



# THE CITY OF NASHUA

Financial Services

Purchasing Department

"The Gate City"

March 3, 2020

## INVITATION TO BID

### **CANAL ST. BRIDGE REPAIRS IFB0281-032520**

The City of Nashua, NH invites qualified firms to submit bids for construction related to the **Canal Street Bridge (Bridge No. 139/115)**. The Contract will be awarded following approval by both the Board of Public Works and the Finance Committee.

The scheduled work for the **Canal Street Bridge Repairs** consists of concrete repair work on the east abutment and the bridge pier.

Completion Time for the project will be calculated as calendar days from the date specified in the "Notice to Proceed" as follows:

60 Calendar days  
75 Calendar days

for Substantial Completion.  
for Final Completion.

### INFORMATION FOR BIDDERS:

The City is now accepting submittals electronically via Bid Express. Please review the attachments, *Bid Express Vendor Guide* and *Vendor Set-up Guide* for more information. If a Bidder chooses to submit a paper copy, they must submit **one (1) original and two (2) copies** c/o Central Purchasing, 229 Main Street, Nashua, Room 11 – Basement Floor, Nashua, NH, 03061, in sealed envelopes clearly marked "**IFB0281-032520 Canal Street Bridge Repairs**". Regardless of the method of submission, bids must be received no later than **3:00 pm on Wednesday, March 25, 2020**. Bids will be opened and publicly read at that time. Results showing all bidders' identities and their respective bid amounts will be available on our website, [www.nashuanh.gov](http://www.nashuanh.gov), under Services; Bid Opportunities; Bid Results, (Refer to Document **IFB0281-032520**), within twenty-four (24) hours after the opening.

**Beginning Tuesday, March 3, 2020** bid documents will be available electronically from the City of Nashua website: [www.nashuanh.gov](http://www.nashuanh.gov), under Services, Bid Opportunities; Current Bids; (Refer to Document **IFB0281-032520**). **Please note paper copies will not be available.**

### **No bid documents are available at the Central Purchasing.**

A **Non-Mandatory** pre-bid conference will be held at **10:00 am on Monday, March 09, 2020** at the City of Nashua Division of Public Works, 9 Riverside Street, Nashua, NH 03062. The meeting is an opportunity for the City of Nashua to provide an overview the project objectives, and for participants to request additional information directly from City of Nashua staff managing or participating in the project. Bidders are encouraged to attend and participate in the conference.

Bids must be submitted in the format provided and address the items specified in the bid package.

The City of Nashua may reject any or all of the bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim or cause of action by any unsuccessful bidder against the City of Nashua. The City of Nashua reserves the right to waive any irregularities when the public interest will be served thereby.

The City of Nashua also reserves the right to negotiate any change or amendment in any bid without soliciting further bids if the action is necessary for the best interest of the City of Nashua.

Delivery of the Bids shall be at the Vendor's expense. The time of receipt shall be considered when a Bid has been officially documented by the Department, in accordance with its established policies, as having been received at the location designated above. The City of Nashua accepts no responsibility for mislabeled mail. Any and all damage that may occur due to shipping shall be the Vendor's responsibility.

Postmarks or other timestamps will **not** be accepted in lieu of actual delivery. The firm can use whatever delivery mechanism it chooses as long as it remains clear that the firm is responsible for submissions prior to the date and time.

The City of Nashua assumes no liability for the payment of costs and expenses incurred by any bidder in responding to this request for bids. All bids become the sole property of the City of Nashua. This request for bids is not a contract and alone shall not be interpreted as such but rather serves as an instrument through which bids are solicited.

To be eligible for an award, a BIDDER must be deemed "responsible". A responsible BIDDER 1) has the ability, capacity and skill to provide the goods or services required; 2) can provide the goods or services within the time frame specified; 3) has a satisfactory record of integrity, reputation, judgment and experience; 4) has sufficient financial resources to provide the goods or services; 5) has an ability to provide future maintenance and support as required; and 6) has developed a positive track record with the City of Nashua to the extent the BIDDER has previously provided goods or services.

**No bid will be considered unless accompanied by a bid security in the form of a Bid Bond, in an amount not less than five percent (5%) of the Bid.**

All bids are binding for ninety (90) days following the deadline for bids, or until the effective date of any resulting contract, whichever is later.

