

ISSUED TO _____

DATE _____

**SEWERAGE AND WATER BOARD
OF NEW ORLEANS**

**SPECIFICATIONS FOR THE SALE OF
JUNK WATER METERS, SCRAP WIRES AND CABLES
AT THE CARROLLTON PURIFICATION PLANT**

REQ. NO. MH200024

**PROPOSALS TO BE RECEIVED
11:00 A.M., LOCAL TIME, October 12, 2020**

SEWERAGE AND WATER BOARD OF NEW ORLEANS

**SPECIFICATIONS FOR THE SALE OF
JUNK WATER METERS, SCRAP WIRES AND CABLES
AT THE CARROLLTON PURIFICATION PLANT
MH200024**

- 1) Sealed proposals will be received by the Sewerage and Water Board of New Orleans, at the office of its Purchasing Agent, **Room 133, 625 St. Joseph St., New Orleans, Louisiana 70165, (TBA)** and publicly opened immediately thereafter for the sale of:

**JUNK WATER METERS, SCRAP WIRES AND CABLES
BY THE SEWERAGE AND WATER BOARD OF NEW ORLEANS**

Note: It is required to submit separate bid for each category stated below, however a bidder may wish to submit a bid for more than one or all categories:

<u>Category No.</u>	<u>Item</u>
1-	Junk Water Meters
2-	Scrap wires and cables of various sizes

as listed in the Form of Proposal. Any proposal received after the time specified will be returned "unopened."

INFORMATION FOR BIDDERS

- 2) A Cashier's or Certified Check representing U.S. Currency, payable to the Sewerage and Water Board of New Orleans, in a sum equal to twenty percent (20%) of total amount of proposal as a deposit must be enclosed with each proposal to guaranty the faithful performance of the contract and no proposal will be considered which does not comply with this requirement.

NOTE: BIDS SHOULD BE SUBMITTED ON THE FORMS PROVIDED HEREIN. BIDS ON FORMS OTHER THAN THOSE PROVIDED, OR DETACHED FROM THE THESE SPECIFICATIONS WILL BE CONSIDERED INFORMAL.

- 3) Permission will not be given for the withdrawal of, alteration of, or addition to any proposal after the final time set for the receipt of sealed proposals.

NOTE: The contract is for one (1) year with three (3) one year renewal term.

- 4) The Deposits called for in paragraph (2) will be retained by the Sewerage and Water Board, as the property of the bidders until an award has been made or all proposals are rejected. Upon award of the contract, the deposits or bid bonds of all bidders, other than highest two (2) will be returned. The return of the deposit or bid bond of the bidder to who, the contract is awarded is conditioned upon his appearing before the Special

Counsel of the Sewerage and Water Board within ten (10) consecutive calendar days after notice by the Executive Director of the award of the contract and executing a contract. The deposit or bid bond of the next two highest bidders will be returned as soon as the successful bidder has executed his contract. If all proposals are rejected, all deposits or bid bonds will be returned immediately.

- 5) Proposals will not be considered from any person or party in default upon any contract with the Sewerage and Water Board of New Orleans; and any proposal, which does not fully comply with all of the provisions of the "Information for Bidders" and "Specifications" will be considered informal and may be rejected.
- 6) The prices bid in the proposal must be written in full in words and also in figures if there is a difference between the words and the figures in any price, the price written in words will be considered to be the true bid.
- 7) Erasures or other changes in the Bid Price be explained or note over the Signature of the Bidder.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE WILL BE ACCEPTED. PENCIL FIGURES OR PENCIL SIGNATURES WILL DISQUALIFY BIDDER.

- 8) In the Event that two or more proposals equal in amount, the Sewerage and Water Board reserves the right to decide to whom the contract is to be awarded.
- 9) The Sewerage and Water Board reserves the right to reject any and all proposals for just cause. The Board may waive informalities in the highest proposal and accept it, if this should appear to be in the best interest of the Board.
- 10) The bid price or prices shall be valid over a time period of ninety days (90 days) from the bid date.
- 11) Sewerage and Water Board recommended awards based on bid results will be posted on a bulletin board located outside the Office of Sewerage and Water Board Purchasing Department within 72 hours (excluding Saturdays, Sundays and Holidays) after the bid opening. Bidders may also telephone the Purchasing Department of the Sewerage and Water Board (504-585-2124) to determine the bid results. Objection by a bidder to any recommended award must be made in writing to the Purchasing Agent or Assistant Purchasing Agent within 72 hours (excluding Saturdays, Sundays and Holidays) after that recommended bid award has been posted on a bulletin board located outside of the Office of the Purchasing Department of the Sewerage and Water Board, or as otherwise provided in the public bid specifications.

