

DEPARTMENT OF FINANCE

To: Potential Offerors

Date: June 10, 2020

Subject: **Addendum #1 to RFQ Q00220 dated June 4, 2020**

Title: **Monthly Water System Treatment**

Addendum #1 is issued to address **Item A** on page 2, under **SCOPE OF WORK**.

Item A under **Scope of Work** (page 2) has been updated to change the mandatory site visit to a non-mandatory site visit option.

**Original A. Site Inspection:**

**A. Site Inspections**

At the time quotes are received, each contractor will be presumed to have inspected the specified areas and to have satisfied himself as to the nature and location of the work, the character of the equipment and facilities needed preliminary to and during the execution of the work, general conditions and all other matters which in any way affect work under this contract.

**Interested contractors are not required to visit each building listed in Attachment "A" but site visits will be scheduled upon request.**

Contractors requesting site visits must schedule with **Tim Powell, Facility Services Superintendent, at (540) 332-3882**, and completed no later than Friday, June 12, 2020.

No verbal agreement or conversation with any officer, agent, or employee of the City either before or after the execution of this contract shall affect or modify any of the terms or obligations herein contained.

**Updated A. Site Inspection:**

**A. Site Inspections**

Non-mandatory site inspections are an option if a contractor would like to inspect the specified areas to satisfy himself as to the nature and location of the work, the character of the equipment and facilities needed preliminary to and during the execution of the work, the general conditions, and all other matters which in any way affect work under this contract.

**Interested contractors are not required to visit each building listed in Attachment "A" but site visits will be scheduled upon request.**

Contractors requesting site visits must schedule with **Tim Powell, Facility Services Superintendent, at (540) 332-3882 or [powelltc@ci.staunton.va.us](mailto:powelltc@ci.staunton.va.us)**, and completed no later than Friday, June 12, 2020.

No verbal agreement or conversation with any officer, agent, or employee of the City either before or after the execution of this contract shall affect or modify any of the terms or obligations herein contained.

Respectfully,



Chad Horvat, Finance Business Manager