



Please be advised, effective immediately, due to COVID-19 The Forest : County is only accepting bids, proposals, and qualification packages submit your bid, proposal, or qualification package electronically, click on the link below - complete the form, upload your documents, and click on submit button. <https://www.cookcountyil.gov/service/online-solicitation-bid-submission-forest-preserves> If you have any questions, please email fpd.purchasing@cookcountyil.gov.

QUOTATION
This is not an order – submit all quotations on this form.

ALL BIDS ARE DUE AT 10:00 AM

DATE:	BUYER:	BUYER PHONE:	BUYER EMAIL:	QUOTE NO.	ORDER NAME: (Product or Service)	INQUIRIES must be in by 5:00 P.M.	RESPOND BY DATE:
10/28/2020	Sherma Anderson	312-603-8953	fpd.purchasing@cookcountyil.gov	2031006061	2ORM 116 Herbicide 2020-2022	11/4/20	11/12/20 @ 10:00 a.m. CDT

Product Delivery Point

Salt Creek Resource Management
500 Ogden Avenue
Western Springs, IL 60558

Vendor Name and Address

Click or tap here to enter text.

Delivery in Working Days: _____

Phone Number: _____

Email: _____

Signature: _____

Printed Name: _____

Description	Quantity Ordered	Unit Price	Extended Price
See attached Bid Sheet			

Terms and Conditions
<p>Acceptance: If this bid is accepted by the District within 30 days from date of opening, bidder offers and agrees to furnish any or all of the items upon which prices are quoted, at the price and delivery time stated, subject to all terms and conditions endorsed hereon.</p> <p>Bidding: The right is reserved to reject any and all bids; to waive a formality in bids; to award by item or class. Bidders cannot limit the acceptance of bid to less than 30 days.</p> <p>Errors in Bid: Bidders are cautioned to verify their bids before submission. No bid may be withdrawn or changed after it has been opened. In case of error in extension, unit price will govern.</p> <p>Deliveries: Bid price must reflect any delivery charges to point designated. Title is to pass at delivery point.</p> <p>Taxes: Materials and services purchased by Forest Preserve of Cook County are exempt by virtue of exemption identification number E999708636-06 from Retailers' Occupation Tax, the Service Occupation Tax (both state and local), and the Use Tax and the Service Use Tax as required by Illinois law.</p> <p>In General: The prices quoted herein shall agree with all Federal Laws and Regulations.</p> <p>Brand Names: Where brand names, model or part numbers are employed in the description, it is not intended that they are restrictive. Where a bidder proposes an "or equal", bidder shall fully describe the item proposed.</p>

(For Office Use Only)

Department Head (Print Name) _____

Department Head (Signature) _____

Requester (Signature) _____

REQUEST FOR HERBICIDE 2020-2022



Quote #: **20RM 116** Solicitation # **20-31-006061**

Specifications for: HERBICIDE 2020-2022

Issue Date: 10/28/2020

Bids Due: 11/12/2020

INQUIRIES:

During the bid process, all inquiries must be directed in writing and emailed to the District's Purchasing Department as follows:

Sherma Anderson, Assistant to the Purchasing Agent

Phone: (312)-603-8953 or

Email: fpd.purchasing@cookcountyil.gov

SUBMIT BIDS AT:

<https://www.cookcountyil.gov/service/online-solicitation-bid-submission-forestpreserves>

ALL BIDS MUST BE SUBMITTED ELECTRONICALLY TO THE PURCHASING DEPARTMENT AT THE APPROPRIATE WEBSITE. PAPER BIDS WILL NOT BE ACCEPTED.

The Forest Preserve District of Cook County (hereinafter the "District") invites vendors ("Bidder") to submit bids for the products described herewith. Bidder is required to upload an electronic copy of their bid forms at the following website:

<https://www.cookcountyil.gov/service/online-solicitation-bid-submission-forestpreserves>

GENERAL INFORMATION

The District is soliciting bids for the supply and delivery of a variety of herbicides for use in land management applications. The selected vendor will supply the products for a two (2) year term ending December 31, 2022. The District reserves the right to award the bid either in whole or partial.