**The contract that the City will be executing with the successful bidder can be found in the Construction Specifications and Contract Documents.**

The project timeline is as follows:

	Date	Time/Location
Bid Documents	Tuesday, March 03, 2020	City Website and Bid Express
Non-Mandatory Pre-bid Meeting	Monday, March 09, 2020	10:00 AM DPW Engineering 9 Riverside Street, Nashua, NH
Deadline for Questions to be submitted in writing	Friday, March 13, 2020	10:00 AM
Answers/clarifications posted	Wednesday, March 18, 2020	10:00AM
Bid Due	Wednesday, March 25, 2020	3:00 PM Purchasing Department

Vendors are encouraged to submit questions via email; however, the City of Nashua assumes no liability for assuring accurate/complete email transmission/receipt and is not responsible to acknowledge receipt. **Inquiries must be submitted in writing, citing the IFB title, IFB number, Page, Section, and received no later than 10:00AM on Friday, March 13, 2020.**

Joe Mendola  
Email: [MendolaJ@NashuaNH.gov](mailto:MendolaJ@NashuaNH.gov)

The City of Nashua will consider all timely-received questions and requests for change and, if reasonable and appropriate, will issue an addendum to clarify or modify this IFB. Answers to vendor submitted questions and other addenda will be posted under document **IFB0281-032520** the City of Nashua website; [www.nashuanh.gov](http://www.nashuanh.gov), under Services; Bid Opportunities; Current Bids; (Refer to Document **IFB0281-032520**) **no later than 10:00AM on Wednesday, March 18, 2020.**

The successful bidder must maintain the following lines of coverage and policy limits for the duration of the contract. Any subcontractors used by the successful bidder are subject to the same coverage and limits and is a subcontractor of the successful bidder and not the City of Nashua. It is the responsibility of the successful bidder to update Certificates of Insurance during the term of the contract. Liability limits are as follows:

- General Liability:           \$1,000,000 per Occurrence  
  \$2,000,000 Aggregate
- Motor Vehicle Liability: \$1,000,000 Combined Single Limit

**\*Coverage must include all owned, non-owned and hired vehicles.**

- Workers' Compensation Coverage according to Statute of the State of New Hampshire:  
  \$100,000 / \$500,000 / \$100,000

**The City of Nashua must be named as an additional insured on all liability certificates.**

All bidders and subcontractors at every tier under the bidder will fully comply with NH RSA Chapter 281-A, "Workers' Compensation".

It is the responsibility of the Contractor to submit to the City of Nashua certificates of insurance for the Contractor and all other subcontractors prior to the start of the project. It is the responsibility of the Contractor to provide the City of Nashua with updated certificates of insurance for the Contractor and all subcontractors 10 days prior to the expiration of coverage. The City of Nashua may, at any time, order the Contractor to stop work, suspend the contract or terminate the contract for non-compliance. All subcontractors are subject to the same insurance requirements as the Contractor.

The successful bidder **will** be required to post a 100% Performance Bond and a 100% Payment Bond in an amount equal to the Contract Award.

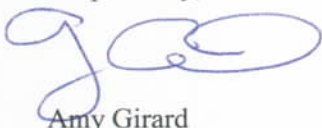
Cost of bond premiums to be included in the Lump Sum Bid Proposal.

The City of Nashua is exempt of all taxes. All bids must be F.O.B Nashua, NH. All bidders must comply with all applicable Equal Employment Opportunity laws and regulations.

Pursuant to NRO 5-78 (F), the Purchasing Manager shall not solicit a bid from a contractor who is in default on the payment of taxes, licenses or other monies due the City of Nashua. Therefore, this bid request is void as to anyone who is in default on said payments.

The City of Nashua supports the concept of purchasing products that are biodegradable, can be or have been recycled, or are environmentally sound. Due consideration will be given to the purchase of such products. If you are bidding on any such products that qualify, please so indicate in a cover sheet by item number and description.

Respectfully,



Amy Girard  
City of Nashua Purchasing Agent II  
[girarda@nashuanh.gov](mailto:girarda@nashuanh.gov)