

ATTACHMENT B

Revised 10/23/20

**COST PROPOSAL REQUIREMENTS
St. Helens High School**

1.0 Pre-Construction Phase / November 2020 thru June 2021

- 1.1 Staff at 12 pre-construction meetings at SHSD**
- 1.2 Staff at 4 site investigations at St. Helens School**
- 1.3 Staff time and material to prepare 3 cost estimates / preliminary GMP's**
- 1.4 Staff time and material to prepare 3 project schedules**
- 1.5 Staff time and materials for the Bid / Award Phase**
- 1.6 Staff time and materials for Letters of Authorization (LOAs) preparation**
- 1.7 Total for 1.0**

2.0 Construction Phase / June 2021 through April 2023

- 2.1 Principal for 22 months (15 hours per month)**
- 2.2 Project Manager for 22 months (175 hours per month)**
- 2.3 Project Superintendent for 22 months (175 hours per month)**
- 2.4 Project Engineer for 22 months (175 hours per month)**
- 2.5 Project Engineer for 22 months (175 hours per month)**
- 2.6 Total for 2.0**

3.0 Hourly rates for additional services requested by SHSD or Cornerstone

- 3.1 Principal**
- 3.2 Project Manager**
- 3.3 Project Superintendent**
- 3.4 Project Engineer**

4.0 Percentage for Fee added to the cost of work

5.0 Percentage for Bond added to the cost of work

6.0 Percentage for Insurance added to the cost of work

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Profit & Corporate Expenses

The Fee is to include all the costs for the profit and corporate expenses for management staff in the firm's office.:

- A.1 Operations Manager
- A.2 General Superintendent
- A.3 Scheduling Engineer
- A.4 Time Keeper/Checker
- A.5 Corporate Safety Officer
- A.6 Bonuses/Main Office Staff
- A.7 Bonuses/Job Site Staff
- A.8 Corporate Executives
- A.9 Principal in Charge
- A.10 Scheduling
- A.11 Purchasing and Contracts
- A.12 Corporate / Home Office Project Accounting and Bookkeeping
- A.13 Corporate / Home Office Secretarial
- A.14 Corporate / Home Office Clerk/Typist
- A.15 Computer/Data Processing
- A.16 Legal (General Services)
- A.17 Legal (Pertaining to Project)
- A.18 Fringe Benefits & Burden for Main Office Staff
- A.19 Vacation Time for Main Office Staff
- A.20 General Corporate / Home Office Expenses

- A.21 Corporate Activities Tax