

**DALLAS FORT WORTH INTERNATIONAL AIRPORT  
DESIGN, CODE AND CONSTRUCTION DEPARTMENT**

**BID REQUIREMENTS  
FOR  
Glade Road & Bridge Replacement – Utility Relocation  
CONTRACT NO. 9500694**

**REQUEST FOR BID (RFB)  
May 31, 2020**

## **Table of Contents**

### **Advertisement of Bids**

### **Distribution of Bid Set Plans and Specifications**

### **Instructions to Bidders**

Caution to Bidders

Receipt and Opening of Bids

Addenda and Interpretations

Pre-bid Conference

Submittals

### **Appendices**

Appendix 1 – Bid Detail

Appendix 2 – Good Faith Effort (GFE) Criteria

Appendix 3 – D/S/M/WBE Certificates

Appendix 4 – Forms

Appendix 5 – The Agreement (Technical Specifications and Plans, General Provisions, Special Provisions and Sample Agreement)

Appendix 6 – Bid Schedule

Appendix 7 – Bid Bond

Appendix 8 – Solicitation Schedule

## Advertisement

The Dallas Fort Worth International Airport Board will receive sealed bids for the following items at the location stated below until the due date and time stated:

**SOLICITATION:** 9500694 Glade Road & Bridge Replacement - Utility Relocation

**PRE-BID CONFERENCE:** June 9, 2020, 10:00 A.M. (Central Time), **Virtually via Skype**

**BID DUE DATE AND TIME:** July 7, 2022, 10:00 A.M. (Central Time)

**MINORITY OWNED BUSINESS ENTERPRISE (SBE) GOAL:** 20%

**CONTACT:** Contract Administrator, Monica Allen (972) 973-1709

**BID DROP OFF LOCATION:** DFW International Airport Board, Design, Code and Construction Offices, 3003 South Service Road, DFW Airport, TX 75261

Additional information is available on the DFW International Airport website at

[www.dfwairport.com/business/solicitations](http://www.dfwairport.com/business/solicitations) .

The DFW Airport, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

## Distribution of Bid Set Plans and Specifications

Plans and Specifications will be available to Bidders as detailed in Appendix 8 – Solicitation Schedule on the DFW website and at MS Dallas Reprographics, 1130 Dragon Street, STE 110, Dallas, TX 75207, telephone (214) 521-7000 or toll free (866) 699-0992; fax (214) 522-8533; website [www.msDallas.com](http://www.msDallas.com). Bidding documents may be examined at a number of local plan houses or at the DFW Design, Code and Construction Building, 3003 S. Service Road, DFW Airport, Texas 75261.

***D/FW is not responsible for the accuracy or correctness of the following addresses and phone numbers.***

***(LAST UPDATED 04/27/19)***

### **Construction Connect**

Justin Houser  
14305 Inwood Rd.  
Dallas, Texas 75244  
800-364-2059 ext. 8304  
[isqftmr@gmail.com](mailto:isqftmr@gmail.com)  
[www.isqft.com](http://www.isqft.com)

### **AGC of Texas**

Helga Krahe  
6220 N. Beltline Rd., Ste. 210  
Irving, Texas 75063  
972-580-8685  
[irving@agctx.org](mailto:irving@agctx.org)  
[www.agctx.com](http://www.agctx.com)

### **Builders Exchange of Texas**

Jeannette Olguin  
8411 Sterling, Ste. 101  
Irving, Texas 75063  
214-687-9000  
[jeannette@virtualbx.com](mailto:jeannette@virtualbx.com)  
[www.virtualbx.com](http://www.virtualbx.com)

### **Dallas Black Chamber of Commerce**

Carmen Humble  
2922 Martin Luther King Jr., Blvd.  
Dallas, Texas 75215  
214-421-5200  
[chum@dbcc.org](mailto:chum@dbcc.org)  
[www.dbcc.org](http://www.dbcc.org)

### **DFW Minority Supplier Dev. Council**

Sharon Richardson  
8828 N. Stemmons Freeway, Ste. 550  
Dallas, Texas 75247  
214-630-0747  
[admin@dfwmsdc.com](mailto:admin@dfwmsdc.com)  
[www.dfwmsdc.com](http://www.dfwmsdc.com)

