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Procurement & Contract Services
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AMENDMENT TO REQUEST FOR PROPOSALS
Off-Campus Janitorial Services

REQUEST FOR PROPOSALS NO. 20P0001MG

Procurement Officer: Michael Grahek
Issue Date: November 12, 2019

AMENDMENT NO. 1

Effective Date: November 26, 2019

ISSUED TO:

All Prospective Offerors

ISSUED BY:

University of Alaska
Procurement & Contract Services
PO Box 757940
Fairbanks AK 99775-7940

Dear Vendor:

The following clarifications, revisions, and changes have been made to Request for Proposals No. 20P0001MG for Off-Campus Janitorial Services:

CHANGE: The Address for Physical Delivery of electronic media is hereby changed

FROM: 2025 Yukon Drive, Suite 040

TO: 2025 Yukon Drive, Suite 001

REPLACE: Attachment A – Floor Surfaces & Service Frequencies (7 pages) with the attached Attachment A (7 pages)

The attachment enhances the accuracy of several building descriptions, specified areas, floor surface types, and routine and periodic service frequencies. These changes affect Line Items 3 thru 6, and are highlighted in red on the attachment.

All other terms and conditions remain the same.

Sincerely,

UNIVERSITY OF ALASKA FAIRBANKS

DocuSigned by:

Michael Grahek

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Michael Grahek, C.P.M.
Sr. Contracting Officer

This Amendment becomes part of the Request for Proposal and modifies the original RFP document. Offeror shall acknowledge by signing below and returning the amendment with the technical proposal in the required format. Failure to do so may result in the proposal being determined non-responsive and thereby eliminated from further consideration.

ACKNOWLEDGEMENT

Name of Offeror

Authorized Signature and Date

Name and Title (Print or Type)

1. Central Receiving, EH&S (1855 Marika Rd)

Floor Surfaces

Building Areas	Carpet	Vinyl Tile	Total By Space
Restrooms		425	425
Corridors	730		730
Offices	3,025	925	3,950
Break Areas	120		120
Totals By Surface	3,875	1,350	5,225

Routine Service Frequencies

Areas	Function	Frequency
Restrooms (4)	Clean & Disinfect	Nightly
(14 Fixtures)	Clean & Disinfect	Nightly
(2 Showers)	Clean & Disinfect	Nightly
Corridors	General Cleaning	Nightly
Offices	General Cleaning	1x/Week
Break Areas	General Cleaning	Nightly

Periodic Service Frequencies

Frequency & Function
1x/4 Months
Restrooms - Scrub & Recoat
Corridors - Shampoo
Break Areas - Shampoo
1x/Year
Offices - Shampoo Traffic Areas

2. Harper Building (4280 Geist Rd)

Floor Surfaces

Building Areas	Carpet	Vinyl Tile	Ceramic Tile	Pirelli	Total By Space
Restrooms			435		435
Corridors	2,470				2,470
Stairwells				61	61
Break Areas/Lounges	646	333			979
Offices	5,317				5,317
Copy Rooms	56				56
Classrooms	3,029				3,029
Totals By Surface	11,518	333	435	61	12,347

Routine Service Frequencies

Areas	Function	Frequency
Restrooms (3)	Clean & Disinfect	Nightly
(15 Fixtures)	Clean & Disinfect	Nightly
Corridors	General Cleaning	Nightly
Stairwells	Police for Litter	Nightly
	General Cleaning	1x/Week
Break Areas/Lounges	General Cleaning	Nightly
Offices	General Cleaning	1x/Week
Copy Rooms	General Cleaning	Nightly
Classrooms	General Cleaning	Nightly

Periodic Service Frequencies

Frequency & Function
1x/Month
Restrooms - Scrub
1x/4 Months
Corridors - Shampoo
Corridors - Scrub & Recoat
Break Areas - Shampoo
Break Areas - Scrub & Recoat
Copy Rooms - Shampoo
Classrooms - Shampoo
Restrooms - Scrub & Recoat
1x/6 Months
Stairwells - Scrub & Recoat
1x/Year
Offices - Shampoo Traffic Areas

3. Westwood Way (1760 Westwood Way)

Floor Surfaces

Building Areas	Carpet	Linoleum	Total By Space
Restrooms		50	50
Corridors	275		275
Offices	845		845
Break Areas	120		120
Totals By Surface	1,240	50	1,290

Routine Service Frequencies

Areas	Function	Frequency
Restrooms (2)	Clean & Disinfect	Nightly
(4 Fixtures)	Clean & Disinfect	Nightly
Corridors	General Cleaning	Nightly
Offices	General Cleaning	Nightly
Break Areas	General Cleaning	Nightly

