



**17559**

**Small Animal Imaging Gamma Counter**

Issue Date: 9/28/2020

Questions Deadline: 10/8/2020 03:00 PM (CT)

Response Deadline: 10/15/2020 03:00 PM (CT)

**Contact Information**

Contact: Beth Cawiezell

Address: Purchasing

PCO

202

202 PCO

Iowa City, IA 52242-2500

Phone: 319 (335) 0305

Email: [elizabeth-cawiezell@uiowa.edu](mailto:elizabeth-cawiezell@uiowa.edu)

## Event Information

Number: 17559  
Title: Small Animal Imaging Gamma Counter  
Type: Request for Proposal - Sealed  
Issue Date: 9/28/2020  
Question Deadline: 10/8/2020 03:00 PM (CT)  
Response Deadline: 10/15/2020 03:00 PM (CT)  
Notes: **Please be aware that this is an extensive bid for a Small Animal Imaging Gamma Counter. All Suppliers are cautioned to allow ample time for the submittal of RFP responses well before the due date time requirement. Bids must be submitted via the eBid system.**

## Billing Information

Contact: University of Iowa  
Address: Accounts Payable  
PCO  
202  
202 PCO  
Iowa City, IA 52242-2500  
Phone: (319) 335-0115  
Fax: (319) 335-2443  
Email: acntpay@uiowa.edu

## Bid Attachments

[UI\\_Standard\\_Terms\\_and\\_Conditions.pdf](#)

[Download](#)

University of Iowa standard terms and conditions

## Bid Attributes

### 1 SUPPLIER INSTRUCTIONS

This Request for Proposal (RFP) may contain multiple pages. You can move from page to page by clicking on the right side of the gray bar that appears at the top of the Attributes and Line Item sections. Bids MUST be submitted electronically through the eBid system. Bids submitted by any other means will not be accepted.

(Optional: Maximum 4000 characters allowed)

## 2 Introduction

The University of Iowa (hereafter, The University/University) located in Iowa City, Iowa, desires to obtain written proposals from qualified Suppliers to provide Gamma Counter for Small Animal Imaging.

Please be aware that this is an extensive bid. All Suppliers are cautioned to allow ample time for the submittal of RFP responses well before the due date time requirement. Bids must be submitted via the eBid system.

Questions regarding the bid may be submitted via the Questions tab within eBid prior to the question cutoff date.

## 3 Definitions

THE UNIVERSITY/UNIVERSITY: Indicates The University of Iowa, Iowa City, Iowa (all terms synonymous).

MAY: Indicates something that is not mandatory but permissible/desirable.

POINT OF CONTACT: The Supplier's representative available for all questions pertaining to the response for this Request for Proposal.

RFP: Request for Proposal.

SHALL/MUST: Indicates mandatory requirement. Failure to meet these mandatory requirements may result in rejection of your proposal as non-responsive.

SHOULD: Indicates something that is recommended but not mandatory. If the Supplier fails to provide recommended information The University may, at its sole option, ask the Supplier to provide the information or evaluate the proposal without the information.

Supplier/Successful Respondent: Proposer submitting a response to the Request for Proposal.

INDEPENDENT PURCHASING AUTHORITY(IPA): means the State of Iowa entities or agencies, such as the Board of Regents, Regent institutions, Department of Administrative Services, the Department of the Blind, the Iowa Lottery Authority, the Iowa Telecommunications and Technology Commission, and the Department of Transportation, that have separate and distinct purchasing authority, including the authority to contract autonomously under the Iowa Code or another provision of law.

POLITICAL SUBDIVISION: is any county, city, school district, or any combination thereof.

## 4 Background Information

### The University of Iowa

The University is a broad-based public university of international stature. The University has 33,000 students and is recognized for its academic achievement; leadership in research; and its teaching hospital The University of Iowa Hospitals and Clinics. The University has an overall budget of \$4.1 billion and employs approximately 18,600 full-time faculty and staff.

### The University of Iowa Hospital and Clinics

The University of Iowa Hospitals and Clinics serves as the teaching hospital and comprehensive medical center for the State of Iowa. As part of its mission, UI Hospitals and Clinics, in conjunction with UI Carver College of Medicine and other health science colleges at The University of Iowa, provides world-class family-centered health care, extensive medical research, and comprehensive teaching programs for many health care professions. The hospital employs more than 924 physicians and dentists, and more than 2,445 professional nurses. More than 10,224 additional staff members support all aspects of patient care services. The hospital provides 811 inpatient beds and more than 1 million patient visits take place in the clinics every year. UI Hospitals and Clinics is consistently ranked by U.S. News & World Report magazine as one of the nation's best hospitals, with many of its clinical specialties ranked among the top twenty-five in the country.