### **Fort Worth Hispanic Chamber of Commerce**

Andrea Puente  
1327 North Main Street  
Ft. Worth, Texas 76164  
817-625-5411  
[andrea.puente@fwhcc.org](mailto:andrea.puente@fwhcc.org)  
[www.fwhcc.org](http://www.fwhcc.org)

### **Fort Worth Metropolitan Black Chamber of Commerce**

Allen Smith  
1150 S. Freeway, Ste. 211  
Ft. Worth, Texas 76104  
817-870-0372  
[asmith@fwmbcc.org](mailto:asmith@fwmbcc.org)  
[www.fwmbcc.org](http://www.fwmbcc.org)

### **Greater Dallas Hispanic Chamber of Commerce**

Sagrario Ortiz  
4622 Maple Avenue, Ste. 207  
Dallas, Texas 75219  
214-521-6007  
[sortiz@gdhcc.com](mailto:sortiz@gdhcc.com)  
[www.gdhcc.com](http://www.gdhcc.com)

### **US India-American Chamber of Commerce**

Arnel Trovada  
5930 LBJ Freeway, Suite 350  
Dallas, Texas 75240  
214-346-9559  
[arnel@gdiacc.org](mailto:arnel@gdiacc.org)  
[www.gdiacc.org](http://www.gdiacc.org)

### **Regional Hispanic Contractors Association**

Yolanda Tafoya  
2210 W. Illinois  
Dallas, Texas 75224  
972-786-0909  
[yolanda@regionalhca.org](mailto:yolanda@regionalhca.org)  
<http://regionalhca.org>

## Instructions to Bidders

**NOTICE: The Bidder shall refer to General Provisions and Special Provisions herein for bid requirements in addition to the following:**

The independent estimate of this work is \$886,405.00

### 1) Instruction to Bidders

- a) References and Prior Experiences: Contractors must provide and summarize their pipeline/wastewater installation experience in Form 4, and provide references for:
  - i) Minimum of five (5) years of 8-inch to 24-Inch gravity wastewater pipeline installation experience.
  - ii) Experience installing aerial utility crossings over creeks.
  - iii) Experience installing wastewater meter stations.
  - iv) Experience installing steel bridge or truss structures.
  - v) Bidders submitting proposals without this experience and relative summaries may be deemed non-responsive.
- b) As-Built Drawings – Caution must be exercised when using any Board "As-Built" drawings. The accuracy of these drawings are not guaranteed by the Board, and total reliance on them by consultants and other Bidders is at their risk. Bidders performing sub-surface work should contact Dallas-Fort Worth Airport Maintenance, Documentation Section, at (972) 973-6125 prior to any excavation.
- c) Quality Assurance / Quality Control Testing – Bids are to be prepared in accordance with Contract Documents which state that the Board will perform and pay for all Quality Assurance tests required for acceptance of the Work and the establishment of penalties relating to deficient Work. The Bidder is to perform and pay for all Quality Control testing it deems necessary to ensure that the Work meets Specification requirements. Costs for the Quality Control tests are to be included in Bid Items.
- d) Ancillary/Integral Professional Services – In selecting an architect, engineer or land surveyor, etc., to provide professional services, if any, that are required by the specifications, bidder shall not do so on the basis of competitive bids but shall make such selection on the basis of demonstrated competence and qualifications to perform the services in the manner provided by Section 2254-004 of the Texas Government Code and so shall certify to the Board with its bid.
- e) Title VI Solicitation Notice – The Board, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

### 2) Contracting Prohibitions:

- a) **Bid/Proposal Rejection:** Board will reject any Bid/Proposal from a Bidder/Proponent that:
  - i) boycotts Israel;
  - ii) contracts with or provides supplies or services to a foreign terrorist organization;
  - iii) engages in certain scrutinized business operations in Sudan, Iran or with a designated foreign terrorist organization; or
  - iv) has been complicit in the Darfur genocide during any preceding 20-month period.<sup>1</sup>
- b) **“Boycott Israel” Defined:** “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial

<sup>1</sup> See Texas Government Code; Chapter 2252; Subchapter F; Prohibition on Contracts with Certain Companies (including Sections 2252.152 and 2252.153); Chapter 2270; Prohibition on Contracts with Companies Boycotting Israel; and Chapter 2270; Prohibition on Investing Public Money in Certain Investments (including Sections 2270.0001, 2270.0052, 2270.0102 and 2270.0152).

relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

- c) Verification:** Each Bidder/Proponent must execute and submit with its Bid/Proposal the verification attached as Appendix 4 – Form 3 – Verification of Contracting Prohibitions. That verification will: [i] form a material part of its Bid/Proposal; and [ii] will be incorporated into any awarded contract.
- 3) Receipt and Opening of Bids –** The Dallas Fort Worth International Airport Board (herein called the "Board") invites Bids on the form attached hereto, all blanks of which must be appropriately filled in. Bidders submitting packages will herein be called "Contractor". Bids will be received by the Board as detailed in Appendix 8 – Solicitation Schedule and then publicly opened and read aloud. Each Bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, Contractor's address, and the name and contract number of the Work for which the Bid is submitted and designated (Example: Contract No. 9500694, Glade Road & Bridge Replacement – Utility Relocation).
- a) If forwarded by mail, the sealed envelope containing the Bid must be enclosed in another envelope addressed to Dallas Fort Worth International Airport Board, Design, Code and Construction Department, P. O. Box 612008, Dallas Fort Worth Airport, Texas 75261-2008.
  - b) If forwarded by courier, the bid should be addressed to Dallas Fort Worth International Airport Board, Design, Code and Construction Department, 3003 S. Service Road, Dallas Fort Worth Airport, Texas 75261.
  - c) Any Bid received after the time and date specified shall not be considered. Contractor may not withdraw a Bid within sixty (60) calendar days after the opening thereof.
- 4) Addenda and Interpretations –** Requests for interpretation of the RFB must be received in accordance with Appendix 8 – Solicitation Schedule. Only substantive items, as determined by the Board, will be addressed in the form of written addenda, which, if issued, will be posted on the Airport's website, [www.dfwairport.com/business/solicitations](http://www.dfwairport.com/business/solicitations) and available at MS Dallas Reprographics, 1130 Dragon Street, STE 110, Dallas, TX 75207. Failure of any Contractor to receive any such addendum shall not relieve such Contractor from any obligations under its Bid as submitted. All addenda issued shall become part of the Contract Documents. The Board may elect to not respond to all inquiries in this manner.
- 5) Pre-bid Conference –** A Pre-Bid Conference may be scheduled as detailed in Appendix 8 – Solicitation Schedule, at which time questions will be received. Addenda will be prepared, if needed, to clarify any items brought up at the Pre-Bid Conference.
- 6) Bid Package Review –** Before signing and sealing your bid, please take note of the following. Failure to perform any one of these actions may cause your bid to be rejected.
- a) Contractor Qualifications – When applicable to the specifications, please ensure that all certifications, licensing or other requested qualifications verification forms or information necessary to validate the prime or subcontractors qualifications to provide products or services are included in the bid package.
  - b) Read/Confirm Intent To Comply – Contractor has read all Contract Forms, Special Provisions, General Provisions, Technical Specifications, Plans and all other material provided in the Request for Bid and confirms their intent to comply with all stated provisions.
  - c) Proofreading – Contractor has proofread all documents to ensure all information provided by the Contractor is accurate and responsive to the solicitation specifications. The Board is not responsible for errors made by the Contractor.
  - d) Accuracy – Contractor has reviewed and confirmed all mathematical and numerical entries to ensure accuracy and commitment to honor pricing as submitted. The Board is not responsible for errors made by the Contractor.
  - e) Insurance Compliance – Contractor has contacted insurance agent or representative to verify its ability to meet the stated insurance requirements and, if awarded a contract, that it will meet the insurance requirements as detailed in Appendix 5 – The Agreement.
  - f) Late Bids/Proposals – Please note the time, date and delivery location (or mailing address if submitted by U.S. Postal Service). Late bids will not be accepted. Business hours for the Design, Code and Construction Department are from 8:00 a.m. to 4:30 p.m., LOCAL TIME, Monday through Friday, except holidays. Design, Code and Construction offices are located at 3003 South Service Road, DFW Airport, Texas 75261.
  - g) Supplier Registration – While not a requirement of the bid submittal, Contractor has registered in the Board's Supplier Registration System, which is required for contracting with the Board.  
<http://www.dfwairport.com/procurement/index.php>

7) **Submittals** – The following submittals must be completed and submitted with each Bid Package. (\*Refer to Appendix 5 – The Agreement, Exhibit B for required SBE forms) This table is included for Contractor’s convenience and may be used to track the preparation and submittal of certain required information with its Bid/Proposal.

