be completed and submitted to Arkansas Archeological Survey Registrar for all identified sites.

3.5 Minimum Vendor/Professional Qualifications

- A. Certified archeologist familiar with conducting fieldwork and reports in compliance with SHPO and Arkansas Archeological Survey Registrar.

3.6 Minimum Item/Service Requirements

- A. Prepare report acceptable to SHPO.

ATTENTION: All Little Rock buildings have been closed to public access in response to the COVID-19 emergency. All vendors are therefore strongly encouraged to submit bids online (www.littlerock.gov/LRProcure). Vendors can simply attach the electronic version of the bid documents online. Vendors may also mail bids to City Hall 500 West Markham Street, Suite 300, Little Rock, Arkansas 72201 or vendors may leave bids at the security desk for pick up and Purchasing will collect bids prior to the bid opening. Please call at 501-371-4560 or email LRPurchasing@littlerock.gov for assistance.