INSURANCE

1. Except as otherwise noted, at all times during this Agreement or the performance of work required by this Agreement, the Consultant will maintain the following insurance in full force and effect for the duration of the work under this Agreement:

- a. **Minimum Requirements:**

- i. Consultant shall maintain at its own expense, and in good standing, such insurance as will protect the SWBNO, the City of New Orleans, their officers, officials, employees, boards, commissions, and volunteers, and the Consultant itself, from and against any and all claims or damages to public or private property or personal injury, including death, to employees or the public, which may arise from any operations under this contract or any of its subcontracts. The coverage shall contain no special limitations on the scope of protection afforded to the SWBNO or the City. Both the SWBNO and the City shall appear as "Additional Insured" on all Commercial General Liability and Business Automobile Insurance. Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the SWBNO and the City, their officers, officials, employees, boards and commissions, and volunteers. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

If this transaction requires the Consultant or subconsultant's employees to enter SWBNO's facilities or job sites, a senior employee of the Consultant and/or any subconsultant will review the SWBNO's Safety Orientation Notice (Notice) and will explain this Notice to every employee who will enter SWBNO facilities. This Notice is included as a part of the specifications for this contract.

Consultant and its insurers shall agree to waive all rights of subrogation, except on their Professional Liability Policy, against the SWBNO, the City, and their officers, officials, employees, boards and commissions, and volunteers for losses arising from work performed by the Consultant for SWBNO and the City. Each insurance policy required by this contract shall be endorsed to state that coverage shall not be suspended, voided or canceled by either party, or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, that has been given to the Risk Manager of SWBNO. In general, insurance is to be placed with insurers with a Best's rating of at least A-, although this requirement may be reviewed and modified by the Risk Manager of SWBNO in the best interest of SWBNO. The Risk Manager may also consider performing such review upon written request from Consultant. Consultant shall furnish SWBNO and the City with certificates of insurance affecting coverage required by this contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

The certificates of insurance are to be received and approved by the Risk Managers of SWBNO and the City before work commences. In the event of a claim, Consultant

shall make applicable insurance policies available for review by SWBNO and the City. Consultant shall retain its rights to restrict disclosure of Consultant's proprietary information.

The following are the types of insurance policies and the minimum limits of insurance coverage which shall be maintained by Consultant during the entire term of the Contract:

- a) **WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE**, as will protect him from claims under Workers' Compensation Laws. The Workers' Compensation section of the policy shall afford statutory limits and be in accordance with all Louisiana Workers' Compensation Statutes. The Employers' Liability limit shall not be less than \$1,000,000 each accident for bodily injury by accident and \$1,000,000 each employee/policy limit for bodily injury by disease. Whenever any vessel or floating equipment is involved, the insurance shall afford coverage under the Federal Longshoremen's and Harbor Workers' Act, and shall also include protection for injuries and/or death to Masters and Members of the crews of vessels with statutory limits in accordance with the Jones Act.
- b) **COMMERCIAL GENERAL LIABILITY INSURANCE**, with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate, including Explosion, Collapse, and Underground Property Damage Hazards. The Products-Completed Operations aggregate limit shall not be less than \$1,000,000 each occurrence. The general aggregate limit shall apply separately to this project.
- c) **BUSINESS AUTOMOBILE INSURANCE**, which shall cover liability arising from any auto (including owned, hired, and non-owned vehicle). The limit of liability shall not be less than \$1,000,000 combined with each accident for all injuries, property damage, and/or death resulting from one occurrence.
- d) **ERRORS AND OMISSIONS/PROFESSIONAL LIABILITY INSURANCE**, whichever is applicable to the particular profession or service to be provided, with limit of not less than \$1,000,000 each Claim, with a \$2,000,000 annual aggregate, **without** any restrictive "negligent act, negligent error, or negligent omission" clause and sufficient to protect the Consultant, SWBNO, and the City, for a five (5) year period from completion of this contract, against any and all claims which may arise from the Consultant's negligent performance of work described herein.