## 5 Purchasing Department Exclusivity for Formal Bid Requests

No individual, department, school, college or office at the University of Iowa has the authority to solicit or receive official proposals from suppliers, other than the Purchasing Department. All solicitation is performed under the direct supervision of the Director of Purchasing and in accordance with University, Regent, State and Federal laws, policies, procedures and guidelines.

**6 University Rights/Obligations : Acceptance or Rejection of Proposal**

The University of Iowa reserves the right to accept or reject any or all proposals, waive irregularities, accept any part of a proposal, to withhold the award, and to make no award as is deemed to be in the best interests of the University.

Yes, I agree to terms

*(Required: Check if applicable)*

**7 University Rights/Obligations: Payment for Information**

The University will not pay for any information requested herein, nor is it liable for any costs incurred by the Supplier in responding to this request. All proposals submitted become the property of The University and will not be returned to the Supplier.

Yes, I agree to terms

*(Required: Check if applicable)*

**8 Supplier/Proposal Obligations: Requested Information Compliance**

Failure to supply requested information may be cause for rejection of the proposal as non-compliant.

Yes, I agree to terms

*(Required: Check if applicable)*

**9 Supplier/Proposal Obligations: Determination of Compliance**

Determination of compliance and responsiveness to the requirements of the RFP will be made after a thorough and careful review of the proposals. Public review of the submitted proposals will not be possible until an award has been made.

Yes, I agree to terms

*(Required: Check if applicable)*

**10 Supplier/Proposal Obligations: Contractual Obligations of Final Agreement**

The contents and any clarification thereto of the successful Supplier's submitted proposal shall become a part of the contractual obligation incorporated by reference into the ensuing agreement (unless modified by mutual agreement).

Yes, I agree to terms

*(Required: Check if applicable)*

**11 Supplier/Proposal Obligations: State of Iowa Business Licensing**

The successful Supplier must be licensed to do business in the State of Iowa and comply with provisions of Chapter 490 of the Iowa Code.

Yes, I agree to terms

*(Required: Check if applicable)*

**12 Termination – Non-appropriation of Fund**

Notwithstanding any other provisions, if funds anticipated for the continued fulfillment of the resulting agreement are at any time not forthcoming or insufficient, either through the failure of the Iowa Legislature or the Federal government to provide funds or alteration of the program under which funds were provided, then the University shall have the right to terminate the agreement without penalty by giving not less than thirty (30) days written notice documenting lack of funding.

Yes, I agree to terms

*(Required: Check if applicable)*

**13** **Determination of Bidding Supplier Qualifications**

- The University of Iowa may make such investigations as deemed necessary to determine the ability of the Supplier to provide and perform the specified service stated herein.
- The Supplier shall keep informed of and provide all permits and comply with all applicable laws, ordinances, rules, regulations and orders of the state and federal government, or public bodies having jurisdiction affecting this proposal and the service referenced herein.

**14** **Responses**

Your proposal must contain information relative to each of the items listed below to be considered responsive. Answers should be detailed and complete. It is the responsibility of the Supplier to clearly mark and identify any and all trade secret, proprietary, or confidential information.

**15** **Evaluation of Proposal: Method of Award**

Evaluation of proposals will be based on, but not limited to, the following criteria: response to specifications, demonstrated expertise and service record, system technical maintainability and usability, financial responsibility/stability of the Supplier, references of the Supplier, new functionalities, pricing schedule, supplier experience, commitment, and demonstrated understanding. The University reserves the right to further subdivide these categories.

Yes, I agree to terms  
*(Required: Check if applicable)*

**16** **Evaluation Committee**

A committee designated by The University of Iowa will evaluate proposals to discern and recommend award to Supplier(s) proposal deemed most valuable to The University. Supplier's submission of a proposal constitutes Supplier acceptance of the evaluation technique and Supplier recognition and acceptance that subjective judgments will be used by The University of Iowa during the assignment of points.

**17** **Supplier Information: Core Competencies**

Provide a brief description of Suppliers core competencies including the name(s) of its owner(s) and/or principal officer(s), the date of origin and/or incorporation and the length of time your company has been providing similar products/services.