Item #	Required Bid Package Submittal - Check Sheet	Check (√)
1.	Appendix 1 – Bid Detail	
2	Appendix 2 – Good Faith Effort (GFE) Criteria (If applicable)	
3.	Appendix 2 – Intent to Perform Contract as SBE*	
4.	Appendix 2 – Commitment to Minority Business Enterprise (SBE) Participation Form*	
5.	Appendix 2 – Schedule of Subcontractors (Preliminary)*	
6.	Appendix 3 – D/S/M/WBE Certificates	
7.	Appendix 4 – Form 1 – Business Disclosure Form	
8.	Appendix 4 – Form 2 – Workforce Composition Form	
9.	Appendix 4 – Form 3 – Verification of Contracting Prohibitions	
10.	Appendix 4 – Form 4 – References and Experiences	
11.	Appendix 6 – Bid Schedule (xls file on flash drive), <i>if applicable</i>	
12.	Appendix 7 – Bid Bond	

## Appendix 1 – Bid Detail

### Contract No. 9500694 GLADE ROAD & BRIDGE REPLACEMENT – UTILITY RELOCATION

- 1) This is a solicitation for bids on the construction of the project detailed in the contract documents of Appendix 5 – The Agreement. The Contractor shall be responsible for reviewing all existing conditions associated with the work prior to commencement of work activities.
- 2) The Board reserves the right to reject any bid for any reason, including if, on the face of the bid received, it is clear that acceptance of the bid would not comply with any applicable bidding laws, rules, or regulations.
- 3) The undersigned Contractor, declares that the only person or parties interested in this Bid as principals are those named herein; that this Bid is made without collusion with any other person, firm, or corporation; that he has carefully examined the Bid Requirements, all incorporated references and Appendices, and the conditions and classes of materials of the Work; and will provide all the necessary supervision, labor, machinery, tools, supplies, equipment, transportation and other facilities, apparatus, and other means of construction and will do all the Work and furnish all the materials called for by such, in the manner prescribed therein and according to the requirements therein set forth, and to perform all other obligations imposed by the Contract Documents for the prices named in the Bid Schedule hereinafter appearing.
- 4) It is understood and agreed that if awarded the Contract, the Work will commence within ten (10) calendar days after the date of the Notice to Proceed and that the total Work will be completed in accordance with the Schedule of Construction set forth herein.
- 5) It is further understood that the Prevailing Wage Rates TX20200026 revised 03/13/2020, issued by the Department of Labor as established by law are to govern the Work. The Contractor certifies that he has examined the wage rate determination and that prices bid are based on compliance with said determination.
- 6) Accompanying this Bid is the required Bid Guaranty consisting of Bid Bond or Cashiers' Check in the amount of five percent (5%) of the total Bid, or in the case of bid alternates, five percent (5%) of the highest total Bid. The certified check accompanying a Bid shall be returned to the Contractor upon execution of the Contract.
- 7) In the event of the award of a Contract, the undersigned will deposit with the Board a Contract Performance Bond and a Payment Bond as required by the Contract Documents, guarantying faithful performance of the Contract, and any payment of all labor, materials and other sundry items, in accordance with the Contract Documents, and will deliver certificates of insurance evidencing insurance required by the Contract Documents.
- 8) The Work proposed to be done shall be fully completed and finished to the entire satisfaction of the Board.
- 9) The undersigned certifies that the price contained in this Bid has been carefully reviewed and is submitted as correct and final.
- 10) In conformity with the Special Provisions, the amount of liquidated damages for this Contract shall be as shown in Article 1.0, of the Special Provisions.
- 11) Ancillary/Integral Professional Services – Contractor certifies that in selecting an architect, engineer or land surveyor, etc., to provide professional services, if any, that are required by the specifications, Contractor shall not do so on the basis of competitive bids but shall make such selection on the basis of demonstrated competence and qualifications to perform the services in the manner provided by Section 2254-004 of the Texas Government Code.
- 12) Certification of compliance with the provisions of Section 2254-004 of the Texas Government Code:(initial here)\_\_\_\_\_



