

## Rockville Invasive Woody Biomass Removal: Fall 2020 Project

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The Utah Division of Forestry, Fire and State Lands (FFSL) is seeking the services of a Contractor to remove invasive woody biomass on 5.2 acres with the Rockville and Grafton town limits.

<b>Open</b>	9/22/2020 10:00 AM MDT	Type	Request for Quote
<b>Close</b>	10/1/2020 2:00 PM MDT	Number	CT21-32
		Currency	US Dollar

**Sealed Until** 10/1/2020 2:00 PM MDT

### Contacts

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#### Cat Turner

[caturner@utah.gov](mailto:caturner@utah.gov)

### Commodity Codes

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Commodity Code	Description
70111	Removal services for ornamental plants or bushes or trees including tree and shrub removal services and lop and scatter and chaining and harrow and bullhog

## Description

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Issuing Procurement Unit  
Conducting Procurement Unit

State of Utah Division of Purchasing  
State of Utah Department of Natural Resources

### REQUEST FOR QUOTES

#### ROCKVILLE INVASIVE WOODY BIOMASS REMOVAL: FALL 2020 PROJECT SOLICITATION #CT21-32

This Request for Quotes "RFQ" is issued in accordance with State of Utah Procurement Code and the Utah Administrative Code. If any provision of this RFQ conflicts with the Utah Procurement Code or the Utah Administrative Code, then Utah Procurement Code and then Utah Administrative Code will take precedence.

**Purpose of this Solicitation:** The purpose of this RFQ is to enter into a purchase order with the responsive and responsible vendor that submits the lowest cost to provide removal of invasive woody biomass on 5.2 acres.

#### Closing date and time

The closing date and time for this sourcing event is October 1, 2020 at 2 P.M. Mountain Time. If your time is different from that shown, your profile may be set to a different time zone. Please see the attachment titled "Changing Your Time Zone" in the Buyer Attachments section for directions on how to update your profile. It is your responsibility to make sure you submit your response by the date and time indicated above.

**Background:** Please see Attachment B - Scope of Work.

**Solicitation Number:** The solicitation number for this RFQ is Solicitation #CT21-32. This solicitation number must be referred to on all quotes, correspondence, and documentation submitted to the State relating to this RFQ.

**Evaluation of Quotes:** Each quote received shall be evaluated for responsiveness in as outlined in the Utah Procurement Code. This RFQ shall be evaluated by the objective criteria described in this RFQ. Quotes submitted must comply with the specification identified in this RFQ. Any quote that does not comply with the prerequisite and questions sections will be deemed non-responsive and will be rejected.

Multiple or alternate quotes will not be accepted. If a vendor submits multiple or alternate quotes, the State will only accept the bidder's primary bid and will not accept any other bids constituting multiple or alternate bids.

Any exceptions to the content of this RFQ, including the specifications, must be protested in writing to the Division of Purchasing prior to the closing date.

Vendors must review each section of this RFQ carefully before submitting a quote.

The Division of Purchasing may solicit other quotes via email, phone, or other methods as permitted by the Utah Procurement Code or applicable Administrative Rules.

Vendors are prohibited from communications regarding this RFQ with the conducting procurement unit staff, evaluation committee members, or other associated individuals EXCEPT the State of Utah Division of Purchasing procurement officer overseeing this RFQ.

Wherever in this RFQ an item is defined by using a trade name, brand name, or a manufacturer and/or model number, it is intended that the words, "or equivalent" apply; and invites the submission of equivalent products by the Bidders.

## Prerequisites

- ★ 1. Review the attached General Provisions.
- ★ 2. The mandatory minimum requirements are the objective criteria in which the conducting procurement unit will evaluate Quotes. Vendors must upload a document which provides a narrative point by point response to the mandatory minimums listed in this prerequisite.
- 3. Vendors must provide their costs for this RFQ as required by this prerequisite.
- ★ 4. Bids will be opened publicly in accordance with Utah Code 63G-6a-604.

