

**TOWNSHIP OF OLD BRIDGE  
REQUEST OF QUOTATION**

-----This is Not An Order-----

**Old Bridge Township  
One Old Bridge Plaza  
Old Bridge, NJ 08857  
732-721-5600 x2920 Fax 732-607-4829  
Contact: Himanshu R. Shah  
John Gesimondo, Finance**

**RE: #19-20**

The Township of Old Bridge is seeking quotes for skilled work in the installation of new lock systems, maintenance and repair of existing lock systems, and copying of various key types. Please provide pricing based on the following:

Basic description of work:

- plan, install, service, and maintain electronic lock systems
- perform emergency repairs to lock systems
- make repairs to lockers
- key coding
- repair, service, and adjust all types of door, door closers, and related hardware
- copying of various key types

1) Hourly Labor Rate: \$\_\_\_\_\_ / Hour \*

2) Parts: Percentage off Price List \_\_\_\_\_ %

3) Emergency Response Time: \_\_\_\_\_ Hours  
(Anything greater than four (4) hours is unacceptable.)

4) Unit Cost for copying the following key types:

- a) Standard Keys: \$\_\_\_\_\_
- b) Padlock Keys: \$\_\_\_\_\_
- c) Desk / Cabinet Keys: \$\_\_\_\_\_
- d) Corbin Keys: \$\_\_\_\_\_
- e) Sargent Keys: \$\_\_\_\_\_
- f) Medeco / Mul-T-Lock Keys: \$\_\_\_\_\_
- g) Best IC Core Keys: \$\_\_\_\_\_
- h) Double-Sided Keys: \$\_\_\_\_\_
- i) Ace / Tubular Keys: \$\_\_\_\_\_
- j) Vehicle Keys: \$\_\_\_\_\_

**\*Note:** With regard to the hourly labor rate requested in this quote, there is only One Hourly Rate. There is no allowance for Overtime, Double Time, or Travel Time. Payment shall only be made at the Quoted Base Hourly Rate.

**The Township reserves the right to award services to more than one vendor as per submitted pricing.**

**Proof of Insurance, Licenses, and Business Registration with the State of NJ must be included when you return the price quote.**

**To schedule a site visit, please contact the Department of Buildings & Grounds at 732-721-5600 ext. 6140.**

**All quotes must be returned to the Purchasing Department of Old Bridge Township no later than Thursday, October 1, 2020 by 4:00 PM.**

Company \_\_\_\_\_

Name \_\_\_\_\_

(Print or Type)

Signature \_\_\_\_\_

Email Address \_\_\_\_\_

Date \_\_\_\_\_