13) Certificate Regarding Debarment And Suspension – By submitting a bid/proposal under this solicitation, the Contractor or offeror certifies that at the time the Contractor or offeror submits its bid/proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

14) Receipt is hereby acknowledged of the following Addenda to the Contract Documents:

Addendum No. 1 Date Received \_\_\_\_\_ Ack. By \_\_\_\_\_  
 Addendum No. 2 Date Received \_\_\_\_\_ Ack. By \_\_\_\_\_  
 Addendum No. 3 Date Received \_\_\_\_\_ Ack. By \_\_\_\_\_  
 Addendum No. 4 Date Received \_\_\_\_\_ Ack. By \_\_\_\_\_  
 Addendum No. 5 Date Received \_\_\_\_\_ Ack. By \_\_\_\_\_

**15) Summary of Bid**

a. **Base Bid** – Contractor agrees to construct **Contract No. 9500694, Glade Road & Bridge Replacement - Utility Relocation**, in accordance with the contract terms, plans and specifications and to complete the work within one hundred and eighty (180) consecutive calendar days for substantial completion, with an additional ninety (90) consecutive calendar days for final completion, from the date set forth in the Notice to Proceed for the following unit Price (in accordance with the Bid Schedule and Unit Prices attached hereto for the following amount:

BASE BID PRICE: \_\_\_\_\_  
 \_\_\_\_\_ DOLLARS and \_\_\_\_/100 \$ \_\_\_\_\_.

**Separate Cost Breakdown (for Tax Exemption Information)**

Materials to be Incorporated .....\$ \_\_\_\_\_  
 All Other Costs .....\$ \_\_\_\_\_  
 Total Base Bid .....\$ \_\_\_\_\_

**BID Detail**

Total Base Bid .....\$ \_\_\_\_\_  
 Pre-Defined Allowances .....\$ 50,000.00  
**TOTAL BID** .....\$ \_\_\_\_\_

16) The contract, if awarded, shall be to the lowest responsive, responsible Contractor whose bid, conforming with all materials terms and conditions of the invitation for bids, is the lowest in price.

17) When alternates are used, the Board reserves the right to Contract for any combination of Base and or Alternates stated, or none of the above. Contractor must bid on the base and all alternates. Bids addressing only the base or alternate items will be considered non-responsive.

18) The Contractor shall complete the following statement by checking the appropriate space.

- a. The Contractor has \_\_\_\_ has not \_\_\_\_ participated in a previous contract subject to the equal opportunity clause prescribed by Executive Order 10925, or Executive Order 11114, or Executive Order 11246.
- b. The Contractor has \_\_\_\_ has not \_\_\_\_ submitted all compliance reports in connection with any such contract due under the applicable filing requirements; and that representations indicating submission of required compliance reports signed by proposed subcontractors will be obtained prior to award of subcontracts.
- c. If the Contractor has participated in a previous contract subject to the equal opportunity clause and has not submitted compliance reports due under applicable filing requirements, the Contractor shall submit a compliance report on Standard Form 100, "Employee Information Report EEO-1" prior to the award of contract.

- d. Standard Form 100 is normally furnished contractors annually, based on a mailing list currently maintained by the Joint Reporting Committee. In the event a contractor has not received the form, he may obtain it by writing to the following address: Joint Reporting Committee, 1800 G Street, Washington, DC 20506.
- e. The below listed firm is a DBE\_\_\_ SBE\_\_\_ MBE\_\_\_ WBE\_\_\_ None\_\_\_ (Check all that apply).

NAME OF CONTRACTOR/CORPORATION: \_\_\_\_\_

CONTRACTOR'S ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

\_\_\_\_\_  
PRINTED NAME & TITLE OF PERSON SIGNING BID

\_\_\_\_\_  
FEDERAL I.D. NUMBER

SIGNATURE: \_\_\_\_\_

(Seal, if bid by a Corporation)

## **Appendix 2 – Good Faith Effort (GFE) Criteria**

*(Refer to Appendix 5 – The Agreement, Exhibit B – SBE Special Contract Provisions for Details and Required SBE Forms)*

**Appendix 3 – D/S/M/WBE Certificates**

*INSERT D/S/M/WBE CERTIFICATES HERE*

## Appendix 4 – Forms

- Form 1 – Business Disclosure Form
- Form 2 – Workforce Composition Form
- Form 3 – Verification of Contracting Prohibitions
- Form 4 – References and Experiences

## Form 1 Business Disclosure Form

### DALLAS-FORT WORTH INTERNATIONAL AIRPORT BOARD BUSINESS DISCLOSURE FORM

It is recommended this form be completed by a governing person, governing authority, or legal counsel.