## **Buyer Attachments**

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1. [Attachment A - Terms and Conditions for Goods and Services \(Purchase Orders\)](#)
2. [Attachment B - Scope of Work](#)
3. [Fall 2020 Overview](#)
4. [Fall 2020 Units 1 and 2](#)
5. [Fall 2020 Units 3 and 4](#)
6. [Contract Performance Evaluation FOR REFERENCE USE ONLY](#)
7. [Claim of Business Confidentiality Form](#)
8. [Changing your Time Zone](#)

**Group 1: Acceptance of Prerequisites**

- 1.1 Is Vendor presently or has Vendor ever been debarred, suspended, proposed for debarment, or declared ineligible by any governmental department or agency, whether international, national, state, or local? ★
- 1.2 If Offeror has any information that is not already provided within its proposal that if known to the State would impact the State’s determination on offeror’s responsiveness for a contract award (i.e., legal action, recent turn-over in major personnel, loss of a major contract, any alleged violations of federal, state or local regulations, etc.), please mark “yes” to this question and upload such information in the space provided below. Otherwise, please mark “no”. Please see UCA 63G-6a-709 for additional details. ★
- 1.3 Please upload information impacting Offeror’s responsiveness here. ★
- 1.4 Vendor acknowledges that it must acquire and maintain all applicable federal, state, and local licenses before the contract is entered into. Licenses must be maintained throughout the entire contract period. Persons doing business as an Individual, Association, Partnership, Corporation, or otherwise shall be registered with the Utah State Division of Corporations and Commercial Code. NOTE: Forms and information on registration may be obtained by calling (801) 530-4849 or toll free at 877-526-3994, or by accessing: [www.commerce.utah.gov](http://www.commerce.utah.gov). ★
- 1.5 Vendor acknowledges that it has uploaded a document providing a point-by-point response to the following prerequisites: the mandatory minimum requirements prerequisite and any other prerequisite that required a document to be uploaded. ★
- 1.6 Vendor certifies that the procurement item it provides meets or exceeds the specifications/product requirements provided in this RFQ. ★
- 1.7 Does Vendor have an outstanding tax lien in the State of Utah? ★
- 1.8 Bidder acknowledges that a Performance Evaluation will be performed on this project and that they will be required to work with the project manager. ★

**Group 2: Vendor Information**

- 2.1 Please provide your firm’s legal company name. ★
- 2.2 Please provide your federal tax identification number. (If the vendor is sole proprietor please do not provide your social security number.) ★
- 2.3 Please provide your firm’s contact information for this contract, including the name, phone number, and email address of your firm’s authorized representative. ★
- 2.4 Please provide your ordering address and the remit to address. Please clearly identify each address. ★
- 2.5 Please provide your firm’s State of Utah Sales Tax ID Number. If you do not have a State of Utah Sales Tax ID Number, please write "N/A". ★
- 2.6 Identify your firm’s type of business. ★
- 2.7 Is Offeror (owners, principles, partners) a retiree currently receiving benefits through the Utah Retirement Systems (URS)? ★

**Group 3: Mandatory Minimum Requirements**

- 3.1 Bidder certifies that Bidder can provide all all labor, equipment, supervision, transportation, supplies, and incidentals to perform all work necessary to complete the project in Attachment B - Scope of Work. ★
- 3.2 Bidder certifies that Bidder has experience providing identifying Russian olive and tamarisk. ★

**Group 4: Vendor’s Submission**

- 4.1 Vendor understands and acknowledges that its response, including all uploaded documents, will not be considered received by the State of Utah unless the Vendor clicks submit. Even if Vendor uploads all required documents and responds to all required questions its response will not be considered if it does not click submit. Offeror acknowledges that after completing the solicitation it must click on the link in the left hand menu bar labeled “Review & Submit”, then check the box under the “Certification” heading to certify their bid. Then click the blue box labeled “Submit Response” in order to submit their bid. Once the response has been submitted, Vendor will receive a confirmation that the response was successfully submitted. Vendors who fail to submit their response will not have their response reviewed and will be ineligible for further consideration under this solicitation. ★

## Product Line Items

★ Product Line Items

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There are no Items added to this event.

## Service Line Items

★ Service Line Items

1

#	Item Name, Commodity Code, Description	Allow Alternates	Qty.	UOM	Requested Service Delivery
S1	Invasive Woody Biomass Removal Invasive Woody Biomass Removal per Attachment B - Scope of Work.	★	5.2	AC - Acre	