

**COUNTY OF TUOLUMNE
HEALTH AND HUMAN SERVICES AGENCY
PUBLIC HEALTH DEPARTMENT**

**REVISED: October 6, 2020
Revised Submission Protocol**



**REQUEST FOR PROPOSALS (RFP)
JAIL INMATE AND DETAINED YOUTH DENTAL
SERVICES**

**Deadline for Submission of Proposals:
October 9, 2020 – 3:00 p.m**

For an electronic version of this RFQ, go to:
<http://www.tuolumnecounty.ca.gov>
(Click on "Bids, RFPs & RFQs" in the Business section)

SECTION SIX: PROPOSAL PACKAGE REQUIREMENTS

A. PROPOSAL FORMAT

This RFP (including attachments) will also be available on the Tuolumne County website at: <http://www.tuolumnecounty.ca.gov>. Click on “Bids, RFPs & RFQs” in the Business section.

Proposals are to be straightforward, clear, concise and responsive to the information requested. In order for proposals to be considered complete, proposers must provide all requested information.

Each proposer must submit the proposal in one of the following ways:

1. Mail an original proposal and **three (3) additional copies of the proposal**. The original must be clearly marked “ORIGINAL.” See Section Seven: RFP Process for mailing instructions.
2. Submit the proposal electronically via email to Alex Parnell, Staff Services Analyst, at aparnell@co.tuolumne.ca.us. See Section Seven: RFP Process for emailing instructions.

All proposal submissions, either submitted as a hard copy or electronically, **must** be received by 3:00 p.m. on October 9, 2020.

SECTION SEVEN: RFP PROCESS

A. SUBMITTAL OF PROPOSALS

1. **If submitting by mail:** sealed proposals must be received at the Public Health Department, ***NO LATER THAN 3:00 p.m. October 9, 2020.***
Proposals are to be addressed as follows:

[INSERT CHOSEN OPTION HERE] **Dental Services RFP**
Tuolumne County Health and Human Services Agency
Public Health Department
20111 Cedar Road North
Sonora, CA 95370

Attention: Alex Parnell, Staff Services Analyst
Proposer’s name and return address must also appear on the envelope.

Proposals will be received only at the address shown above, and must be received by the time indicated. It is the sole responsibility of the proposer to send or deliver its proposal so that it is received by the time and date required, regardless of postmark. Any proposal

received after said time and/or date or at a place other than the stated address, cannot be considered and **will not be accepted**. The Public Health Department time stamp shall be considered the official timepiece for the purpose of establishing the actual receipt of proposals.

2. **If submitting electronically:** email submissions must be received by Alex Parnell, Staff Services Analyst, at the following email address: aparnell@co.tuolumne.ca.us, ***NO LATER THAN 3:00 P.M. October 9, 2020.***

Proposals are to be emailed as follows:

**Subject line: [INSERT CHOSEN OPTION HERE] Dental Services RFP Proposal
–[Name of Proposer]**

Proposer's name must also appear in the email.

Proposals will be received only at the email address shown above, and must be received by the time indicated. It is the sole responsibility of the proposer to send or deliver its proposal so that it is received by the time and date required. Any proposal received after said time and/or date or at a place other than the stated email address, cannot be considered and **will not be accepted**. The Public Health Department will use the delivery time of the email as the official timepiece for the purpose of establishing the actual receipt of proposals.