

## DISCLOSURE OF MINORITIES AND WOMEN AS BOARD MEMBERS AND EXECUTIVE STAFF

**Instructions:** As required by Section 17-104 of The Philadelphia Code entitled “Prerequisites to the Execution of City Contracts,” Section 17-104(3) requires seller to complete and submit this form with its quote. If seller believes that these requirements do not apply (e.g., seller is a single-member Limited Liability Company), please check the first field below and attach an explanation. This form should be submitted at the time of electronic submission of the quote, but the City reserves the right to allow seller to submit this information at any time prior to award of a contract.

**Seller's Name:**

**Bid Number:**

Please check here if the requirements do not apply to seller and attach explanation:

### **Disclosure of Minorities<sup>1</sup> and Women as Board Members and Executive Staff**

Pursuant to Section 17-104(3) (a) (i) of The Philadelphia Code, please provide the following information:

(M) (W)

1. Current percentage of minority and female executive officers in seller’s company:
2. Current percentage of minorities and women on the executive board of the seller’s company:
3. Current percentage of minorities and women on the full board of the seller’s company:

### **Aspirational Goals for Minorities and Women as Board Members and Executive Staff**

Pursuant to Section 17-104(3) (a) (ii) of The Philadelphia Code, please provide the following information:

1. Percentage goal for minority and female executive officers in seller’s company:
2. Percentage goal for minorities and women on the executive board of the seller’s company:
3. Percentage goal of minorities and women on the full board of the seller’s company:

### **Identify Below Seller’s Intended Efforts to Achieve the Aforementioned Aspirational Goals:**

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<sup>1</sup> Section 17-1608 of the Philadelphia Code defines minority to include African Americans, Hispanic Americans, Asian Americans and Native Americans  
Revised 7.1.14