



SWEETWATER AUTHORITY

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September 29, 2020

ADDENDUM No. 3

RE: Addendum to Request for Quotation RFQ S2021-02 for Spanish Translation Services

Bid Due – by 2:00 P.M., October 6, 2020

Clarification only: This addendum will need to be returned with your bid response.

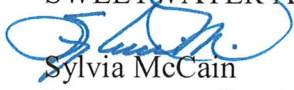
Instructions for those opting for electronic submission, via the Authority's secure file transfer system:

- File Format: The response must be in pdf format, and include scanned copies of all pages with required signatures present.
- File Transfer system web page address:
<https://sendit.sweetwater.org/filedrop/SpanishTranslationServicesFY2021>
- Response should be uploaded in advance of the response deadline. Time stamp on the file received by the system will be used to determine whether the response was submitted on time.
- The secure file transfer system will REQUIRE you to set up an account by providing a valid email address. This email address must be validated by the system before it will allow you to upload your response document. Please plan accordingly.
- The email address used to register for the system to submit the response will receive a confirmation email when the file is first accessed by Authority staff.

This addendum consists of one page(s). All other terms and conditions remain unchanged. All questions concerning the bid specification or Scope of Work must be submitted in writing either by mail, facsimile, or e-mail, and received no later than the date noted in the above referenced RFQ.

Attn: Sylvia McCain
Sweetwater Authority
744 F Street, Chula Vista, CA, 91910
Fax # (619) 427-9574 or Email to Purchasing@sweetwater.org

Sincerely,
SWEETWATER AUTHORITY


Sylvia McCain
Procurement Specialist