At the time of bid, the bidder shall supply detailed specifications covering the item(s) contained herein and shall clearly indicate any areas in which item or items offered do not fully comply with the specifications. If quoting equivalent products as a substitution, the label of the product must be included with the bid.

SPECIFICATION ALTERATIONS:

Specifications will be construed to be complete and be considered the entire description of the goods or services upon which the District is now seeking bids. Only formal written addenda can materially alter this set of specifications. No verbal statement made by a District employee or anyone else is binding nor shall such statement be considered an official part of this public bid proposal.

ORDER AWARD:

In selecting the lowest responsive and responsible bidder(s), the District will examine which bidder offers the lowest responsive and responsible bid among other criteria. The contract may be awarded in whole to a single vendor, or divided amongst multiple vendors depending on which vendor offers the most competitive and responsive pricing for each line item.

PURCHASE ORDER ISSUANCE:

No work shall proceed against nor shall any items be delivered until the contractor has received a purchase order or a purchase order number. Items supplied or services rendered that are not part of this bid will not be paid for by the District.

BILLING PROCEDURE:

Invoices for products provided as a result of this bid must shall be submitted via email to fpdcc.billing@cookcountyil.gov and the designated District representative. Invoices shall include the Purchase Order number, date of delivery, product description, quantities provided, all other pertinent information required for cost tracking and total billed to date. Invoices without this information may not be processed for payment in a timely manner.

STANDARDS FOR WORK:

Inspection of goods and services will be conducted by the District at point of delivery. Material not in accordance with specifications will be returned at the vendor's expense. The District reserves, at its sole discretion, the determination as to whether products delivered meet District standards.

TAXES:

As a municipal body, the Forest Preserve District of Cook County is not subject to Federal Excise Tax, Illinois Retailer's Occupation Tax, Use Tax, or Municipal Retailer's Occupation Tax. The Illinois Department of Revenue tax exemption number for the Forest Preserve District of Cook County is E-997-8636-06. Upon request, the Comptroller's Office of the Forest Preserve District will provide a Federal Excise Tax Exemption Certificate. The prices quoted herein shall include all other federal and/or state taxes that apply, direct and/or indirect.

DETAILED SPECIFICATIONS

The District is seeking qualified bidders to supply multiple herbicide products on an as-needed basis through 2022. All products furnished shall be in new, unopened condition in accordance with the Detailed Specifications listed below. The District will make no allowance or concession to the Bidder for any alleged misunderstanding or deception because of quantity, quality, character, location or other conditions.

PRODUCT DETAILS:

Vendors shall bid to supply the following product(s):

1) **Liberate Surfactant or equivalent non-ionic surfactant**

Packaging: GALLON CONTAINERS

Non-ionic, aquatic safe surfactant product compatible with water-soluble solutions utilizing broadcast, spot-gun, backpack, and other standard spray equipment.

2) **Aquaneat, Rodeo, or equivalent herbicide**

Packaging: 2.5 GALLON CONTAINERS

Aquatic safe glyphosate herbicide, 53.8% active ingredient. Compatible with water-soluble solutions utilizing broadcast, spot-gun, backpack, and other standard spray equipment.

3) **Element 4E or equivalent herbicide**

Packaging: 2.5 GALLON CONTAINERS

Broadleaf specific triclopyr herbicide, 60.45% active ingredient. Compatible with oil or water-soluble solutions utilizing broadcast, spot-gun, backpack, and other standard spray equipment.

4) **Basal Oil in Short Filled Containers**

Color: Red

Packaging: 2.5 GALLON CONTAINER FILLED WITH 1.875 GALLONS

Oil carrier for basal bark and cut-stump applications using backpack equipment.

5) **Vastlan or equivalent herbicide**

Packaging: 2.5 GALLON CONTAINERS

Aquatic safe triclopyr herbicide, 54.72% active ingredient. Compatible with water-soluble solutions utilizing broadcast, spot-gun, backpack, and

other standard spray equipment.

6) **Milestone or equivalent herbicide**

Packaging: 2.5 GALLON CONTAINERS

Broadleaf specific aminopyralid herbicide, 40.6% active ingredient.
Compatible with water-soluble solutions utilizing broadcast, spot-gun,
backpack, and other standard spray equipment.

