

University System of New Hampshire

Event #212021272

REQUEST FOR BID

for the

University of New Hampshire

Owner's Agent: Jacquelyn Bresnahan, Sourcing Specialist
USNH Procurement Services
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Purpose

The University System of New Hampshire (hereafter referred to as USNH or Owner) representing UNH Campus Recreation, is requesting bids for ice covering at the Whittemore Center area ice rink.

Specifications/Requirements

The Owner requires equipment to meet or exceed all specifications as provided. Owner will be the sole determinant as to suitability/acceptability of all submittals. Brochures and detailed specifications must be supplied with submittal.

The Whittemore Center Arena is looking to replace the aging homasote ice covering at the rink. Please provide quotes for the supply and install:

- Cover should be 200' long x 100' wide x 28' radius
- Vendors are asked to provide quotes for normal and expedited shipping
- Quotes should detail Radius, Weight, Surface Type of cover.
- Please price storage carts as a separate line item
- Labor rates shall be open shop
- Decking Thickness shall be 1" thickness.
 - No alternatives will be considered

Delivery

UNH will accept delivery and unload. The Whittemore Center has a ground level loading dock and can provide a forklift & driver.

Installation

UNH will require a Supervisor for initial installation. UNH will provide a labor crew.

Pricing

Unit prices shall be net and include all costs to supply, deliver and warranty items. In the case of a discrepancy between the unit price and the extended price, the unit price shall prevail. Pricing shall be submitted in the Item section of the Jaggaer eSource tool.

Services

- Itemized pre-installation/site preparation instructions if any
- Provide Technical Services offered, if any
- Delivery services offered, if any

Other

- Include all Warranty information
- Include Operation/Service Manual

Qualifications

Statement of Qualification. Complete in its entirety. (Appendix A – Statement of Qualifications)

Payment Terms

Net 30 days

Delivery Terms

Delivery and installation must be before 11/27/2020. Itemized quotes must provide an approximate delivery/install date.

Award

Award may be in full, by schedule, item or items, or any combination thereof, whichever is in the best interest of the Owner.

Evaluation Criteria

Evaluation criteria will be based on, but not necessarily limited to the following factors:

- Price
- Specifications (R-Value, Weight, Surface Type, etc)
- Appearance/Color

USNH Terms and Conditions

Terms and conditions are available on the USNH Procurement Services web site at

www.unh.edu/purchasing/forms.html. By responding to this solicitation, the Firm acknowledges that s/he has read, understands and accepts the USNH's terms and conditions

Insurance Requirements

USNH insurance requirements are available on the USNH Procurement Services web page under Other Forms: [USNH Insurance Requirements](#) Within ten (10) business days after the Owner delivers a Notice of Acceptance, Agreement or Purchase Order, or prior to beginning work on campus, whichever is sooner, the successful Firm shall deliver to the Owner the Certificate of Insurance as specified in the USNH Insurance Requirements.

Public Records: Applicability of the New Hampshire Right to Know Law, RSA 91-A

Subject to the provisions of the New Hampshire Right to Know Law, RSA 91-A, prior to the issuance of an award the USNH shall treat all bids received as confidential. After the issuance of an award all bids shall be public records. If no award is issued and the solicitation is cancelled without intention of reissuance, all bids shall be public at the time of cancellation. If no award is issued and USNH intends to reissue the solicitation, all bids shall be confidential until the award is issued or the subsequent solicitation is cancelled without intention of reissuance.

- Also subject to the provisions of the New Hampshire Right to Know Law, RSA 91-A, the working papers and any other records of the discussions or deliberations of the evaluation committee or any of its members shall be treated as confidential and entitled to either or both of the specific exemptions from public access provided for in RSA 91-A:5, VIII and IX.
- Applying labels to documents such as “confidential” will not keep them from becoming public records as described in the preceding sections or otherwise affect the application and operation of the New Hampshire Right to Know Law, RSA 91-A.”