



LEGAL NOTICE
CITY OF MEDFORD

REQUEST FOR QUALIFICATIONS
RFQ 21-0131
COMPREHENSIVE PLANNING PROCESS

The City of Medford, Massachusetts, acting through its Office of Community Development, in concert with the Community Development Board, is seeking proposals from professional consultants to undertake a public planning process to prepare a Comprehensive Plan for the City and a review of the City's existing zoning and regulations in order to incorporate the goals of the Comprehensive Plan and other plans and processes to which the City of Medford has committed.

This project is being Electronically Bid (E-Bid). All proposals shall be submitted online to www.BidNetDirect.com **prior to October 23, 2020 at 10 a.m.** Hard copy proposals will not be accepted by BidNetDirect.com. You can register to become a proposer online at www.BidNetDirect.com. For assistance, contact BidNetDirect.com. at 800-835-4603. In addition, an original and five (5) paper copies must be submitted to Ms. Fiona Maxell, Acting Chief Procurement Officer with a reference to RFQ 21-0131 Comprehensive Planning Process.

Proposal Documents will be available online at <https://www.bidnetdirect.com/massachusetts/cityofmedford> on **Wednesday, September 23, 2020**. All plan holders must have an active online account on www.bidnetdirect.com to acquire documents, receive project notifications, and to submit your technical and price proposal electronically.

Each Proposal shall be submitted in accordance with the Instructions within the RFQ. It is the responsibility of prospective proposers and or bidders to check www.BidNetDirect.com for new information via any addenda or modifications to this solicitation. Addenda will be emailed to all Plan holders registered with BidNet.

The City of Medford reserves the right to accept any bid, in whole or in part, to reject any/or all bids and to waive minor irregularities and/or informalities as it deems to be in the best interest of the City.

The City of Medford reserves the right to reject any or all proposals, to waive any minor informalities and to engage the services of a qualified firm as it deems to be in the best interest of the City.

MBE's/WBE's/DBE's are encouraged to submit proposals.

Fiona Maxwell
Acting Chief Procurement Officer
781-393-2465