7) **Transline or equivalent herbicide**

Packaging: 2.5 GALLON CONTAINERS

Clopyralid herbicide, 40.9% active ingredient. Compatible with solutions
utilizing broadcast, spot-gun, backpack, and other standard spray
equipment.

Substitutions in brand will be permitted, provided that the proposed equivalent
product is appropriately documented on the Bid Sheet and a copy of the
herbicide label is included with the bid.

CONTRACT TERM:

Contract will start with the date of purchase order issuance and terminate on December 31, 2022.

BUDGET:

The total contract value shall not exceed \$25,000.00 per year, on an as-needed basis.

DELIVERY:

The vendor must be able to package and ship, in quantities specified, on a timely basis. The vendor must
guarantee that packaging and shipping shall provide adequate protection against damage and
deterioration. Freight must be delivered without the assistance of District staff in the form of manpower
or equipment, unless agreed to otherwise.

All items will be shipped to:

Salt Creek Resource Management 500 Ogden Avenue Western Springs, IL 60053

Receiving hours are Monday through Friday 7:00 am to 3:00 pm CDT. Prior to delivery, the vendor must
contact the designated Forest Preserve representative at least 24 hours in advance to arrange for
receipt.

Shipping costs must be included

PACKAGING:

Product shall be provided in indicated sized containers, in the original manufacturer's packaging. Each container shall be affixed with the manufacturer's label. Delivery of product dated more than 24 months after production date, or packaging that shows any sign of tampering will be refused and the product will be replaced by the vendor at no extra cost to the District.

QUANTITIES:

The District typically purchases approximately 800 gallons of herbicide annually. The distribution of each brand or category of herbicide is listed on the Bid Sheet for informational purposes. These figures are estimates of annual use, and should not be construed to represent either minimum or maximum quantities to be ordered.

The District reserves the right to increase or decrease any items ordered under this contract; actual order amounts will vary. Nothing herein shall be construed as an intent on the part of the District to purchase any items other than those determined by the using department to be necessary to meet their current needs.

WARRANTY:

All Vendors must submit/include any/all warranty information with submissions whether it is expressed or implied. Any standard Manufacturer Guarantee or Warranty shall remain in effect and shall not be nullified by any vendor-made general guarantee.

DURATION OF PROPOSAL:

Bidder agrees to be bound to the terms of its proposal for a period of thirty (30) days after the proposal date.

BID INSTRUCTIONS:

- 1) All bidders shall submit their bid, proposal, or qualification package electronically via the link below until 10:00 A.M. Central Standard Time (CST) on the due date listed in the solicitation:

<https://www.cookcountyil.gov/service/online-solicitation-bid-submission-forest-preserves>

The bidder is responsible for ensuring that its proposal/bid is received at or before the date and time specified in the solicitation. Any bids uploaded after the date and hour set for the bid opening will not be considered. All documentation must be submitted online--physical copies of bids will not be accepted without the express prior written authorization of the Purchasing Agent.

Bidders must complete the required fields in the online form, upload documentation, and click the "Submit" button. Be advised that partial submissions cannot be saved and continued at a later date. Upon submission, bidders will receive a confirmation acknowledging receipt of the submission at the email address provided in the form.

Bid packages must utilize the blank proposal and contract certification forms enclosed hereto. Said documentation must be complete and include valid signatures for authorized persons, where indicated.

Bidders should ensure that all scanned documentation is of a sufficient size, resolution, and format such that all text and signatures are clearly legible. Information regarding accepted file formats are detailed in the online submission form.

Bid Sheet must be submitted along with quotation form and any applicable attachments prior to the due date. Provide a unit cost for line items for which you would like to bid. If you are not responding to a particular line item, enter "N/A" in the appropriate box. Return the Bid Sheet and the Quotation Cover Sheet included at the top of this document to the District's Purchasing Agent.

- 2) A Bid Sheet must be submitted along with the Quotation Form and any applicable attachments. Provide a unit cost for line items for which you would like to bid. If you are not responding to a particular line item, enter "N/A" in the appropriate box.

Unit pricing should be provided based on the size of the container, not the fluid volume it contains (*for short-filled containers only*).

