



North Carolina Department of Public Safety

Purchasing and Logistics

Roy Cooper, Governor
Erik A. Hooks, Secretary

Cassandra Skinner Hoekstra, Chief Deputy Secretary
Douglas Holbrook, Chief Financial Officer
Joanne B. Rowland, Director

Purchasing & Logistics IMPORTANT PREQUALIFICATION ADDENDUM

May 19, 2020

FAILURE TO RETURN THIS ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR PROPOSAL TO REJECTION ON THE AFFECTED ITEM(S):

RFPQ Number: 19-RFQ-015084-DAD

COMMODITY/SERVICE: Prequalification for
Aerial Surveying and Mapping

ADDENDUM Number: 01

USING AGENCY: Emergency Management

PURCHASER: Angie Dunaway

Application Acceptance Until: **June 8, 2020 at 2:00 pm**

INSTRUCTIONS:

1. Below are the responses to questions submitted for the above Request for Prequalification:

	Reference	Question	Answer
1.	General	Vendor is typically selected to enter into a contract with the state to perform a portion of the Statewide Digital Orthoimagery Acquisition. We are inquiring whether selection for this contract would preclude us from participating in the Orthoimagery project, or vice versa.	A firm that is providing the professional services for the Statewide Digital Orthoimagery project would not be eligible for the professional services in this Request for Qualifications.
2.	RFQ Section 2.7, Item C and Attachment A Item 10	Section 2.7, Item C states that the Proposal Narrative should be single sided. Attachment A, Item 10 states that RFQs should be double sided. Please clarify which sections, attachments,	The instructions in Attachment A are to be used to submit qualification packages.

MAILING ADDRESS:
4227 Mail Service Center
Raleigh, NC 27699-4200
www.ncdps.gov



OFFICE LOCATION:
3030 Hammond Business Place
Raleigh, NC 27603-3666
Telephone (919) 743-8141
Fax (919) 715-3731

An Equal Opportunity Employer

		<p>etc. should be single vs. double sided.</p> <p>Section 2.7, Item C also states no binders but Attachment A states 3-ring binders are acceptable. We understand the desire to eliminate non-recyclables or non-reusables. Could you please clarify the <i>preferred</i> method of holding the proposal sections together?</p>	
3.	RFQ Section 2.7, Item D, Page 8	Do you prefer the supporting documentation in a separate binder or folder or just stapled together, separately from the other proposal documents?	Separate from the other proposal documents via staple or divider.
4.	RFQ Section 2.7, Items A-C & E-J, Page 9	Are Items E-J to be included/attached to/with items A-C?	Yes
5.	RFQ Section 2.7, Item H, Page 9 and 5.0, Page 18	For Item H are you looking for a reiteration/confirmation for each of the points under 5.0 where specific information is not requested?	Yes
6.	RFQ Document	We noticed the blank vendor field at the top of each page of the RFQ. Is the entire RFQ document to be included with the submission or just the execution page, page 16 (References), Page 22 (Contract Administration), and Attachments A-K?	<p>The blank vendor field at the top of each page, the vendor should type or write the name of the Vendor submitting a proposal.</p> <p>Return the entire RFQ document along with all required information.</p>
7.	Section 2.6 Qualification Application Submittal, Page 7 of 49	The e-mail instruction state submissions may be submitted via email and if Vendor elects to email response, they should be followed up with a hard copy. Is the hard copy due by June 8 2:00pm? If not, when is the hard copy due?	Yes, the hard copy is due by June 8 at 2:00 pm.
8.	Section 6.0 Contract Administration, Page 22 of 49	Do we need to include <u>6.1 CONTRACT ADMINISTRATION</u> <u>6.1 PROJECT MANAGER AND CUSTOMER SERVICE</u> in our submission and where?	Yes, include with the other attachments that are required to be submitted.
9.	Section 5.2, Part D, Page 19 of 49 <i>For all survey measuring equipment (GNSS and</i>	Is that something we need to put in the submittal or after awarded the project?	This information is to be provided with the qualification package.

	<i>leveling) to be used on the project, <u>Vendor shall submit written evidence of recent calibrations that are traceable to the National Institute of Standards and Technology</u>"</i>		
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CLARIFICATION:

Per Section 2.6 QUALIFICATION APPLICATION SUBMITTAL:

If Vendor elects to email response, **emailed response shall be followed up with a hardcopy**. Hardcopy is due by June 8, 2020 at 2:00 pm ET.

Vendors shall deliver to the address identified in the table below one **(1) original**, two **(2) copies** and one **(1) electronic copy** (un-redacted) of its executed proposal on a flash drive, and, if required for confidentiality, one **(1) redacted copy** of its proposal (with all marked proprietary and confidential information redacted, including redaction of Federal ID number).

NOTE: Prior to marking information confidential please reference Attachment A: Instructions to Vendors, section 14, CONFIDENTIAL INFORMATION.

<p>Mailing address for delivery of proposal via US Postal Service and delivery by any other method (special delivery, overnight, or any other carrier)</p>
<p>QUALIFICATION NUMBER: 19-RFQ-015084-DAD Attn: Angie Dunaway North Carolina Department of Public Safety Purchasing and Logistics 3030 Hammond Business Place Raleigh, NC 27603</p>

2. Check **ONLY** one of the following categories and return one properly executed copy of this addendum prior to the proposal opening time and date.

Proposal already been mailed. Changes resulting from this addendum are as follows:

Proposal has already been mailed. NO CHANGES resulted from this addendum.

Proposal has NOT been mailed and ANY CHANGES resulting from this addendum are included in our proposal.

Execute Addendum:

VENDOR: _____

ADDRESS (CITY & STATE): _____

AUTHORIZED SIGNATURE: _____

NAME and TITLE (Typed): _____