

Attachment B
Scope of Work
Heavy Equipment Rentals

1. **Background.** The State of Utah and different State Entities (Cities, Counties, Special Groups, etc.) routinely rent heavy equipment, and related smaller pieces of equipment, for a multitude of uses. Due to the frequency of need and high use throughout the State, the State is looking to enter into a multiple award statewide contract for heavy equipment rentals in order to expedite and simplify the process of renting heavy equipment for the State.

The State is looking to enter into a Multiple Award contract in order to provide the widest possible range of heavy equipment rental categories throughout the State.

2. **General Information.** Vendors are to provide new and/or used heavy equipment for rent based on the categories mentioned below.
3. **Award Categories.** The contract(s) resulting from this solicitation will be awarded based on Heavy Equipment Rental Categories. Categories will be selected by inputting a Percentage Discount in the "Questions" section of the solicitation. All categories with a number inputted (i.e. 20%, 0%, 15% etc.) will be treated as offering this category. Vendors who wish to not be considered for a category will input "N/A" to signify that they do not offer the category or do not wish to be considered for it. Inputting "0" (zero) will not be treated as not offering the category, but rather that the vendor is providing no percentage discount for that category.

Heavy Equipment Type:

Loaders	Front End Loaders, Tracked Loaders, Wheel Loaders, Compact, etc.
Excavators	Large, Mini, etc.
Skid Steers	Wheeled, Tracked, etc.
Cranes	Truck Mounted, Industrial, Etc.
Bulldozers	All sizes
Drills	Track, Horizontal, Vertical, etc.
Road Maintenance	Sweepers, Catch Basin Cleaners, Chip Spreaders, Oil Distributors, Pavers, Crack Sealers, Compactors, Rollers, Scrapers, Graders, Reclaimer, Crushers, etc.
Lifts	Scissor Lifts, Telescopic Boom Lifts, Telehandler, Forklifts, Aerial Man Lifts, etc.
Backhoes	All Types & Sizes
Dump Trucks	Dump Truck, Side Dump Truck, Bottom Dump Trailer, Articulated Trucks, On/Off Highway Trucks, etc.
Trucks	On/Off Highway, Semi, Vacuum Truck, Water Truck

Tractors	Agriculture, All Sizes
Trailers	Water Bowls, Tool, Delivery, Tilt, etc.
Accessory/Additional Equipment	Air Compressors, Climate Control/Heaters & AC, Concrete & Masonry Saws, Lasers/Transit/GPS, Generators, Light Towers, Hoses & Ducting, Pumps, Trench Plate/Boxes, etc.
Miscellaneous	Additional Equipment that doesn't fit specifically within a previous category.

4. **Fee Structure.** Vendors will propose a standard “percentage off” for each category they offer. This discount is the percentage off of the vendors publically listed rental rates. The percentage off will be the lowest percentage off that the applicable category receives. Individual equipment within each category may have a higher percentage off, but the minimum percentage off will be the “ceiling” for the category, which no rental within the category will go over. This discount will be used by the users of the contract when setting up rentals. Vendors will input their proposed “percentage off” in the “Questions” section of the solicitation. The percentage discount will be guaranteed for the duration of the contract. At any point, a vendor may give further discounts as applicable, but the percentage discount listed will be the minimum discount applied to users of the contract.
5. **Maintenance.** Maintenance on equipment will be offered under this contract if the vendor provides that service. Maintenance includes any form of offered Preventative and/or repair work.
6. **Delivery Costs.** Delivery is to be included in the total rental quote for both to and from the drop off locations. Eligible user will specify if the equipment will need to be relocated during the rental, in which case, the relocation fee will also be included in the initial rental quote total.
7. **Attachments/Accessories.** Vendors may provide any/all available attachments/accessories that are requested by end users for the equipment they are renting.
8. **Buy-Back Option.** A buy-back option will be included at the Vendors discretion if they offer buy-backs. If the Vendor provides a buy-back service, the buy-back pricing will be established at the time of purchase.
9. **Additional Information.** Vendors responses to the “Scope Of Work Questions” in the Questions section of the solicitation will be used to further define the Scope of Work for each contract. These include answers to questions about buy-back options and maintenance discount percentages. This information will be added to the Scope of Work before final contracts are drafted.