

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
SFGOV-0000004127	Buy	RFx	1
Event Round	Version		
1	1		
Event Name			
OCA DPW Recycling Centers			
Start Time	Finish Time		
06/09/2020 09:30:00 PDT	06/23/2020 09:30:00 PDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: INTERNAL EVENT DETAILS

Submit To: SAN FRANCISCO CITY COUNTY
1 Dr. Carlton B. Goodlett Place
City Hall, Room 430
San Francisco CA 94102
UNITED STATES

Contact: Jew,Jonathan
Phone: 415/695-2193
Email: jonathan.jew@sfgov.org

Event Description

The City and County of San Francisco invites your firm to submit a bid to fully provide the goods and/or services described herein. This Request for Bids (RFB) and any subsequent contract award will be in strict accordance with the documents included; (Offeror should check and be sure that they have received all documents, and should follow the instructions contained within this RFB when preparing their bid. Please, avoid mistakes and read the documents identified herein.) This request is to provide the City and County of San Francisco with recycling centers for the Department of Public Works.

Please note that the deadline to submit questions regarding the specifications is no later than 12:00PM (PT) Tuesday, June 16, 2020

If you have any questions regarding this solicitation, please only reach out to the following:

Jonathan Jew
415-695-2193
Jonathan.jew@sfgov.org.

DO NOT reach out to any other individual from the City and County of San Francisco for questions or comments regarding this solicitation, unless told so explicitly in writing.

General Comments

- Please carefully read all attachments, complete and include them with your bid submission.

- Attachment A
- Attachment B
- Attachment C
- Standard Bid Forms
- Bidder Requirement Forms
- Insurance Requirements
- HCAO/MCO Declaration Forms

1. You must input your price on the bid lines in this PeopleSoft system. Do not include sales or excise taxes in bid prices. For technical issues involving entry of bids, contact the PeopleSoft Help Desk at (628) 652-5000 or at SFCityPartnerSupport@sfgov.org.

2. Bid adjustment for sales tax in accordance with Administrative Code Chapter 21.32, for bid evaluation purposes purchasing will reduce your bid based on any sales tax revenue the City would receive from the purchase.

3. LBE Ordinance To qualify for a bid discount under the provisions of Administrative Code Chapter 14B, an LBE must be certified by the Contracts Monitoring Division (formerly 'Human Rights Commission') by the Bid Due date. The certification application is available from CMD (415) 581-2310, and on the web. CMD's home page is:

<http://sfgov.org/cmd/>

Click on the "14B Local Business Enterprise Ordinance" tab.

Claim for Preference: To claim preference under the LBE Ordinance, see Bid Questionnaire.

If Bidder is claiming LBE preference as a supplier, it must comply with Administrative Code Chapter 14B Rules and Regulations VI D - Criteria for Suppliers (2):

A supplier must have a direct relationship with manufacturers for the materials, equipment, and supplies for which they seek certification, demonstrating that:

a) The supplier has an agreement with the manufacturer authorizing the supplier to distribute their products.

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b) The supplier is able to provide a manufacturer's warranty." To comply, at the time of the bid, bidders must include proof of the required relationships as an authorized dealer. Failure to provide adequate proof may result in a nonresponsive determination.

4. All attached documents are incorporated into this Request for Bids.
5. Upon receipt of authorized purchase order, purchase order release or contract acceptance, the bidder agrees to furnish all articles or service.
6. Within (10) working days after tentative notification of award, vendors not meeting all City's requirements including, without limitation to, Business Tax, Compliance Affidavit (CMD Form 3), information concerning CMD's documented approval of vendor's compliance with Chapter 12B on nondiscrimination in contracts and benefits, may cause Bidder's bid to be non-responsive. Purchaser reserves the right to reject the bid and move to the next ranked bidder.

General Questions

Question	UOM	Best	Worst	Weighting	Response
Are you a certified LBE claiming a LBE bid discount?				100%	<input type="text"/>
Required: Yes Mandatory ResponseNo					
Response Comments					
<input type="text"/>					
What are your payment terms?					<input type="text"/>
Required: Yes Mandatory ResponseNo					
Response Comments					
<input type="text"/>					
Have you read and agreed to P-220, Attachment A?				0%	<input type="text"/>
Required: Yes Mandatory ResponseNo					
Response Comments					
<input type="text"/>					
Have you read and understand Attachment B, Specifications?				0%	<input type="text"/>
Required: Yes Mandatory ResponseNo					
Response Comments					
<input type="text"/>					

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Event Currency: US Dollar
Bids allowed in other currency: No

Have you completed and uploaded with your bid Attachment C - Bid Sheet?

