



21-006 Addendum 1

Catering Services

Issue Date: 10/28/2020

Questions Deadline: 11/10/2020 05:00 PM (CT)

Response Deadline: 11/17/2020 02:00 PM (CT)

Contact Information

Contact: Joseph A. Villalba Jr.

Address: Purchasing
4544 East Freeway
Baytown, TX 77521

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Event Information

Number: 21-006 Addendum 1
Title: Catering Services
Type: Request for Proposal
Issue Date: 10/28/2020
Question Deadline: 11/10/2020 05:00 PM (CT)
Response Deadline: 11/17/2020 02:00 PM (CT)
Notes: The Goose Creek Consolidated Independent School District (GCCISD) is soliciting proposals from qualified vendors to provide Catering Services as per the included specifications and forms. Please read all Proposal Submission Instructions and Standard Terms and Conditions before submitting a response to this solicitation.

Online submission of responses is **recommended** and **preferred**; however, if submitting a hard copy version, sealed proposals must be addressed to the Purchasing Department at the address listed below and marked as follows:

CSP #21-006 CATERING SERVICES

Goose Creek CISD Purchasing Department
4544 East Freeway | Baytown, TX 77521

Billing Information

Address: Accounts Payable
PO Box 30
Baytown, TX 77522
Phone: (281) 420-4800
Fax: (281) 421-3274
Email: accounts.payable@gccisd.net

Bid Attachments

Solicitation Scope & Details.pdf

Scope & Details

[Download](#)

Standard Forms.pdf

Standard Forms

[View Online](#)

Requested Attachments

Standard Forms

(Attachment required)

Completed and signed standard forms with the footer "This is a required document". All necessary forms can be found in the Standard Forms attachment.

Texas Ethics Commission Form 1295

(Attachment required)

Completed and signed Form 1295 which is completed through the Texas Ethics Commission website. Instructions on completing this form are available in the Standard Forms attachment.

Bid Attributes

1 Company Name

Provide the name of your company (or individual's name if individual/sole proprietorship).

(Required: Maximum 1000 characters allowed)

2 Contact Person & Title

Provide the name and title of the person to be contacted regarding this proposal.

(Required: Maximum 1000 characters allowed)

3 Company Address

Provide the company's address to include city, state and zip code.

(Required: Maximum 1000 characters allowed)

4 Phone Number

(____) ____ - _____ ext: _____

(Required)

5 Fax Number

(____) ____ - _____ ext: _____

(Optional)

6 Email Address

(Required: Email address)

7 Purchase Order Acceptance

The district works with a purchase order system; will your company accept mailed, faxed, or emailed purchase orders issued by GCCISD? ***Non-acceptance of purchase orders may result in not being awarded this solicitation***

Yes No

(Required: Check only one)

8 Purchase Order Policy Agreement

Items and/or services are to be provided to Goose Creek CISD **ONLY** when a district approved purchase orders has been received by your company. Under no circumstances should items and/or services be provided to the district without a properly drawn district purchase order. Without a district purchase order you are **NOT GUARANTEED PAYMENT** and the item(s) and/or service you are providing could be construed as a donation to the district.

Please check if you agree to the Goose Creek CISD purchase order policy ***This will serve as your electronic signature***

I agree

(Required: Check if applicable)

9 Percentage Discount

Please provide information on any discounts offered on your products/services. If none, please enter "N/A".

(Required: Maximum 4000 characters allowed)

10 Delivery Charge

Please list/explain your delivery charge.

(Required: Maximum 1000 characters allowed)

11 Health Inspection Permits

Are your two most recent health inspection permits available upon request?

Yes No

(Required: Check only one)

12 Permit Explanation

If you answered "No" to the previous question, please explain here. If you answered "Yes", enter "N/A".

(Required: Maximum 4000 characters allowed)

13 Standard Terms and Conditions

I certify that there are no deviations or exceptions from the attached Standard Terms and Conditions.

Agree, no deviations Do Not Agree, see deviations below

(Required: Check only one)

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Deviation or Exception Explanation

If your company intends to deviate from the Specifications listed in the attached documents, all such deviations and exceptions must be listed here, with complete and detailed conditions and information included. The District will consider any deviations or exceptions in its bid award decisions. The District reserves the right to accept or reject any proposals based upon any deviations indicated below. If none, please enter "N/A".

(Required: Maximum 4000 characters allowed)

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Attribute deleted as part of an Addendum

Supplier Information

Company Name: _____

Contact Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Print Name

Signature