



COMMONWEALTH OF VIRGINIA
County of Henrico

DEPARTMENT OF FINANCE
Oscar Knott, CPP, CPPO, VCO
Purchasing Director

ITB No. 20-1988-2JOK

June 10, 2020

Invitation to Bid Notice

**Dabbs House Road Improvements
County of Henrico, Virginia**

Sealed bids for **Dabbs House Road Improvements**, in accordance with the conditions, specifications, and instructions below and on the attached sheets hereto, will be received no later than **2:00 PM**, local prevailing time, **July 7, 2020**. Sealed bids shall be submitted through Henrico County's Electronic Documents Web Portal, ProcureWare, at <https://henrico.procureware.com>. Sealed bids will only be accepted through ProcureWare. Sealed bids will be opened and publicly read aloud at **2:00 PM, July 7, 2020** through a WebEx meeting. Bidders interested in participating in the bid opening shall send a request to be added to the meeting invitation to Oscar Knott via email at kno008@henrico.us.

Henrico County declared a state of emergency on March 13, 2020 due to the COVID-19 pandemic. The County is operating under a plan of reduced operations and implementing measures to limit the spread of COVID-19. The County is no longer accepting sealed Bids physically and all Bidders must submit sealed Bids through ProcureWare.

A **non-mandatory pre-bid conference** will be held at **10:00 AM** on **June 22, 2020**, via virtual conference through WebEx to review the scope of work and clarify any aspects of the work that may be in question. Bidders interested in participating shall send a request to be added to the meeting invitation to Oscar Knott via email at kno008@henrico.us. Direct any questions, concerning the Project Manual and Drawings **in writing** via email to Oscar Knott at kno008@henrico.us.

The Work consists of 0.896 miles of construction of Dabbs House Road in the Varina Magisterial District of Henrico County, Virginia, to include improvements to storm drainage, grading, paving, and utility adjustments.

Bid documents consisting of contract drawings and project manuals may be obtained by visiting the Henrico County electronic document's web portal at <https://henrico.procureware.com>. Options are provided for downloading a complete set of documents or selected files from this web portal.

Oscar Knott, CPP, CPPO, VCO
Purchasing Director