



**Department of Environmental Conservation
Division of Water**

**Informal Request for Proposals (IRFP)
IRFP # 18-213-20**

Addendum One

Operator Course Development

Date of Issue: January 29, 2020

The IRFP Package is hereby clarified or changed as follows:

1. Submittal deadline has not been changed.
2. Questions and Answers.

The questions and answers begin on page two. This Addendum is hereby made part of the IRFP and is a total of two pages.

All other terms and conditions for this IRFP remain unchanged.

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Questions and Answers

Question 1: Why does this IRFP require the contractor to do the Course development work in Anchorage?

Answer 1: For clarification, the course development may take place at the Contractor's location of business. Please see IRFP 18-213-20, Deliverables section, Item (b): Additionally, a one-day instructor training to introduce these new materials to potential instructors in Alaska shall be conducted by the Contractor after the approval of the course materials by OpCert. The training shall include an overview of the new material, instruction tips, and suggestions for course administration. The training will be held in Anchorage at a suitable location provided by DEC.

Offerors must acknowledge receipt of this addendum prior to the submittal deadline.

The proposal documents require acknowledgment individually of all addenda to the drawings and/or specifications. This is a **mandatory requirement** and any proposal received without acknowledgment of receipt of addenda may be classified as not being a responsive proposal.

End of Addendum