In addition, Consultant shall be required to furnish to the Risk Manager of SWBNO all copies of investigative reports with regard to any and all claims filed with the Consultant and his insurance carriers relative to the contract, with the exception of claims filed against his Workers' Compensation Insurance. Such reports shall include date, location, and description of loss as well as amounts of settlements or judgments

in order that annual aggregate limits may be monitored by SWBNO for Consultant's compliance with these specifications.

The furnishing of insurance as provided above shall not relieve Consultant of its responsibility for losses not covered by insurance. Prior to the signing of the contract, evidence of all such applicable insurance satisfactory to SWBNO shall be filed with the Risk Manager of SWBNO. All policies shall be in insurance companies authorized to do business in Louisiana and shall remain in full force and effect until the final completion of the work and acceptance thereof by the authority of SWBNO. Consultant and/or his insurer shall notify the Risk Manager of SWBNO at least thirty (30) days in advance of any insurance coverage to be canceled or of any insurance coverage that will expire. Consultant shall simultaneously furnish the SWBNO evidence of new coverage to be effective the same day and hour of the expired or canceled coverage. In the event Consultant fails to submit this evidence of new coverage five (5) days prior to cancellation date or expiration date of any policy or policies, SWBNO will obtain the required coverage to become effective on date of cancellation or expiration of said policies. The cost of such new coverage shall be at the expense of Consultant and any expenditure incurred by SWBNO of this coverage will be deducted from any balance due to Consultant.

- b. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions:
- i. Additional Insured Status. **The Consultant will provide, and maintain current, a Certificate of Insurance naming the City of New Orleans, SWBNO, its departments, political subdivisions, officers, officials, employees, and volunteers are to be covered as “Additional Insureds”** on the CGL policy with respect to liability arising out of the performance of this agreement. General liability coverage can be provided in the form of an endorsement to the Consultant’s insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used). The Certificate of Insurance, as evidence of all required coverage, should name the Sewerage and Water Board of New Orleans Risk Manager and the City of New Orleans Risk Manager as Certificate holders and be delivered via U.S. Mail to 625 St. Joseph St., New Orleans, LA 70165 and 1300 Perdido Street, 9E06—City Hall, New Orleans, LA 70112 respectively.
 - ii. Primary Coverage. For any claims related to this contract, **the Consultant’s insurance coverage shall be primary** insurance as respects SWBNO, its departments, political subdivisions, officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by SWBNO shall be non-contributing to the Consultant’s coverage.
 - iii. Claims Made Policies. If applicable, the retroactive date must be shown and must be before the date of the contract or the beginning of work. If the coverage is canceled or non-renewed, and not replaced with another claims-made policy, Consultant must purchase “extended reporting” coverage for minimum of 5 years after the termination of this agreement

- iv. Waiver of Subrogation. **The Consultant and its insurers agree to waive any right of subrogation** which any insurer may acquire against SWBNO by virtue of the payment of any loss under insurance required by this contract.
- v. Notice of Cancellation. Each insurance policy required above shall provide that **coverage shall not be canceled, except with prior notice to SWBNO of no less than 60 days**.

- 2. Acceptability of Insurers. Insurance is to be placed with **insurers licensed and authorized to do business in the State of Louisiana with a current A.M. Best's rating of no less than A:VII**, unless otherwise acceptable to.

The Consultant will provide SWBNO's Risk Manager (at Attn: Risk Manager, 625 St. Joseph Orleans Louisiana 70165 –and the City of New Orleans Risk Manager (at Attn: Risk Manager, 1300 Perdido Street, 9E06 City Hall, New Orleans, LA 70112 – Ref.: within 10 calendar days of the Date and at any other time at the SWBNO's request the following documents:

- a. Proof of coverage for each policy of insurance required by this Agreement;
 - b. Copy of the fully executed Agreement;
 - c. Copies of all policies of insurance, including all policies, forms, and endorsements; and
 - d. Statements disclosing any policy aggregate limit.
- 3. Without notice from the SWBNO, the Consultant will:
 - a. Replenish any policy aggregate limit that is impaired before commencement of any work or continuation of any work under this Agreement;
 - b. Substitute insurance coverage acceptable to SWBNO within 30 calendar days if any insurance company providing any insurance with respect to this Agreement is declared bankrupt, becomes insolvent, loses the right to do business in Louisiana, or ceases to meet the requirements of this Agreement; and
 - c. Notify SWBNO's Risk Manager in writing within 48 hours of its receipt of any notice of non-renewal, cancellation, or reduction in coverage or limits affecting any policy of insurance maintained under this Agreement and provide proof of reinstatement or acceptable substitution prior to such non-renewal, cancellation, or reduction in coverage or limits.