Costs shall include all expenses associated with mobilization, delivery, equipment, fuel, labor, supervision, materials, transportation, trucks, vehicles, and any/all other costs associated with servicing this contract, including maintenance and warranty, per the specifications.

- 3) If a substitution is submitted for a branded product, indicate the name of the proposed equivalent in the blank space provided on the Bid Sheet. A copy of the herbicide label for any quoted substitutions must be included with the bid submission.

Bid Sheet

Quote #: 20RM 116/Solicitation #: 20-31-006061 Herbicide 2020-2022

The table below shall be filled out and returned with the cover sheet to this document and any other necessary attachments. The District reserves the right to award the bid either in whole or partial.

Provide a unit cost for line items for which you would like to bid. If you are not responding to a particular line item, enter "N/A" in the appropriate box. Costs shall include all expenses associated with mobilization, delivery, equipment, fuel, labor, supervision, materials, transportation, trucks, vehicles, and any/all other costs associated with servicing this contract, including maintenance and warranty, per the specifications.

In case of any discrepancies in the figures submitted, unit prices shall govern over total prices, unless the unit price is omitted. If both the unit price and total price are omitted, the bid shall be rejected.

2020 & 2021					
DESCRIPTION	EST. ANNUAL QUANTITY (A)	CONTAINER SIZE (B)	ALTERNATE? <i>(if yes, enter brand name and include label with bid)</i>	Unit Price per container (C)	Extended Price ((A/B) x C)*
Aquaneat, Rodeo, or equivalent herbicide	200 gal	2.5 gal		\$	\$
Basal Oil in Short Filled Containers	300 gal	2.5 gal containers filled with 1.875 gal		\$	\$
Element 4E or equivalent herbicide	75 gal	2.5 gal		\$	\$
Milestone or equivalent herbicide	15 gal	2.5 gal		\$	\$
Liberate Surfactant or equivalent non-ionic surfactant	100 gal	1 gal		\$	\$
Transline or equivalent herbicide	5 gal	2.5 gal		\$	\$
Vastlan or equivalent herbicide	100 gal	2.5 gal		\$	\$

SUBTOTAL (2020/21): \$

2022					
DESCRIPTION	EST. ANNUAL QUANTITY (A)	CONTAINER SIZE (B)	ALTERNATE? (if yes, enter brand name and include label with bid)	Unit Price per container (C)	Extended Price ((A/B) x C)*
Aquaneat, Rodeo, or equivalent herbicide	200 gal	2.5 gal		\$	\$
Basal Oil in Short Filled Containers	300 gal	2.5 gal containers filled with 1.875 gal		\$	\$
Element 4E or equivalent herbicide	75 gal	2.5 gal		\$	\$
Milestone or equivalent herbicide	15 gal	2.5 gal		\$	\$
Liberate Surfactant or equivalent non-ionic surfactant	100 gal	1 gal		\$	\$
Transline or equivalent herbicide	5 gal	2.5 gal		\$	\$
Vastlan or equivalent herbicide	100 gal	2.5 gal		\$	\$

SUBTOTAL (2022): \$

*To calculate the extended price, DIVIDE the Estimated Annual Quantity (A) by the Container Size (B), then MULTIPLY the result by the Unit Price Per Container (C).

$$([\text{ESTIMATED ANNUAL QUANTITY}] / [\text{CONTAINER SIZE}]) \times [\text{UNIT PRICE PER CONTAINER}] = \text{Extended Price}$$

Submitted by: _____
 (Corporate Name)

Signature of Bidder: _____ Date: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number(s) : (____) _____ Email: _____

ATTACHMENTS*

Attachment 1	Certificate of Qualification**
Attachment 2	Tax and Fee Delinquency Certification**
Attachment 3	Disclosure of Ownership Interest Statement**
Attachment 4	Certificate of Qualification as a Local Business**
Attachment 5	Affidavit of Child Support Obligations**
Attachment 6	Disclosure of Lobbyist Contacts**
Attachment 7	Familial Disclosure Form
Attachment 8	Addenda Acknowledgement Form
Attachment 9	Vendor Information Form