#### Information about Entity Submitting Bid/Proposal/Offer

(This information must match the information provided on the Bid/Proposal/Offer.)

<b>Business Name:</b>					
<b>Business Address:</b>			<b>Mailing Address:</b>		
City	State	Zip	City	State	Zip
<b>Business Web Address:</b>					
<b>Business Phone:</b>			<b>Business Fax:</b>		
<b>Contact Person:</b>			<b>Contact's Phone No.:</b>		
<b>Contact's E-Mail Address:</b>					

**Entity Ownership Information (Check the appropriate box and provide requested details below.)**

<b>business Structure: (Please check only one box)</b> <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation ("C")	
<b>IF CORPORATION, please check all the type(s) below that are applicable:</b> <input type="checkbox"/> For Profit <u>or</u> <input type="checkbox"/> Non-Profit <input type="checkbox"/> Public <u>or</u> <input type="checkbox"/> Private <input type="checkbox"/> S Corporation <input type="checkbox"/> Professional <input type="checkbox"/> Parent-Subsidiary <input type="checkbox"/> Close	
<b>State of Incorporation, Registration or Formation:</b> State:              Month:              Year:	
<b>Name(s) of Owner(s) or Partners (or Owner of DBA if applicable)</b> Please indicate if any such individual(s) were employed by DFW Airport and the dates employed:	
<b>Name(s) of Joint Venture Participants, if applicable</b> Please indicate if any such individual(s) were employed by DFW Airport and the dates employed:	
<b><u>UNLESS PUBLICLY TRADED</u> list all individuals, partnerships, corporations or other entities having <u>at least 10%</u> ownership in the business <u>and indicate their percentage of ownership</u>. Please indicate if any such individual(s) were employed by DFW Airport and the dates employed. Attach additional sheets if necessary.</b>	
<b>Form Completion Date:</b>	
<b>Failure to properly complete and submit this form with the bid/proposal/offer may cause the bid/proposal/offer to be considered non-responsive (Form Revised 10/13)</b>	

**Form 2  
Work Force Composition Form  
(PRIME CONTRACTOR)**

NAME OF BIDDING FIRM / CONTRACTOR \_\_\_\_\_

DATE \_\_\_\_\_

Classification	American Indian or Alaskan Native			Asian or Pacific Islander			Black			Hispanic			White			Total Number of Full Time Employees				
	M	F	%	M	F	%	M	F	%	M	F	%	M	F	%	M	F	ALL	%	
M=Male / F=Female																				
Officials and Managers																				
Professionals																				
Technicians																				
Sales Workers																				
Administrative Support Workers																				
Craft Workers																				
Laborers and Helpers																				
Service Workers																				
<b>TOTAL</b>																				

**Definitions in accordance with Equal Employment Opportunity (EEO)**

<b>American Indian or Alaskan Native</b>	A person having origins in any of the original peoples of North America, and who maintain their culture through a tribe or community
<b>Asian or Pacific Islander</b>	A person having origins in any of the original people of the Far East, Southeast Asia, India, or the Pacific Islands. These areas include, for example, China, India, Korea, the Philippine Islands, and Samoa.
<b>Black</b>	A person having origins in any of the black racial groups of Africa.
<b>Hispanic</b>	A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
<b>White</b>	A person with origins in Europe, North Africa, or the Middle East.

**REMARKS:**

### Form 3 – Verification of Contracting Prohibitions

I, (authorized official) \_\_\_\_\_ [insert name and title], on behalf of Bidder/Proponent, verify that:

- 1) Bidder/Proponent does not engage in any of the activities listed in the clause entitled “Contracting Prohibitions” set forth in the solicitation documents and contract; and
- 2) This verification will apply to any contract awarded to Bidder/Proponent.