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*(Required: Maximum 4000 characters allowed)*

**18** **Student Records: FERPA**

In the event that any Services in this bid involve access to student education records and/or information from education records, Supplier agrees to execute an agreement that satisfies the requirements of the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g, et seq., and the regulations promulgated thereunder.

Yes, I agree to terms  
*(Required: Check if applicable)*

**1** **Supplier References**

**9** The successful Supplier must satisfy to the University that it has adequate experience.

Please submit **three (3)** references for which the Supplier has provided these services. Of particular interest would be your firm's previous work with comparable institutions using products/services outlined in this Request for Proposal. References should represent major accounts of the Supplier. Include the business or institution's name and address, as well as the contact's name, telephone number, and e-mail address.

**2** **Reference 1**

**0** Include the business or institution's name and address, as well as the contact's name with a telephone number and e-mail address.

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*(Required: Maximum 4000 characters allowed)*

**2** **Reference 2**

**1** Include the business or institution's name and address, as well as the contact's name with a telephone number and e-mail address.

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*(Required: Maximum 4000 characters allowed)*

**2** **Reference 3**

**2** Include the business or institution's name and address, as well as the contact's name with a telephone number and e-mail address.

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*(Required: Maximum 4000 characters allowed)*

**2**  
**3** **Contractual Contact Information**

It is required that a contractual contact be submitted with bid response. Please include: Name, mailing address, e-mail address, and phone number.

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*(Required: Maximum 4000 characters allowed)*

**2**  
**4** **Managerial Contact Information**

It is required that managerial contact information be submitted with bid response. Please include: Name, mailing address, e-mail address, and phone number.

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*(Required: Maximum 4000 characters allowed)*

**2**  
**5** **Sales Representative Contact Information**

It is required that sales representative contact information be submitted with bid response. Please include: Name, mailing address, e-mail address, and phone number.

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*(Required: Maximum 4000 characters allowed)*

**2**  
**6** **Presentations**

Suppliers may be asked to provide a presentation on our campus. If needed, these events will be scheduled on a mutually agreed upon date and time. The University is not responsible for any cost incurred for this.

Yes, I agree to terms

*(Required: Check if applicable)*

**2**  
**7** **Customer Service**

The University of Iowa consider excellent customer service to be of great importance. Per the University of Iowa's customer service guidelines: "Our goal is to exceed our customer's needs and expectations while treating them with respect and a positive attitude. Positive, respectful, and courteous behavior conveys that you are a professional." Please describe in detail your customer service capabilities addressing, at a minimum, the following:

- Hours of availability (either by phone, website and/or email)
- Average wait time
- Customer satisfaction
- Escalation process
- Availability for holidays and off hours

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*(Required: Maximum 4000 characters allowed)*

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**8** **Sustainability Efforts**

The University of Iowa is committed to comprehensive sustainability efforts including, but not limited to: achieving net-negative energy growth, pursuing renewable energy sources, decreasing waste production, reducing the carbon impact of transportation, increasing student opportunities to learn and practice principles of sustainability, support interdisciplinary research in sustainability-focused areas, and develop partnerships to advance collaborative initiatives. As a Supplier please detail how your company contributes to environmentally sustainable practices.

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*(Required: Maximum 4000 characters allowed)*

**2**  
**9** **Offer Validity**

The response constitutes an offer by the Supplier which shall remain open and irrevocable for a period of one hundred twenty (120) calendar days from the bid due date.

Yes, I agree to terms

*(Required: Check if applicable)*



**30 Formation of Agreement**

At its option, the University may take either of the following actions to form an agreement between the University and the selected Supplier:

- Accept a proposal as submitted by issuing a written notice to the selected Supplier which refers to this Request for Proposal and accepts the proposal received, or,
- Enter into negotiations with one or more Supplier(s) in an effort to reach a mutually satisfactory written agreement that will be based on this Request for Proposal, the proposal submitted by the Supplier, and the associated negotiations.

The terms and conditions contained in this RFP as well as the Supplier's response will be considered part of any resulting agreement.

Yes, I agree to terms  
*(Required: Check if applicable)*

**31 Term of Agreement**

The intended term of any award contract that results from this bid, shall be for a period of one (1) year. Thereafter, the Agreement may be extended four (4) additional one-year periods each based upon written mutual agreement. Any price changes will be mutually agreed to in writing with each extension option exercised.

The University reserves the right to issue multiple awards at its sole discretion.