0%

Required: Yes Mandatory ResponseNo

Response Comments

Have you read and attached a completed Bidder Requirement Form to your submitted bid?

0%

Required: Yes Mandatory ResponseNo

Response Comments

What is the delivery lead time after receipt of order? Please note that delivery lead time shall be no longer than 6 (six) weeks ARO, per Attachment A, Special Condition S23.

Required: Yes Mandatory ResponseNo

Response Comments

Please list complete warranty information for the item(s) you are quoting.

Required: Yes Mandatory ResponseNo

Response Comments

In the future, the City may wish to purchase additional quantities of the same items stated in this solicitation. Please indicate if your bid includes the option to purchase additional quantities and for how long.

Required: Yes Mandatory ResponseNo

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Response Comments

FIRST SOURCE HIRE

Have you completed and attached a copy of the First Source Hiring form with your bid?

0%

Required: Yes Mandatory ResponseNo

Response Comments

Have you read the installation and delivery requirements described in Attachment B - Specifications, and agree to those requirements?

0%

Required: Yes Mandatory ResponseNo

Response Comments

Have you completed and uploaded with your bid the MCO and HCAO Declaration Forms?

0%

Required: Yes Mandatory ResponseNo

Response Comments

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Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** **Line Qty:** 1.00 **UOM:** Batch Lot **Weighting:** 0% **Bid Qty:**

Required: Yes **Reserve Price:** No

Description: For this Line Item, please enter your total aggregate price as shown after filling out and completing Attachment C - Bid Sheet.

Comments:
- For this Line Item, please enter your total aggregate price as shown after filling out and completing Attachment C - Bid Sheet.

Please note that this price is inclusive of all applicable fees, such as delivery, with the exception of sales taxes.

Question	UOM	Best	Worst	Weighting	Response
What is your bid price?				100%	<input type="text"/>
Required: Yes Mandatory Response: No					

Response Comments

Are you bidding as specified? If not, please specify your proposed alternate or type N/A if not applicable.

Required: Yes **Mandatory Response:** No

Response Comments

If you are not bidding as specified, does your proposed alternate meet the bid specifications? If so, please include the alternate specifications with your bid, or type N/A if not applicable.

Required: Yes **Mandatory Response:** No

Response Comments

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UNITED STATES

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Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

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Appendix A - Line Specifications

Line: 1 **Item ID:** **Line Qty:** 1 **UOM:** Batch Lot **Weighting:** 0%

Description: For this Line Item, please enter your total aggregate price as shown after filling out and completing Attachment C
- Bid Sheet.

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	49 SOUTH VAN NESS AVE, 1ST FLR
Quantity:	1		49 SOUTH VAN NESS AVE, 1ST FLR
Due Date:	06/15/2020		SAN FRANCISCO CA 94102
Freight Terms:			UNITED STATES
Ship Via:			

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Appendix B - Terms & Conditions

1. GENERAL DISCLAIMER

Information presented on this Web site is collected, maintained, and provided for the convenience of the reader. While every effort is made to keep such information accurate and up-to-date, the City and County of San Francisco does not certify the authenticity of information that originates from third parties.

Under no circumstances shall the City and County of San Francisco be liable for any actions taken or omissions made from reliance on any information contained herein from whatever source nor shall the City and County be liable for any other consequences from any such reliance.

2. EXTERNAL LINKING POLICY

Purpose and Disclaimer

The City permits the establishment of external hyperlinks on its official website only if the links strictly comply with this policy. In establishing and maintaining its official website, the City does not intend to create any forum or other means for public discourse. Rather, the sole and limited purpose of the permitted external links is to provide information about the City and its government for residents, businesses and visitors. The City does not endorse or provide preferential treatment to any third party websites or associated organizations or persons. Additionally, the City does not control third party sites and therefore does not warrant that third party sites are accurate or, reliable, or that they have operational links.

Linking Criteria

Consistent with the foregoing purpose, it is the City's policy to limit external links to the following: a) Other governmental agencies; b) Entities with which the City has an existing formal, contractual relationship; c) Entities or events that receive funding from the City or are otherwise sponsored by the City; d) Entities that contribute to City initiatives and that the City wishes to acknowledge; e) Applications that use datasets from DataSF.org; f) the City's Chamber of Commerce and the San Francisco Travel Association; and g) Webpages that provide free access to traffic and weather information for San Francisco. In addition, the City reserves the right, at any time and without notice, to: a) Deny a link that does not meet the criteria set forth in this policy; b) Deny or discontinue an external link at any time if the website provides or promotes false, slanderous, illegal, infringing or incorrect information; c) Deny or discontinue an external link at any time if a substantial purpose of the linked website is to support or oppose a candidate or ballot measure; d) Remove any external link if the nature of the organization to which the link relates no longer complies with the City's external link policy; e) Revise this policy without prior notice when the City considers such revision to be in its best interests.