***All applicable Attachments must be fully completed and submitted by the date and time responses are due for this quotation. Failure to do so may cause your response to be deemed non-responsive.**

****Notary Required**

Certificate of Qualification

COMPLETION OF THIS FORM IS REQUIRED

The following certifications are made pursuant to state law and District ordinances (Section 1-8-2(A)(2)). Vendor is cautioned to carefully read these certifications prior to execution of this Contract. Execution of this Contract shall constitute affirmation of these certifications and shall also constitute a warranty by vendor that all the statements set forth within these certifications are true and correct statements of the vendor. Vendor is hereby notified that failure to execute these certifications shall result in disqualification from eligibility for the award of this Contract. Vendor is further notified that in the event the District learns that any of the following certifications were falsely made, this Contract shall be subject to termination.

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea of *nolo contendere* or admission of guilt, if that person or business entity:

1. has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that officer's or employee's official capacity; or
2. has been convicted of an act committed, within the State of Illinois, of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act (15 U.S.C. 1-7) and Clayton Act (15 U.S.C. 12-27; 29 U.S.C. 52-53); or
3. has been convicted of bid-rigging or attempting to rig bids under the laws of the State of Illinois; or
4. has been convicted of an act committed, within the State of Illinois, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act (15 U.S.C. 1-7) and Clayton Act (15 U.S.C. 12-27; 29 U.S.C. 52-53); or
5. has been convicted of price fixing or attempting to fix prices under the laws of the State of Illinois; or
6. has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois; or
7. Has been adjudicated guilty or liable in any judicial or administrative proceeding of committing a repeated or willful violation of the Illinois Wage Payment and Collection Act, 820 ILCS 115/1 et seq., Illinois Minimum Wage Act, 820 ILCS 105/1 et seq., the Illinois Worker Adjustment and Retraining Notification Act, 820 ILCS 65/1 et seq., the Employee Classification Act, 820 ILCS 185/1 et seq., the Fair Labor Standards Act of 1938, 29 U.S.C. 201, et seq., or any comparable state statute or regulation of any state, which governs the payment of wages; or

8. has been convicted of violations of any other federal, state or local laws, including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts; or
9. has made an admission of guilt of such conduct as set forth in subsection (1) through (7) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
10. has entered a plea of *nolo contendere* to charges of bribery, price fixing, bid-rigging, fraud, or wage theft as set forth in sub paragraphs (1) through (7) above.

I, _____ of _____
(TITLE) (BIDDER)

do hereby affirm by checking each item below that the following is true and correct to the best of my knowledge:

___ Bidder has not been convicted, or entered a plea of *nolo contendere*, or made an admission of guilt to any act described in the identified Ordinance (Section 1-8-2(A)(2)) of the Forest Preserve District of Cook County.

___ The owner, partner or shareholder who controls, directly or indirectly, Twenty Percent (20%) or more of the business or offices of the business entity has not been convicted or entered a plea of *nolo contendere* or made an admission of guilt to any act described in the identified Ordinance.

___ Bidder does not employ an officer, any individual who was an officer of another business entity at the time the latter business entity committed a disqualifying act described in the identified Ordinance.

___ Bidder does not have an owner who controls, directly, Twenty Percent (20%) or more of the business who was an owner who, directly or indirectly, controlled Twenty Percent (20%) of another business entity at the time the latter committed a disqualifying act described in the identified Ordinance.

(SIGNATURE)

State of Illinois
County of _____

Subscribed and sworn to
before me this _____ day of _____, 20_____.

Notary Public: _____ (Signature & Seal)

Tax and Fee Delinquency

COMPLETION OF THIS FORM IS REQUIRED

In an Ordinance approved by the Forest Preserve District of Cook County Board of Commissioners on March 3, 1993, it is provided that:

1. DISQUALIFICATION FOR TAX AND FEE DELINQUENCY

No person or business entity shall be awarded a contract or subcontract for goods or services with The Preserve if such person or business entity is delinquent in the payment of any tax levied by or fee charged by The Forest Preserve. No person or business entity will be prohibited from entering into a contract or subcontract with The Forest Preserve pursuant to the foregoing sentence if such individual or entity is contesting, in accordance with the appropriate procedures, its liability for the tax or fee or the amount of the tax or fee, and if such person or business entity shows proof of the contest to The Forest Preserve.