Yes, I agree to terms  
*(Required: Check if applicable)*

**32 Agreement Documentation**

If the bid results in an award contract, the University documents will be used.

- **Professional Services Agreement:** If the Supplier has employees or representatives that will visit and work on campus, a Professional Services Agreement (PSA) will need to be completed and signed. This form may be viewed at website: <http://www.uiowa.edu/ap-purchasing/department-forms>
- **Memorandum of Agreement:** If a standard contract is needed, the University will generate a Memorandum of Agreement (MOA) and send to the supplier.

**33 Agreement Extensibility**

All other agencies of the State of Iowa, Independent Purchasing Authorities, and all Political Subdivisions of the State of Iowa may make purchases pursuant to the University award agreement and/or ancillary agreements. A Buyer may include additional contractual requirements and the Supplier agrees to be bound by the additional requirements if it accepts the Purchase Instrument.

Yes, I agree to terms  
*(Required: Check if applicable)*

**34 Trade Secret or Proprietary Information**

As a public entity, the University is subject to Iowa's open records laws, which require procurement records to be made public. At the conclusion of the selection process, the contents of RFQ Proposals, RFP Proposals, final contract documents, and related materials from all participants will be subject to disclosure and inspection by interested parties. Certain types of records are considered confidential and exempt from disclosure, including records containing trade secrets or proprietary information that are recognized as such and protected by Iowa law. To the extent the University concurs, information marked "Proprietary Information" in your RFQ Proposal will not be considered public information. The University is the final authority as to the extent of material that is considered confidential.

Yes, I agree to terms  
*(Required: Check if applicable)*

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**Public Records Disclosure**

Supplier expressly acknowledges and agrees that University, as a public entity, is subject to Iowa Code, Chapter 22, Public records Law. In the event that proposals or any information contained therein are the subject of a request for public records under Iowa Code Chapter 22, Suppliers will be notified of such request in order to allow them to seek a court order limiting production.

Yes, I agree to terms

*(Required: Check if applicable)*

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**Iowa Preference Law**

Preference shall be given to purchasing products produced within the State of Iowa when they are of a quality reasonably suited to the purpose intended and can be secured without additional cost over foreign products or products of other states, according to Iowa Code §§73.1.

Preference shall be given to purchasing from Iowa based businesses if the offers submitted are comparable in price to those submitted by other suppliers and meet the required specifications, according to Iowa Code §§73.1.

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**Electronic Payments via Automated Clearing House (ACH)**

The University currently has the ability to deposit payments for invoices directly into a Supplier's bank account via Automated Clearing House (ACH). Please confirm that ACH payments can be accepted.

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*(Required: Maximum 500 characters allowed)*

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**Visa Credit Card Payment**

Please check if payments by Visa credit card will be accepted.

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*(Required: Maximum 500 characters allowed)*

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**Payment Terms: Net 30 Days**

Bid response should be submitted with minimum of Net 30 days. If a prompt payment discount is offered, please state it here.

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*(Required: Maximum 1000 characters allowed)*

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**Freight: F.O.B. Destination**

All shipments shall be F.O.B. Destination University of Iowa. All costs associated to shipping are expected to be borne by the awarded supplier(s).

Indicate your agreement to this requirement.

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*(Required: Maximum 1000 characters allowed)*

**4**  
**1** **Exceptions to Terms and Conditions**

Any purchase resulting from this bid process will reference the University of Iowa Standard Terms and Conditions (found under the 'Attachments' tab). Any exceptions to these terms and conditions must be provided with the proposal submission.

**If no exceptions are provided, the bidding supplier certifies compliance with all terms and conditions stated herein.**

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*(Required: Maximum 4000 characters allowed)*

**4**  
**2** **Value Added Opportunities**

Describe in detail any other value added opportunities (i.e.; rebates, education, representative presence, customer service, free overnight shipping, etc.) that may not be requested herein, that would be available to the University if Supplier is selected.