3. ACCESSIBILITY POLICY

It is the policy of the City and County of San Francisco that information and services on City and County Web Sites be designed to be accessible to people with disabilities. It is the responsibility of the agency and its web page developers to become familiar with the guidelines for achieving universal accessibility and to apply these principles in designing and creating any official City and County of San Francisco Web site.

According to the latest statistics available from the Bureau of the Census, there are 9.7 million people in the United States who have difficulty seeing the words and letters in ordinary newsprint, equal to 5.0% of the total population. Another 10.9 million people, or nearly 6% of the total population, have difficulty hearing what is said in an ordinary conversation with another person.

The use of the City and County of San Francisco accessibility guidelines will ensure that web sites created by the City and County of San Francisco are developed to serve the largest possible audience. Compliance with these guidelines provides an added benefit to those users with text-based browsers, low-end processors, slow modem connections and/or no multi-media capabilities on their computer. It also allows for access to City and County of San Francisco web sites by new technologies, such as internet phones and personal organizers with internet connectivity.

Cascading Style Sheets

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This site implements cascading style sheets. Certain early versions of Netscape (4.x and earlier) and Internet Explorer (3.x and earlier) do not fully support this feature, so elements such as links may display differently. If you are experiencing this, you may wish to disable style sheets. You can do this through your browser. In Explorer (5.50), choose Tools, Internet Options, General Tab, Accessibility, and check the "Format documents using my style sheet" feature. In Netscape (4.75), choose Edit, Preferences, Advanced, and turn off the Enable Style Sheets feature.

4. PRIVACY POLICY

The Privacy Policy outlines the types of information we gather when you visit our website, as well as some of the steps we take to safeguard it.

Information Collection

- We do not collect personal information about you when you visit our website unless you choose to provide that information to us.
- We collect limited non-personally identifying information your browser makes available automatically whenever you visit a website. This information includes the Internet Address of your computer or network, the date, time, and page you visited on our site, your browser and operating system, and the referring page (the last webpage you visited before clicking on a link to our site).
- We use the aggregated information from all of our visitors to measure server performance, analyze user traffic patterns and improve the content of our site.
- We sometimes track the keywords that are entered into our search engine to measure interest in specific topics, but we do not track which terms a particular user enters.
- Some of our online services require you to register for an account. We ask you for some personal information in order to create an account (typically your name, email address and a password for your account) and we will use that information to provide the service. For certain services, such as our online payment services, we may request credit card or other payment information which may be stored temporarily in encrypted form on secure servers.

Information You Provide

Information volunteered by you through your filling out of our optional online feedback form and contact us form is used to help us enhance our web sites, and may be shared with City and County of San Francisco employees and contractors for that purpose.

Cookies

- We use "cookies" when providing online services such as online payments. We use cookies to improve quality of our service and not to track any personal information.
- The use of cookies is a standard practice among Internet websites and most Internet web browsers may be customized to reject cookies, to only accept or reject cookies by user intervention, or to delete cookies. However, some features may not function properly without cookies.

Information Sharing

We do not give, share, sell, rent or transfer any personal information to a third party, unless we have your consent.

Links

- The City and County of San Francisco uses link and search capabilities to navigate publicly available information from dozens of agencies that are not part of the City and County of San Francisco web site and over whom City exercises no control.
- The privacy policies and procedures described here do not necessarily apply to those sites.
- We suggest contacting these sites directly for information on their data collection and distribution policies.

Site Security

- We monitor network traffic to identify unauthorized attempts to upload or change information or to otherwise

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cause damage to the site. Anyone using this Web site expressly consents to such monitoring.
- We take appropriate security measures to protect unauthorized access, alteration or destruction of data.

Policy Changes

Please note this Privacy Policy can change from time to time. We expect most such changes to be minor, but we will post those changes as they occur.

5. Terms of Use for data.sfgov.org

I. INTRODUCTION

As a convenience to potential users, the City and County of San Francisco ("City") makes a variety of datasets ("Data") available for download through this website. Your use of the Data is subject to these terms of use, which constitute a legal agreement between You and the City and County of San Francisco ("City"). This legal agreement is referred to as the "Terms of Use."