2. STATEMENT UNDER OATH

Before awarding a contract or subcontract for goods or services, The Forest Preserve shall obtain a statement under oath from the person or business entity that none of the taxes or fees contested, or other taxes or fees, are delinquent.

3. FALSE STATEMENTS

The effect of any person or entity making a false statement under oath shall be to entitle The Forest Preserve to set off a portion of the contract sum equal to the amount of the tax or fee delinquency. In addition, a twenty-five percent penalty on the amount of the tax or fee delinquency shall be imposed. Making a false statement under oath regarding delinquency shall be a misdemeanor, punishable by a fine of \$100.00.

4. DELINQUENCY DURING PENDENCY OF CONTRACT

If during the existence of any contract or subcontract for goods or services between The Forest Preserve and any person or business entity such person or business shall become delinquent for non-payment of taxes levied by or fees charged by The Forest Preserve, The Forest Preserve shall be entitled to set off a portion of the contract sum equal to the amount of the tax and fee delinquency, and impose a twenty-five percent penalty on the amount of the delinquent tax or fee.

5. APPLICABILITY

This Section 1-8-2.D. applies to all contracts and subcontracts for goods and services, including; personal services contracts, contracts which are awarded on the basis of a bidding process; contracts

which are not awarded on the basis of a bidding process; contracts which originate under the authority of the Purchasing Agent of The Forest Preserve; and contracts originate from any other office or department of The Forest Preserve. For purposes of Section 1-8-2. (D)., "taxes levied and fees imposed" by The Forest Preserve shall mean any and all taxes or fees which are levied, imposed or collected by or on behalf of The Forest Preserve, its officials, or departments, including but not limited to taxes levied on real estate, and fees and charges imposed by ordinance or by law which are payable to The Forest Preserve, or an office or department of The Forest Preserve, for any permit, license, service or any other purpose.

Taxes and fees shall be construed to include any and all interest and penalties authorized or imposed by law or by ordinance for a late payment or non-payment of taxes or fees. Taxes or fees shall be considered delinquent if a claim, notice or demand for payment has been made for such taxes or fees by or on behalf of the District, the County of Cook, the State of Illinois, the United States of America, or any of their officers or agencies, boards, commissions, or departments without timely payment, except in those cases where authorized procedures for protesting or contesting such taxes or fees have been timely and properly initiated and where such protest or contest remains pending.

I, _____, the _____
(NAME) (TITLE)
of _____, having been duly sworn to state the
(BIDDER)

truth, do hereby affirm that the following is true and correct to the best of my knowledge:

1. _____, is/are not an owner(s) of real
(BIDDER)
property in Cook County, or a party responsible for the payment of any tax or fee owed to the Forest Preserve District of Cook County, for which such tax or fee is delinquent; **OR**

2. The following is a complete list of real estate owned by _____
(BIDDER)
in Cook County (list Permanent Index Numbers):

(Signature) (Office/Title)
Subscribed to before me this _____ day of _____, 20____.

NOTARY SEAL & SIGNATURE

Disclosure of Ownership Interest Statement

COMPLETION OF THIS FORM IS REQUIRED

The Forest Preserve District of Cook County requires that any Applicant for any District action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this "Statement" must be kept current, by filing an amended Statement, until such time as the District shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the District being voided.

"Applicant" means any entity or person making an application to the District for any District Action."

"District Action" means any action by the District or, a District Department, regarding an ordinance or ordinance amendment, a District approval, with respect to contracts, leases, or sale or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by:

1. An Applicant for District Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete section #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by Applicant or Stock / Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying information:

Name: _____ D/B/A: _____ EIN NO: _____

Street Address: _____

City: _____ State: _____ Zip Code _____

Phone No: _____

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture Other (describe) _____

Ownership interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant / Holder
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2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent / Nominee	Name of Principal	Principal's Address
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3. Is the Applicant constructively controlled by another person or Legal Entity? Yes No
 If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
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Declaration (check the applicable box):

I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any Information required to be disclosed.

