

**CITY OF WORCESTER MINORITY AND WOMEN BUSINESS ENTERPRISE PROGRAM**

**VENDOR/SERVICE PROVIDER CERTIFICATION**

TO BE AWARDED A VENDOR/SERVICE CONTRACT, ALL PARTS OF THIS FORM THAT APPLY TO YOUR BID MUST BE COMPLETED AND SUBMITTED WITH YOUR BID.

Bidder is a Minority Business Enterprise (MBE) - see reverse for definition Yes \_\_\_\_\_ No \_\_\_\_\_

Bidder is a Woman Business Enterprise (WBE) - see reverse for definition Yes \_\_\_\_\_ No \_\_\_\_\_

IF SUBCONTRACTING any portion of the service covered by this bid, the successful bidder shall demonstrate a good faith effort to seek and use TEN PERCENT (10%) Minority and FIVE PERCENT (5%) Women Business.

A. YOUR INTENT TO SUBCONTRACT. CHECK ( ✓ ) THE APPROPRIATE BOX:

- No work will be subcontracted. Complete Section "C" only.  
 Some work will be subcontracted. Complete Section "B" and "C"

B. LIST SUBCONTRACTORS Engaged to do any portion of this Bid.

Check ( ✓ ) the appropriate box and give complete information.

MBE     WBE     OTHER \_\_\_\_\_

Firm Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Work subcontracted: \_\_\_\_\_ Dollar Value \$ \_\_\_\_\_

Check ( ✓ ) the appropriate box and give complete information.

MBE     WBE     OTHER \_\_\_\_\_

Firm Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Work subcontracted: \_\_\_\_\_ Dollar Value \$ \_\_\_\_\_

C. ITEM/SERVICE BID ON: \_\_\_\_\_ BID NO.: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

**For purposes of the City’s classification and reporting program, the following definitions apply:**

**Minority Business Enterprise (MBE)** – a for profit enterprise, regardless of size, physically located in the United States or its trust territories, which is owned, operated and controlled by minority group members. “Minority group members” are U.S. citizens who are African-American, Latin American, Native American, Asian-Pacific American and Asian-Indian American. “Ownership” by minority individuals means the business is at least 51% owned by such individuals or, in the case of a publicly owned business, at least 51% of the stock is owned by one or more such individuals. Further, those minority group members control the management and daily business operations.

**Women Business Enterprise (WBE)** – a for profit enterprise, regardless of size, physically located in the United States or its trust territories, which is owned, operated and controlled by women group members. “Ownership” by women means the business is at least 51% owned by women or, in the case of a publicly owned business, at least 51% of the stock is owned by one or more women. Further, those women group members control the management and daily business operations.