**Date:** \_\_\_\_\_

**Bidder/ Proponent:**

**[Insert Name]**

\_\_\_\_\_

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

\_\_\_\_\_

**Notary Public (Seal)**

**My Commission Expires:** \_\_\_\_\_



## Form 4 – REFERENCES AND EXPERIENCES

*(This form is required as part of the bid/proposal submission.)*

The undersigned Contractor requests that the following person(s) be contacted to secure their comments concerning past performance of a similar project. A summary of contractor's and subcontractor's staffing and experience must be attached in addition to the below.

<b>1</b>	Public or private owner, large municipalities or airport.	
	Contact Person	
	Mailing Address	
	Email / Phone	
	Installation of pipeline / wastewater installation	
<b>2</b>	Public or private owner, large municipalities or airport.	
	Contact Person	
	Mailing Address	
	Email / Phone	
	Installation of pipeline / wastewater installation	
<b>3</b>	Public or private owner, large municipalities or airport.	
	Contact Person	
	Mailing Address	
	Email / Phone	
	Installation of pipeline / wastewater installation	

Attach resumes of your Project Manager and Superintendent.

Name of Prime Contractor: \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name & Date \_\_\_\_\_

## Appendix 5 – The Agreement

Provided at [www.dfwairport.com/business/solicitations](http://www.dfwairport.com/business/solicitations)

## Appendix 6 – Bid Schedule

Provided at [www.dfwairport.com/business/solicitations](http://www.dfwairport.com/business/solicitations)

### Appendix 7 – Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, \_\_\_\_\_  
 as Principal, and \_\_\_\_\_  
 as Surety, are hereby held and firmly bound unto the Dallas Fort Worth International Airport Board, as BOARD, in the  
 penal sum of \_\_\_\_\_  
 (\$ \_\_\_\_\_) Dollars for the payment of which, well and truly to be made, we hereby  
 jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

The Condition of the above obligation is such that whereas the Principal has submitted to the Dallas Fort Worth International Airport Board, a certain Bid, attached hereto and hereby made a part hereof to enter into a contract in writing, for Glade Road & Bridge Replacement – Utility relocation, Contract No. 9500694.

**NOW, THEREFORE,**

(a) If said Bid shall be rejected, or in the alternate,

(b) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for the firm’s faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid,

then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

**IN WITNESS WHEREOF**, this instrument is executed in two copies, each one of which shall be deemed an original, this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**PRINCIPAL**

BY: \_\_\_\_\_

SURETY: \_\_\_\_\_

BY: \_\_\_\_\_

**The Resident Agent of the Surety in Dallas or Tarrant County, Texas, is:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

## Appendix 8 – Solicitation Schedule

### Glade Road & Bridge Replacement – Utility Relocation CONTRACT NO. 9500694

<b>Advertisements</b>	June 3, 2020 & June 7, 2020
<b>Bid Documents, Plans and Specifications available on website</b>	June 1, 2020
<b>Pre-Bid Conference - Virtual via Skype <a href="#">Join Skype Meeting</a> or Call (972) 973-6690 ID No. 241461</b>	June 9, 2020 @ 10:00 AM
<b>Deadline for Questions</b>	June 16, 2020 @ 5:00 PM
<b>Issue Addenda (if applicable)</b>	June 24, 2020
<b>Bid Opening - Virtual via Skype <a href="#">Join Skype Meeting</a> or Call (972) 973-6690 ID No. 241461</b>	July 7, 2020 @ 10:00 AM
<b>Airport Board Action</b>	August 6, 2020
<b>Estimated Notice to Proceed</b>	August 2020
<b>Contract Duration</b>	270 Calendar Days

Bid Packages in response to this RFB must be received by Board's Contract Administrator, Monica Allen, at the following address: Design, Code and Construction Department, 3003 South Service Road, DFW Airport, Texas 75261, no later than listed due date and time above. Any Bid Package received after this time will not be considered and will be rejected and returned.

Bids will be opened and read aloud via Skype. Call-in information is noted in the above solicitation schedule.

The pre-bid sign-in sheet is located at URL <https://bit.ly/3cyy8qH> or QR Code  
Please use this URL to fill out the short form.



Solicitation Questions – All emails must be addressed to Monica Allen and include in the Subject Line “Questions Regarding Agreement No. 9500694 Glade Road & Bridge Replacement – Utility Relocation”. Questions received after the designated submittal date will not be considered.