 Name of Authorized Applicant/Holder Representative (please Print or Type) Title

 Signature Date

 E-mail address Phone Number

Subscribed to and sworn before me
 This _____ day of _____, 20____.
 My commission expires:

X _____
 Notary Public Signature Notary Seal

Certificate of Qualification as a Local Business

Section 1-8-2 E of the Code of the Forest Preserves of Cook County, Illinois, provides as follows: The Purchasing Agent shall, in the purchase of all supplies, services and construction by competitive sealed bidding, accept the lowest bid price or lowest evaluated bid price from a responsive and responsible local business, provided that the bid does not exceed the lowest bid price or lowest evaluated bid price from a responsive and responsible non-local business by more than two percent (2%).

Section 1-8-2 A (a.) of said Code further provides: Definition of Local Business Entity: Shall mean a business entity authorized to transact business in this State and having a bona fide establishment for transacting business within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full-time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full-time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full-time work force within Cook County.

Is the entity submitting this bid a “Local Business Entity” as defined in Section 1-8-2 A (a) of the Code of the Forest Preserves of Cook County, Illinois?

Yes _____ No _____.

If the answer is “Yes”, THEN an authorized person is required to answer the following questions on behalf of the entity:

1. Type of entity (corporation, partnership, etc.): _____
2. Is the entity authorized to transact business in the State of Illinois? _____
3. Is the entity is a foreign corporation? Yes _____ No _____,

If “Yes”, answer (a) and (b):

(a) Is the corporation in compliance with all applicable local, state, and federal laws governing conducting business in Illinois?

Yes _____ No _____

(b) Is the corporation registered to do business in the State of Illinois?

Yes _____ No _____

If “Yes”, then enter Registration Number: _____.

4. State the date on which the entity began transacting business on a continual basis to the present date in Cook County, Illinois? _____.
5. Was the entity a bona fide business establishment in Cook County, Illinois on the date when the competitive solicitation for the contract was first advertised or announced?
Yes _____ No _____
6. Does the entity employ the majority of its regular, full-time work force within Cook County, Illinois?
Yes _____ No _____

I, _____, the _____
(NAME) (TITLE)
of _____ having been
(NAME OF COMPANY)

duly sworn to state the truth, do hereby affirm that the foregoing statements are true and correct.

(SIGNATURE)

(TITLE)

FOR NON-CORPORATIONS:

FOR CORPORATIONS:

SUBSCRIBED AND SWORNTO
BEFORE ME THIS _____ DAY
OF _____, 20____.

Attest _____
(Secretary of Corporation)

NOTARY PUBLIC

SEAL

Affidavit of Child Support Obligations

COMPLETION OF THIS FORM IS REQUIRED

Section 1-8-2(U) of the code provides that every applicant for a Forest Preserve District of Cook County Privilege shall be in full compliance with any Child Support Order before such applicant is entitled to receive or renew a FPDCC Privilege. When Delinquent Child Support exists, the FPDCC shall not issue or renew any FPDCC Privilege, and may revoke any FPDCC Privilege.

“Applicant” means any person or business entity, including all Substantial Owners, seeking issuance of a FPDCC Privilege or renewal of an existing FPDCC Privilege from the Forest Preserve. This term shall not include any political subdivision of the federal or state government, including units of local government, and not-for-profit organizations.

“FPDCC Privilege” means any business license, including but not limited to liquor dealers’ licenses, packaged goods licenses, tavern licenses, restaurant licenses, and gun licenses; real property licenses or lease; permit, including but not limited to building permits, zoning permits or approvals; environmental certificate.

“Substantial Owner” means any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a FPDCC Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial Owner means that individual or sole proprietor.

All Applicants/Substantial Owners are required to complete this affidavit and comply with the Child Support Enforcement Ordinance before any privilege is granted. Signature of this form constitutes a certification that the information provided below is correct and complete, and that the individual(s) signing this form has/have personal knowledge of such information.