RIGHT TO AUDIT

The Board shall have the right to audit by its personnel or its authorized representative, at all reasonable times, any and all records pertaining to the administration of this contract by the Buyer, including its records of any contractor(s) employed on the contract. Such records shall be made and kept by the Buyer in accordance with generally accepted accounting principles and practices. Records shall include, but are not limited to, accounting records, daily reports, correspondence, and subcontract files (hard copies as well as computer readable data, if it can be made available). Records subject to audit shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to cost and/or change order requests associated with this contract. The Board also reserves the right to interview employees, make photocopies, and inspect any and all records at a reasonable time for a minimum of three (3) years after completion of the project or formal acceptance by the Board of the contract. Buyers shall be required to retain such files of the project as described herein for a minimum of three (3) years after completion of the project or formal acceptance of the contract by the Board.

**SEWERAGE & WATER BOARD OF NEW ORLEANS
SAFETY ORIENTATION NOTICE**

ATTACHMENT TO SPECIFICATIONS

W E L C O M E

We welcome you to the S&WB and request your assistance in maintaining our Safety Standards. For the safety of yourself and everyone working at the S&WB, you are asked to observe the following safety precautions. When this notice has been read thoroughly, a senior representative of your company is required to distribute this information to all employees who will be affected. You may call The Risk Manager at 504-585-2252 or Mr. Keith Pete, Safety Department at 504-585-2522 if you have any questions.

B A S I C

1. Smoking will be allowed in designated safe areas only.
2. Horseplay, practical joking and fighting are positively prohibited.
3. The use or possession of illegal drugs or intoxicating beverages is strictly prohibited on all S&WB property.
4. Housekeeping is a must. We will keep our area safe and free from litter and expect you to do the same.
5. Handrails should always be used when going up or down ladders or stairs.
6. Atmospheric conditions such as adequate ventilation, presence of oxygen and absence of explosive gases will be assured before working in voids, tanks, or other enclosed spaces.

E M E R G E N C Y

7. The S&WB's Emergency Response Plan is a document, which provides specific notification instructions to be followed in case of hazardous materials spills. The Board's Environmental Affairs office phone number is 942-3855, 7:30-4:00 p.m., regular business hours. The Board's 24-hour emergency line is 942-3833 (Central Yard) and 865-0575 (Central Control Dispatcher, Carrollton.) Since Board contracts are performed under various circumstances at various locations, prior to beginning any work the buyer should consult with the Board employee who is responsible for monitoring the contract in order to establish the most effective procedures for handling emergencies. Mr. Cameron and Mr. Pete are available for advice in these matters at the above phone numbers.

**SEWERAGE & WATER BOARD OF NEW ORLEANS
SAFETY ORIENTATION NOTICE**

TRANSPORTATION

Warning signals and lights shall be used as follows:

8. Rotating beacons shall be used if your vehicle is so equipped.
9. Tail lights/emergency flashers shall be used.
10. Orange reflector type safety cones shall be placed to give other motorists warning.
11. If vehicle is moving, backing, or parking, proper traffic control shall be exercised.

PROTECTIVE CLOTHING AND EQUIPMENT

12. Safety glasses will be worn by all personnel who are exposed to eye hazards. Hard hats will be worn at all times while an employee is in the immediate vicinity of overhead hazards or while operating heavy equipment without a Rollover Protection Device.
13. Protective clothing and equipment such as rubber aprons and gloves, eye and face protection, approved respirators or dust masks will be worn when handling all harmful chemicals.

REPORTING

14. Defective equipment, machinery, hazardous conditions, or unsafe work practices or conditions shall be reported immediately to your Supervisor/Foreman who will then contact proper S&WB personnel for correction.
15. All injuries will be reported to the Risk Manager, 585-2252 or to the Safety Unit, 942-3980, regardless of how minor an injury may seem.
16. S&WB employees may hold safety meetings to discuss and promote safe work conditions and accident prevention. You may be asked to attend.

