



# STATE OF LOUISIANA

Office of State Procurement  
REQUEST FOR PROPOSAL

RESPONSES WILL BE  
PUBLICLY OPENED AT THE  
PHYSICAL ADDRESS BELOW

12/03/2020  
10:00 AM CST

Vendor No.: \_\_\_\_\_  
Solicitation: 3000015993  
Opening Date: 12/03/2020

Vendor Name and Address: (to be completed by Vendor)

TO SUBMIT AN ELECTRONIC (ONLINE)  
RESPONSE CLICK THE LINK BELOW.

SUBMIT NON-ELECTRONIC RESPONSE  
TO : Office of State Procurement  
P.O. Box 94095  
Baton Rouge LA 70804-9095

Physical Address:  
1201 N. Third Street, Suite 2-160  
Baton Rouge, LA 70802

RFx Number: 3000015993  
Version: 1  
Buyer: KIMBERLY ADAMS  
Buyer Phone: 225-342-8043  
E-Mail: kim.adams@la.gov  
Scheduled Begin Date:

### ONLINE BID RESPONSE LINK

[https://lagoverpvendor.doa.louisiana.gov/rfx?sapsrm\\_boid=567620E9FB021EDB84FB18C742BE46ED](https://lagoverpvendor.doa.louisiana.gov/rfx?sapsrm_boid=567620E9FB021EDB84FB18C742BE46ED)

| QUESTIONS TO BE COMPLETED BY VENDOR   | Required |
|---|----------|
| 1. _____ Have you reviewed all attachments to the bid invitation and answered all questions?          | YES      |
| 2. _____ Have you entered pricing, or attached the pricing sheet (if applicable) to the bid response? | YES      |
| 3. _____ Have you attached / included all required files to the bid response?                         | YES      |
| 4. _____ Have you attached the signature page to the bid response?                                    | YES      |

Name of Solicitation: RFP for Supplemental IPM

#### RFx text:

Due to the COVID-19 emergency situation, the Office of State Procurement is temporarily suspending in-person attendance by proposers at public proposal openings for Request for Proposals published by our office.

Any proposer who would like to view the opening of this Request for Proposal can access the following link, at the date and time of this proposal opening:

<https://doa-ospla.zoom.us/j/2697438343>

|   |       |                                      |
|---|-------|--------------------------------------|
| VENDOR TELEPHONE NUMBER:<br>FAX NUMBER: | TITLE | DATE                                 |
| Signature of Authorized Bidder          |       | Name of Bidder<br>(Typed or printed) |

|  |         |             |
|--|---------|-------------|
| Request for proposal: 3000015993<br>Open Date: 12/03/2020<br>T-Number: 92921 | Bidder: | Page 2 of 2 |
|--|---------|-------------|

This link will provide you with live audio and video access to this proposal opening. The link will be live at 9:55 AM (Central Time) on the date of proposal opening.

Only the name of the proposers submitting proposals shall be identified aloud.

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This is an online Request for Proposal opportunity. Proposers are invited to submit proposals online via the link on this Request for Proposal invitation. Online bidding instructions are attached to this Request for Proposal invitation.

Proposers must be registered in the LaGov vendor system in order to submit an online proposal and for their proposals to be tabulated.

To register as a vendor, access the following link to the LaGov vendor system. Do not register again if you are already registered. Please include a W-9 with your proposal if you are newly registered. You will need a LaGov vendor ID and password to submit an online proposal:

[https://lagoverpvendor.doa.louisiana.gov/irj/portal/anonymous?guest\\_user=self\\_reg](https://lagoverpvendor.doa.louisiana.gov/irj/portal/anonymous?guest_user=self_reg)

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This solicitation is for the Request for Proposals for Supplemental Installment Purchase Market.

Please print all attachments to ensure all documents related to this Request for Proposal are reviewed prior to submitting a proposal.

Request for Proposal Documents Include:  
\_RFP Document - Pages 1-67

| LINE | Description   | Quantity | Unit | Unit Price | Extended Amount |
|------|---|----------|------|------------|-----------------|
| 1    | <b>Product Category:84101500</b><br>Installment Purchase Market<br><br>Request for Proposals for Supplemental Installment Purchase Market.<br><br>No prices to be provided on this page. Proposers are to complete the Price Schedule in accordance with Section 2.3; Section 2.4.1; Section 3.2; and Attachment 1 – Financial Proposal of the RFP and submit with their proposal as directed in the Request for Proposal document. |          |      |            |                 |
| 2    | Line Deleted  |          |      |            |                 |