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*(Required: Maximum 4000 characters allowed)*

**4**  
**3** **Detector System**

The detector system must consist of a thallium activated, sodium iodide crystal. The crystal dimensions should be 80 mm H (3.15 in) and have a diameter 75 mm W (2.95 in). Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**4  
4** **Optimal Counting Efficiency**

The detector must use 4π counting geometry to ensure optimal counting efficiency of the sample. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**4  
5** **Detector Assembly**

The detector assembly must be surrounded by a minimum of 50 mm (2.0 in) of lead shielding above and below. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**4  
6** **Conveyor**

The conveyor must be shielded with a minimum of 75 mm (2.95 in) of solid lead. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**4  
7** **Sample Changer Requirements**

The sample changer must have a storage capacity of 1000; 3 mL tube samples and have a storage capacity of 270 sample 20 mL tubes samples. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**48 Linear Multi-channel Analyzer**

The proposed instrument must utilize a linear multi-channel analyzer with 2048 channels and a dead time of not greater than 2.5  $\mu$ s. Please detail how the proposed system meets or exceeds this requirement.

(Required: Maximum 4000 characters allowed)

**49 Counting Efficiency**

Must have a counting efficiency that is not dependent on sample volume. A < 1%/mL change in relative counting efficiency for any nuclide is recommended. Please detail how the proposed system meets or exceeds this requirement.

(Required: Maximum 4000 characters allowed)

**50 Programmable Radionuclide Library**

The proposed system must have a programmable radionuclide library with at least 51 pre-programmed radionuclides. Please detail how the proposed system meets or exceeds this requirement.

(Required: Maximum 4000 characters allowed)

**51 Energy Range**

The proposed system must have an energy range of 15-2000keV. Please detail how the proposed system meets or exceeds this requirement.

(Required: Maximum 4000 characters allowed)

**5  
2** **Simultaneously Analyze Nuclides**

The proposed system must be able to analyze more than two (2) but not more than six (6) different nuclides simultaneously. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**5  
3** **Live Spectrum Display**

The proposed system must have a live spectrum display. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**5  
4** **User Capability**

Multi-user capability is a requirement of the proposed system. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**5  
5** **Tube Dimensions**

The proposed system must be able to accommodate tubes with the following dimensions: 165 mm x 18 mm or 164 mm x 33 mm. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**5** **Sample Measurement/Maximum Count Rate**

**6** The proposed system must allow the measurement of samples that would exceed the instruments maximum count rates. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**5** **Computer and Network Connectivity**

**7** The proposed system must have an onboard computer and have network connectivity. Please detail how the proposed system meets or exceeds this requirement.

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*(Required: Maximum 4000 characters allowed)*

**Bid Lines**

**1** Small Animal Imaging Gamma Counter  
*(Response required)*  
Quantity:   1   UOM:   EA   Unit Price: \$  Total: \$   
Supplier Notes: \_\_\_\_\_

No bid  
 Alternate specification  
*(Attach separate sheet)*  
 Additional notes  
*(Attach separate sheet)*

**2** Accessories for the Small Animal Imaging Gamma Counter.  
*(Response required)*  
Quantity:   1   UOM:   EA   Unit Price: \$  Total: \$   
Item Notes: Accessories for the proposed Small Animal Gamma Imaging Counter above. List and price here, all accessories for proposed gamma counter.  
Supplier Notes: \_\_\_\_\_

No bid  
 Alternate specification  
*(Attach separate sheet)*  
 Additional notes  
*(Attach separate sheet)*

**3 Installation**  
*(Response required)*

Quantity:   1   UOM:  EA  Unit Price: \$  Total: \$

Supplier Notes: \_\_\_\_\_  
 \_\_\_\_\_

No bid  
 Alternate specification  
*(Attach separate sheet)*  
 Additional notes  
*(Attach separate sheet)*

**4 Training**  
*(Response required)*

Quantity:   1   UOM:  EA  Unit Price: \$  Total: \$

Supplier Notes: \_\_\_\_\_  
 \_\_\_\_\_

No bid  
 Alternate specification  
*(Attach separate sheet)*  
 Additional notes  
*(Attach separate sheet)*

**5 Shipping, Handling, and Delivery**  
*(Response required)*

Quantity:   1   UOM:  EA  Unit Price: \$  Total: \$

Supplier Notes: \_\_\_\_\_  
 \_\_\_\_\_

No bid  
 Alternate specification  
*(Attach separate sheet)*  
 Additional notes  
*(Attach separate sheet)*

**6 Warranty and Service**  
*(Response required)*

Quantity:   1   UOM:  EA  Unit Price: \$  Total: \$

Item Notes: Please provide the number of years the warranty will include as part of the purchase and all additional services/costs to the proposed system.

Supplier Notes: \_\_\_\_\_  
 \_\_\_\_\_

No bid  
 Alternate specification  
*(Attach separate sheet)*  
 Additional notes  
*(Attach separate sheet)*