WORK SMART

17. Stay alert at all times, know what is going on around you. Know the safe operating procedures concerned with your assigned duties. When your duties may influence the Safety of Board employees, notify the employees and their supervisor first.
18. Buyer(s) shall at all times demonstrate strict compliance with all Federal, State, and Local regulations regarding safety, including but not limited to all relevant D.E.Q., D.O.T., E.P.A., and O.S.H.A. regulations.
19. The Buyer(s) will, at the request of the Risk Manager and Senior Safety Engineer, remove any of his employees found to be creating or contributing to unsafe conditions.
20. The following items are not allowed in or on any Sewerage and Water Board facility or jobsite: Firearms and ammunition Alcohol and illegal drugs
21. Radios should be turned off.

INDEMNIFICATION

To the fullest extent permitted by law, the Buyer shall indemnify, hold forever harmless and defend the Board, its officers, agents, employees, representatives and insurers from any and all claims, demands, suits, money judgments, costs and expenses arising out of any accident, injury or damage to loss of property or life or personal injury during the performance of this transaction, growing out of resulting from or by reason of any act or omission by the buyer, its agents or employees, to the extent caused or contributed by the buyer, his agents or employees.

Buyer shall further indemnify and hold harmless the Board from any and all claims and liens for labor, services, or materials furnished to the buyer in connection with this transaction.

WORKERS' COMPENSATION

The buyer expressly agrees and acknowledges that he is an "independent buyer" as defined in LSA-R.S. 23:1021 (6). That its employees shall not be considered employees of the Board for workers' compensation coverage, and that the Board shall not be liable to the buyer or its employees for any workers' compensation benefits or coverage.

EXCLUSION OF UNEMPLOYMENT COMPENSATION COVERAGE

Buyer herein expressly agrees and acknowledges that it is an "independent buyer" as defined in LSA-R.S. 23:1472 (E), that neither the buyer nor any one employed by him shall be considered an employee of the Board for the purpose of unemployment compensation coverage.

ARTICLE IV.

DISADVANTAGED BUSINESS ENTERPRISE (“DBE”) PROGRAM

It is the policy of the Board to encourage all vendors/contractors to identify and use S&WB certified DBE vendors to the fullest extent possible, even when a definitive DBE participation goal has not been established by the Board for a specific contract.

Contractor agrees to use its best efforts to carry out this policy by utilizing the current listing of approved DBE vendors available at the Board’s website www.swbno.org, or link to https://www.swbno.org/business_disadvantagedbusinessprogram.asp

SPECIFICATIONS

- 1) All auction items can be examined at Sewerage and Water Board Main Purification Plant Meter Shop, 8800 South Claiborne Ave., New Orleans, La. 70118
- 2) All auction items on the proposal are offered for sale and will be sold “as is” and “where is”.
- 3) Each bidder, before submitting his proposal is requested to examine any of the auction items.
- 4) Each bidder shall bid **on a per pound basis**, as indicated in the Form of Proposal. Unit prices shall remain in effect for the entire duration of the contract until the termination of the contract up to the renewal (if any) date.
- 5) The highest bidder, upon receipt of the items awarded him in the Form of Proposal, must make an additional payment with the Purchasing Agent of the Sewerage and Water Board by Business check (cashier’s or a certified check), in an amount equal to the difference between the total value of the items received as specified in the proposal, and the total advance including the deposit to enhance his total payment to one hundred percent (100%) of the total value of item(s) awarded to him/her.
- 6) Upon receipt of deposit, as outlined in Paragraph (2) page 1, an order will be issued for delivery of the auction items awarded the buyer, with the provision that said bidder makes the additional payment described in paragraph (-) without any delay.
- 7) The entire auctioned items bid on must be paid for and removed by the Buyer within thirty (30) days from the date of notification of award of contract, otherwise, the deposit called for in Paragraph (2), page 1 above of the Buyer will be forfeited to and become the property of the Sewerage and Water Board of New Orleans, and the Buyer shall cease to have any further right to or in such contract.
- 8) The Buyer shall furnish all the necessary trucks, etc., and be responsible for all transportation charges. The loading of auctioned items will be by and at the expense of the buyer, however, The Board shall have a representative at the site of the work to coordinate the loading of the trucks and the Sewerage and Water Board accepts no responsibility for supervision of loading; such loading will be done at the direction and risk of the Buyer. Prospective bidders shall inspect the site to acquaint themselves with the conditions, methods of loading, etc.
- 9) The Buyer must remove all auctioned items bid on even though the given quantities are more or less than approximated.
- 10) After the initial removal and weighing the appropriate loads for pick-up, the awarded contractor must follow the following guidelines for the duration of the contract:

