

Bid Detail**Bid Detail**

Project Title SECTION 115 PENSION TRUST ADMINISTRATION
Invitation No. RFP 2020-003-FN
Bid Posting Date January 13, 2020 4:34 PM (Pacific)
Project Stage Bidding
Bid Due Date February 7, 2020 5:00 PM (Pacific)
Response Format Paper only

Project Type RFP (Request For Proposal)
Response Types Response File
Type of Award Lump Sum
Categories 91800 - Consulting Services
 91804 - Accounting/Auditing/Budget Consulting
 91806 - Administrative Consulting
 91849 - Finance/Economics Consulting
 91875 - Management Consulting

License Requirements**Preferences**

Restriction Type None

Department Purchasing

Address 301 E. Olive Ave., Suite No. 305, Burbank, California

County Los Angeles

Bid Valid

Liquidated Damages

Estimated Bid Value

Start/Delivery Date

Project Duration

Bid Bond Information

Bid 0.0%

Performance 0.0%

Payment 0.0%

Pre-Bid Meeting Information

Pre-Bid Meeting No

Online Q&A

Online Q&A No

Contact Information

Contact Info Paul Herman - 818-238-5466
 BurbankPurchasing@burbankca.gov

Bids to

Owner's Agent

Description

Scope of Services THE CITY IS REQUESTING PROPOSALS FOR SECTION 115 PENSION TRUST ADMINISTRATION.

Bid Detail

Other Details PROPOSALS MUST MEET THE MINIMUM REQUIREMENTS AND MAY BE REJECTED IF THEY ARE CONDITIONAL OR INCOMPLETE. THE CITY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS, TO ALLOW A SUBMITTER TO CLARIFY OR CURE ANY DEFECT IN THEIR SUBMISSION, OR TO ELECT NOT TO AWARD ANY CONTRACT AS A RESULT OF THIS COMPETITIVE EVALUATION PROCESS.

THE ORIGINAL PROPOSAL, AND RELATED DOCUMENTS MUST BE HAND DELIVERED, COURIER DELIVERED, OR MAILED IN A SEALED PACKAGE AND RECEIVED BY FEBRUARY 7, 2020 AT 5:00 P.M. TO THE BELOW ADDRESS:

CITY OF BURBANK
ATTN: CINDY GIRALDO, FINANCIAL SERVICES DIRECTOR
PO BOX 6459
BURBANK, CA 91510-6459

OR

CITY OF BURBANK
FINANCIAL SERVICES DEPARTMENT
ATTN: CINDY GIRALDO, FINANCIAL SERVICES DIRECTOR
301 E. OLIVE AVENUE
ADMINISTRATIVE SERVICES BUILDING, 2ND FLOOR
BURBANK, CA 91502

NOTE: EMAIL OR FACSMILE SUBMITTALS WILL NOT BE ACCEPTED.

Notes Questions with regard to this RFP should be submitted by email using "115 RFP Trust Question" in the subject line to cgiraldo@burbankca.gov by Friday January 24, 2020. All organizations registered for the RFP will receive responses to all questions and any other addenda that may be released, via email by Friday, January 31, 2020.

Local Programs & Policies

Special Notices

Prospective Bidders

Vendor	Contact	Vendor Type	Pre-Bid	Status
KLIK TECHNOLOGIES CORP DBA CHECKALT 5979 West 3rd Street Suite 200 Los Angeles, CA 90036 United States	Contact: Leah Shoot or Caroline Severino Phone: 201-675-4486 Fax: Email: Lshoot@checkalt.com			Bidder
Ardent Technologies Inc 6234 Far Hills Avenue Dayton, OH 45459 United States	Contact: Vas Appalaneni Phone: 937-312-1345 Fax: Email: vendorregistration@ardentinc.com			Bidder
Prime Vendor Inc. 4622 Cedar Avenue Wilmington, CA 28403 United States	Contact: Bid Clerk Phone: 800-746-9554 ext. 0000 Fax: Email: shanti@prime-vendor.com			Bidder
DMullis Insurance 1299 Boltonfield St. Columbus, OH 43228 United States	Contact: David Mullis Phone: 505-988-6583 Fax: Email: dmullisinsurance@gmail.com			Bidder
Financial Investment News 15 West 26th Street, 4th Floor New York, NY 10010 United States	Contact: Lindsay Saienni Phone: 646-738-7945 Fax: Email: lindsay@fin-news.com			Bidder
Segal 1800 M Street NW, Ste 900 S Washington, DC 20036 United States	Contact: Herbert Afful Phone: 202-833-6458 Fax: Email: hafful@segalco.com			Bidder

Addenda