II. ACCEPTING THE TERMS OF USE

A. Means of Acceptance In order to use any of the Data, You must agree to these Terms of Use. You agree to the Terms of Use by either: (1) Clicking to accept the Terms of Use; or (2) Downloading or using any of the Data or any Derivative Work, in which case you understand and agree that the City will treat your download or use of the Data or a Derivative Work as an acceptance of the Terms of Use from that point forward. B. Authority to Accept You represent that you have full capacity and authority to accept these Terms of Use. If you are accepting on behalf of your employer or another entity, you represent that you have full authority to bind your employer or such other entity to the Terms of Use.

III. DEFINITIONS

"Data" means any of the data that is available for download through DataSF.gov and includes any updates to that data. "Derivative Work" means a work that is based in any way or to any extent on the Data including without limitation any work that uses any of the Data in a modified form. "You" or "Your" refers to any individual or entity that seeks to use the Data.

IV. CITY'S INTELLECTUAL PROPERTY RIGHTS NOT AFFECTED

If the City claims or seeks to protect any patent, copyright, or other intellectual property rights in any Data, the website will so indicate in the file containing such Data or on the page from which such Data is accessed. These Terms of Use do not grant You any title or right to any patent, copyright, or other such intellectual property rights that the City or others may have in the Data.

V. EXCLUSION OF WARRANTIES

A. The Data contains information and data compiled and processed by the City and third parties. The City makes no representation or warranty that the information contained in the Data is accurate, true or correct. In using the Data, you understand and agree that the information contained therein is subject to error, and cannot be relied upon without verification or site inspection. B. You understand and agree that your use of the Data is at your sole risk. The Data is made available on an "as is" and "as available" basis without any warranties of any kind, whether express or implied, including without limitation implied warranties of merchantability, fitness for a particular purpose, and non-infringement. Should there be an error, inaccuracy, or other defect in the Data, you assume the full cost of correcting any such error, inaccuracy or defect. C. No advice or information, whether oral or written, obtained by you from the City or through or from the Data will create any warranty not expressly stated in these Terms of Use.

VI. LIMITATION OF LIABILITY AND INDEMNITY

A. In no event shall the City be liable for any direct, indirect, incidental, consequential or special damages (including without limitation, loss of use, time or data, inconvenience, commercial loss, lost profits or savings, or the cost of computer equipment and software), to the full extent that such may be disclaimed by law, or for any claim against You by any third party. In no event shall the City be liable for any claim,

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including claims by third parties, for loss or damages arising from erroneous Data or information contained in the Data. B. To the fullest extent permitted by law, You shall indemnify and save harmless the City, from any claim, loss, damage, injury or liability of any kind, nature and description (including, without limitation, incidental and consequential damages, court costs, attorney's fees and costs of investigation), that arise directly or indirectly, in whole or in part, from Your use of the Data, including without limitation Your use of the Data in a Derivative Work. In addition to Your obligation to indemnify the City, You specifically acknowledge and agree that You have an immediate and independent obligation to defend the City from any claim which actually or potentially falls within this indemnification provision, even if the allegations are or may be groundless, false or fraudulent, which obligation arises at the time such claim is tendered to You by City and continues at all times thereafter.

VII. ACCEPTANCE OF OTHER CONDITIONS

For certain of the Data, there may be additional terms and conditions that are stated in the file containing such Data or on the page from which such Data is accessed. You understand and agree that You are bound by such additional terms and conditions.

VIII. GENERAL PROVISIONS

A. These Terms of Use shall be governed by and interpreted under the laws of the State of California without regard to conflict of laws provisions. Any dispute arising out of these Terms of Use shall be subject to the exclusive venue of the state and federal courts within the Northern District of California, and You and the City hereby consent to the venue and jurisdiction of such courts. B. No modification to these Terms of Use, nor any waiver of any rights, shall be effective except by an instrument in writing signed by You and the City, and the waiver of any breach or default shall not constitute a waiver of any other right hereunder or any subsequent breach or default. C. These Terms of Use contain the entire agreement and understanding between You and the City with respect to the subject matter hereof and completely replace and supersede all prior agreements, understanding and representations. In no event will any additional terms or conditions be effective unless expressly accepted by the City in writing. D. If any provision of these Terms of Use is held to be invalid by a court of competent jurisdiction, then the remaining provisions will nevertheless remain in full force and effect. E. The City may modify these Terms of Use by posting notice of such modifications on this page. Any modification is effective upon posting, unless otherwise indicated. F. You agree that, if the City does not exercise or enforce any legal right or remedy contained in these Terms of Use (or that the City has the benefit of under any applicable law), this will not be taken to be a formal waiver of the City's rights and that those rights or remedies will still be available to the City. Any waiver of any provision of these Terms of Use will be effective only if the City expressly states in a signed writing that it is waiving a specified provision.