- i) Through the year as The Board is in need of additional removal of junk meters and scrap metals, the contractor should be able to meet this requirement through request via phone calls and emails to the appropriate staff on as need basis by Plant Maintenance and/or The Meter Shop.
- ii) Detailed information for the designated locations as well as the contact information will be provided
- iii) When this contract is approaching its one-year termination of the current contractor shows an interest in renewal, it is required for the contractor to submit a formal letter indicating such. In this letter the contractor must address any price changes otherwise, propose to keep the prices “as is”. The format for this information should follow No. 6 page 2. In addition, thirty days prior to the renewal the contractor must provide a proof of valid insurance to the Risk Management office and a copy to the Purchasing office.
- iv) If there is any prices changes that should be indicated on the formal letter (part iii). At this point the Board will have the liberty to compare this information with the current prices (within 30 days receipt of the submitted letter). If the current contractor’s prices (for both category, junk meters or wires and cables) are higher or equal or higher to the Board’s finding, then the Meter shop will make a recommendation for renewal. If the contractor’s prices (for any category or both categories, junk meters or wires and cables) found to be lower, at this point the contractor will be given a noticed letter and 15 calendar days to adjust the prices (equal or higher to the Board’s collected prices (findings). At such point the recommendation will be make by the Department for the approval of the renewal. Otherwise, a recommendation will be made for rejection of such renewal.
- v) The contractor is required to provide S&WB Plant Maintenance Office as well as the Purchasing Office a monthly report with the company’s letterhead which is to carry a signature of the company’s principal or CFO stating the following:
 - 1. Pick up dates, weight of each categorized item and the corresponding unit cost per pound.
 - 2. Total amount for each date as to where the loads were picked up.
 - 3. Status of the checks issued to S&WB.

<u>Category No.</u>	<u>Item</u>
1-	Junk Water Meters
2-	Scrap wires and cables

For each category, the sale will be awarded to a bidder with the highest “Total Lump Sum for comparison of bids” per category.

PROPOSAL 1- Junk Meters

10) MADE BY _____

ADDRESS _____

CITY and STATE _____

DATE _____

To the Sewerage and Water Board of New Orleans, _____

_____ the undersigned hereby propose to purchase all the Junk Water Meters in accordance with the “Information for Bidders” and the “Specifications”, all of which shall form a part of this “Proposal” at the following prices, which are in words and figures:

Approximately: **90,000 pounds – Junk Water Meters.**

FOR THE UNIT PRICE OF _____

_____ DOLLARS/LB (\$/LB _____)

TOTAL LUMP SUM FOR COMPARISON OF BIDS \$ _____

NOTE-1: The bid price shall consist of unit price multiplied by the estimated quantity. The sum cost shall be lump sum total for comparison of bids. All junk meters and components will be awarded to a single bidder with the highest “Total Lump Sum for comparison of bids.”

11) The total lump sum given herein is subject to verification by the Sewerage and Water Board. In case of discrepancy between the unit price bid and the total lump sum shown by the bidder, the unit price will be considered to be the true bid.

12) It is understood and agreed that the above items of Junk Water Meters. offered for sale have been examined by _____

and _____ hereby agree to purchase the items bid on by _____ at the unit prices bid.

13) It is further understood and agreed that the quantities listed in the above proposal are approximate and _____ hereby agree to purchase "all" of the junk water meters and related parts at the unit price bid.

14) _____ encloses with this proposal a deposit as required in Paragraph (2) page 1 in the sum of _____ dollars (\$_____).

