

CDCR Special Terms and Conditions

1. Clothing Restrictions: For security reasons, while on institution grounds, suppliers and all its agents and/or representatives must not wear clothing that in any way resembles state issued inmate or ward clothing. Specifically, blue denim pants and blue chambray shirts, orange/yellow/white/chartreuse jumpsuits and/or yellow rainwear. Suppliers should contact the institution regarding clothing restrictions prior to requiring access to the institution to assure the supplier and their employees are in compliance.
2. Prison Rape Elimination Policy: CDCR maintains a zero tolerance for sexual misconduct in its institutions, community correctional facilities, camps, and for all offenders under its jurisdiction. All sexual misconduct is strictly prohibited. CDCR is committed to providing a safe, humane, secure environment, free from sexual misconduct. This will be accomplished by maintaining a program to ensure education/prevention, detection, response, investigation, and tracking of sexual misconduct. All suppliers are expected to ensure compliance with this policy as described in Department Operations Manual, Chapter 5, Article 44 which can be located at: http://www.cdcr.ca.gov/regulations/adult_operations/DOM_TOC.html. As a supplier, you and your staff are required to adopt and comply with the PREA standards, 28 Code of Federal Regulations Part 115. As a supplier for CDCR, you shall not assign an employee to a CDCR facility or assign an employee to duties if that employee will have contact with CDCR inmates, if that employee has 1) engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution (as defined in 42 U.S.C. 1997); 2) been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse; or 3) has been civilly or administratively adjudicated to have engaged in the activity described herein. By signing below the supplier agrees to ensure that all of the mandates referenced herein are complied with.
3. Security Regulations: Suppliers shall observe all security rules and regulations and comply with all instructions given by institutional authorities while on institution grounds.
 - a. Due to security procedures, suppliers may be delayed at vehicle/pedestrian gates and sally ports. Any loss of time checking in and out of the institution grounds shall be borne by the supplier.
 - b. Delivery drivers may be required to obtain gate clearance prior to entry. Suppliers shall contact the institution regarding specific gate clearance regulations prior to attempting deliveries. If gate clearance is required, the supplier will be required to complete a Request for Gate Clearance for all persons entering the facility a minimum of ten (10) working days prior to commencement of delivery and/or service. The gate clearance check will include Department of Motor Vehicles check, Wants and Warrants check, and Criminal History Check. All persons entering the facilities must have a valid state driver's license or photo identification card on their person.
 - c. Per PC Sections 5054 and 5058; CCR, Title 15, Section 3304 and 4603; and WIC Section 1712, CDCR does not recognize hostages for bargaining purposes. CDCR has a "NO HOSTAGE" policy.
 - d. All persons entering onto institution/facility/camp grounds consent to search of their person, property, or vehicle at any time. Refusal by individuals to submit to a search may be cause for denial of access to the premises.
 - e. It is illegal for an individual who has been previously convicted of a felony offense and confined in any State prison in this state to enter into CDCR adult institutions/facilities or camps, or youth institutions/facilities or camps, without the prior approval of the Warden or officer in charge. It is also illegal for an individual to enter onto these premises for unauthorized purposes or to refuse to leave said premises when requested to do so. Failure to comply with this provision could lead to prosecution.
 - f. Encouraging and/or assisting prison inmates to escape, is a crime. It is illegal to bring firearms, deadly weapons, explosives, tear gas, drugs or drug paraphernalia on CDCR institutions/facilities or camp premises. It is illegal to give prison inmates or wards firearms, explosives, alcoholic beverages, narcotics, or any drug or drug paraphernalia, including cocaine or marijuana. It is illegal to give wards sex oriented objects or devices, and written materials and pictures whose sale is prohibited to minors.
 - g. It is illegal to give or take letters from inmates or wards without the authorization of the Warden or officer in charge. It is also illegal to give or receive any type of gift and/or gratuities from prison inmates or wards.
 - h. Electronic and communicative devices such as pagers, cell phones and cameras/micro cameras are not permitted on institution grounds.
 - i. Unless otherwise directed by the entrance gate officer and/or contact manager, suppliers shall enter the premises through the main entrance gate. Keys shall be removed from the ignition when outside the vehicle and all unattended vehicles shall be locked and secured while on institution grounds.

CERTIFICATION: By signing the bid response, supplier acknowledges the receipt and understanding of the CDCR Special Terms and Conditions list above.