Privilege Information

FPDCC: _____ District’s Department: _____

Applicant Information

Last Name: _____ First Name: _____ MI: _____

SS# (last four digits): ____ _ Date of Birth: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone #: (_____) - _____ Driver’s License #: _____

Child Support Obligation Information

The undersigned applicant, being duly sworn on oath or affirmation hereby states that, to the best of my knowledge: (place an “X” next to “A”, “B”, “C”, or “D”)

- A. ____ The applicant has no judicially or administratively ordered child support obligations.
- B. ____ The applicant has an outstanding judicially or administratively ordered obligation, but is paying in accordance with the terms of the order.
- C. ____ The applicant is delinquent in paying judicially or administratively ordered child support obligations.
- D. ____ The applicant is not a substantial owner as defined above.

The undersigned applicant understands that failure to disclose any judicially or administratively ordered child support debt owed will be grounds for revoking the privilege.

Signature: _____ Date: _____

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public _____

Disclosure of Lobbyist Contacts

COMPLETION OF THIS FORM IS REQUIRED

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name	Address
_____	_____
_____	_____
_____	_____

Not Applicable

Signature of Authorized Representative:

(Signature)

(Office/Title)

State of Illinois, County of _____

Subscribed and sworn to before me this ____ day of _____, 20____.

Notary Public: _____
(Signature & Seal)

Family Disclosure Form

COMPLETION OF THIS FORM IS REQUIRED

The evaluation process for responses to this Solicitation are intended to be free from any conflict of interest that may prevent an objective evaluation. The person responding to this Solicitation must disclose his or her familial relationships with employees and appointed or elected officials of the Forest Preserves of Cook County (the "Forest Preserve"). If the submitting party is a business entity, then the business entity must disclose the familial relationships with the Forest Preserve's employees and appointed/elected officials by the individuals who are and, during the year prior to the submission of this Solicitation, were:

- Members of the entity's board of directors,
- Officers or partners of the entity,
- Employees or independent contractors responsible for the general administration of the entity,
- Agents authorized to execute documents on behalf of the entity, and
- Employees who will be directly engaged in doing work with/for the Forest Preserve on behalf of the entity.

"Familial relationship" means a person who is a spouse, domestic partner or civil union partner of a Forest Preserve employee or elected/appointed official, or any person who is related to such an employee or official, whether by blood, marriage or adoption.

Disclose any familial relationships here:

Not Applicable

Signature of Authorized Representative:

(Signature)

(Office/Title)

Addenda Acknowledgment Form

COMPLETION OF THIS FORM IS REQUIRED

IMPORTANT NOTICE: Each Proposer shall acknowledge receipt of any addenda issued on the spaces provided below and submit this form with its proposal. Failure to acknowledge receipt of any addenda issued via submittal of this form may render the proposal non-responsive.

Quote #: 20RM 116

Solicitation #: 20-31-006061

Project Name: HERBICIDE 2020-2022

- Addendum No. 1
- Addendum No. 2
- Addendum No. 3
- Addendum No. 4
- Addendum No. 5

N/A (No Addenda Issued)

Name

Signature

Title

Company Name



VENDOR INFORMATION FORM
Forest Preserves of Cook County

Date: _____

Year Business Established: _____

The following information is needed to issue a vendor number. Please complete form in its entirety and sign where applicable. (If an employee, complete Item #1 only and list work address, work phone number, work fax number, and work email address and affix a signature and date):

1. Name of Firm: _____
Address: _____
City, State, Zip: _____
Phone Number: _____
Fax / E-mail: _____
Contact Person: _____
FEIN # or Social Security #: _____
2. Status (i.e., Individual, Partnership, Corporation, etc.) **Required:** _____
3. Description of Services: _____
4. Vendor Classification (MBE, WBE): _____
5. ACH Payment Preference Y/N: _____

This application must be signed by a ranking officer of the company. The undersigned certifies that information provided on this application is correct and complete. Submittal of false information will be grounds for the rejection of this application, removal from all Vendor lists and the cancellation of any contact without penalty to the Forest Preserves of Cook County.

Name of Principal or Designee: _____ Title _____

Principal or Designee Signature: _____ Date _____

Return Completed Form to:
PURCHASING DEPARTMENT
FPD.purchasing@cookcountyil.gov

Send Invoices to:
ACCOUNTING DEPARTMENT
FPDCC.billing@cookcountyil.gov