15) It is hereby also understood and agreed, in the event the bid for Junk Water Meters on which _____ have submitted a proposal is awarded to _____ that the said deposit mentioned in Paragraph (2) page 1, shall be forfeited to and become the property of the Sewerage and Water Board, should _____ fail to faithfully carry out the proposal part of the agreement in accordance with the "Information for Bidders" and "Specifications" provided as a part of this proposal.

16) SIGNATURE OF BIDDER

_____ hereby certify that _____ have received, read, and understand the attached S&WB Safety Orientation Notice and will comply with all provisions thereof, and will remove the materials purchased within the time specified herein and at the quoted price.

BIDDER: _____
NAME OF FIRM

BY: _____

TITLE: _____

ADDRESS: _____

CITY and STATE: _____

TELEPHONE AREA CODE and NUMBER: _____

SIGNATURE: _____

17) ADDENDA:

The bidder acknowledges receipt of the following addenda:

NO. _____ DATED _____

NO. _____ DATED _____

NO. _____ DATED _____

18) The list for S&WB contacts is as follow:

Kenneth Bouvier, Jr.
S&WB Of New Orleans
8800 S. Claiborne Ave.
Meter Shop
New Orleans, La 70118
504-865-0526
kbouvier@swbno.org

Majid Asgari
S&WB Of New Orleans
8800 S. Claiborne Ave.
Machine Shop
New Orleans, La 70118
504-865-0517
masgari@swbno.org

Monique Ranko
S&WB Of New Orleans
8800 S. Claiborne Ave.
Plant Maintenance
New Orleans, La 70118
504-865-0521
mranko@swbno.org

AGREED:

NAME OF BIDDER
(TYPE OR PRINT)

SIGNATURE OF BIDDER

COMPANY NAME

PROPOSAL 2 – Scrap Wires and Cables

20) MADE BY _____

ADDRESS _____

CITY and STATE _____

DATE _____

To the Sewerage and Water Board of New Orleans, _____
_____ the undersigned hereby propose to purchase of scrap wires and cables in accordance with the “Information for Bidders” and the “Specifications”, all of which shall form a part of this “Proposal” at the following prices, which are in words and figures:

FOR THE UNIT PRICE OF _____

_____ DOLLARS/LB (\$/LB _____)

TOTAL LUMP SUM FOR COMPARISON OF BIDS \$ _____

- 21) The total lump sum given herein is subject to verification by the Sewerage and Water Board. In case of discrepancy between the unit price bid and the total lump sum shown by the bidder, the unit price will be considered the true bid.
- 22) It is understood and agreed that the above items (scrap cables wires) offered for sale have been examined by _____ and _____ hereby agree to purchase the items bid on by _____ at the unit prices bid.
- 23) It is further understood and agreed that the quantities listed in the above proposal are approximate and _____ hereby agree to purchase scrap wires and cables bid on by _____ at the unit price bid.
- 24) _____ encloses with this proposal a deposit as required in Paragraph (2) page 1, in the sum of _____ dollars (\$ _____).
- 25) It is hereby also understood and agreed, in the event the bid for scrap cables, wires and related items on which _____ have submitted a proposal is awarded to _____ that the said deposit mentioned in Paragraph (2) page 1, shall be forfeited to and become the property of the Sewerage and Water Board, should _____ fail to faithfully carry out the proposal part of the agreement in accordance with the “Information for Bidders” and “Specifications” provided as a part of this proposal.

26) SIGNATURE OF BIDDER

_____ hereby certify that _____ have received, read, and understand the attached S&WB Safety Orientation Notice and will comply with all provisions thereof, and will remove the materials purchased within the time specified herein and at the quoted price.

BIDDER: _____
NAME OF FIRM

BY: _____

TITLE: _____

ADDRESS: _____

CITY and STATE: _____

TELEPHONE AREA CODE and NUMBER: _____

SIGNATURE: _____

27) ADDENDA:

The bidder acknowledges receipt of the following addenda:

NO. _____ DATED _____

NO. _____ DATED _____

NO. _____ DATED _____

28) The for more information regarding this section, please contact:

Richie Childress
S&WB Of New Orleans
8800 S. Claiborne Ave.
Electric Shop
New Orleans, La 70118
504-865-0500
rchildressswbno.org

Bobby Brouillette
S&WB Of New Orleans
8800 S. Claiborne Ave.
Electric Shop
New Orleans, La 70118
504-865-0500
bbrouillette@swbno.org