Note: This building cleaned only on Friday after 11:00am

Periodic Service Frequencies

Frequency & Function
1x/Month
Restrooms - Scrub
1x/4 Months
Restrooms - Scrub & Recoat
1x/Year
Offices - Shampoo Traffic Areas
Break Areas - Shampoo
Corridors - Shampoo

4. CTC Fbks Pipeline Training Ctr (3600 Cartwright Ct.)

Floor Surfaces

Building Areas	Carpet	Vinyl Tile	Cement	Pirelli	Total By Space
Restrooms		336			336
Corridors			63		63
Stairwell		30		684	714
Offices (4)	734				734
Break Areas	295	65			360
Reception Area	161				161
Classroom - Shop			3,172		3,172
Classrooms - 1st Floor (#1)	930				930
Classrooms - 1st Floor (#2)			930		930
Classroom - 2nd Floor (#1)	952				952
Classroom - 2nd Floor (#2)	1,210				1,210
Supply Room		65			65
Entry	85			80	165
Totals By Surface	4,367	496	4,165	764	9,792

Routine Service Frequencies

Areas	Function	Frequency
Restrooms (7)	Clean & Disinfect	3x/Week
(13 Fixtures)	Clean & Disinfect	3x/Week
Corridors	General Cleaning	3x/Week
Stairwell	Sweep & Mop	1x/Week
Offices	General Cleaning	1x/Week
Break Areas	General Cleaning	3x/Week
Reception Area	General Cleaning	3x/Week
Classroom - Shop	Sweep & Mop	1x/Month
Classroom - 1st Floor (#1)	Vacuum, Dust, Empty Trash	1x/Week
Classroom - 2nd Floor (#2)	Sweep, Mop, Dust, Empty Trash	1x/Week
Classroom - 2nd Floor (#1)	Vacuum, Dust, Empty Trash	1x/Week
Classroom - 2nd Floor (#2)	Vacuum, Dust, Empty Trash	1x/Week
Supply Room	General Cleaning	1x/Week
Entry	Clean, Dust, Vacuum	3x/Week

Periodic Service Frequencies

Frequency & Function
1x/4 Months
Restrooms - Scrub & Recoat
Corridors - Shampoo Traffic Areas
1x/6 Months
Stairwells - Scrub & Recoat
1x/Year
Classrooms with Carpet - Shampoo
Offices - Shampoo Traffic Areas

5. CTC Aviation Building (3504 University Avenue S.)

Floor Surfaces

Building Areas	Carpet	Vinyl Tile	Ceramic Tile	Total By Space
Restrooms		442		442
Offices	1,075			1,075
Core Area		1,346		1,346
Janitor		37		37
Classrooms		1,411		1,411
Lounge (Rm 124)		427		427
Entry (1st & 2nd Fl)			132	132
Totals By Surface	1,075	3,663	132	4,870

Routine Service Frequencies

Areas	Function	Frequency
Restrooms (3)	Clean & Disinfect	Nightly
(9 Fixtures)	Clean & Disinfect	Nightly
Offices	General Cleaning	1x/Week
Core Area	General Cleaning	Nightly
Classrooms	Sweep & Mop	Nightly
Janitor	General Cleaning	Nightly
Lounge	General Cleaning	Nightly
Entry (1st & 2nd Fl)	Clean, Dust, Vacuum/Mop	Nightly

Periodic Service Frequencies

Frequency & Function
1x/4 Months
Restrooms - Scrub & Recoat
Lounge - Scrub & Recoat
Classrooms - Scrub & Recoat
1x/Year
Offices - Shampoo Traffic Areas
Stairwell - Shampoo Traffic Areas
Lounge - Strip & Wax
Classrooms - Strip & Wax

6. Large Animal Research Station (926 Yankovich Rd)

Floor Surfaces

Building Areas	Carpet	Vinyl Tile	Concrete	Total By Space
Restrooms			88	88
Offices	337			337
Classrooms	307			307
Totals By Surface	644	0	88	732

Routine Service Frequencies

Areas	Function	Frequency
Restrooms (2)	Clean & Disinfect	2x/Week
(2 Fixtures)	Clean & Disinfect	2x/Week
Offices	General Cleaning	2x/Week
Classrooms	General Cleaning	2x/Week

Note: Cleaned between 8:00am and closing time; no night access

Periodic Service Frequencies

Frequency & Function
1x/Year
Offices - Shampoo Traffic Areas
Classrooms - Shampoo Traffic Areas

7. Alaska Satellite Facility (2156 Koyukuk Dr.)

Floor Surfaces

Building Areas	Carpet	Ceramic Tile	Raised Floor Tile	Total By Space
Restrooms		60		60
Offices	559			559
Corridors	222			222
Break Areas	128			128
Control Room			1,791	1,791
Totals By Surface	909	60	1,791	2,760

Routine Service Frequencies

Areas	Function	Frequency
Restrooms (2)	Clean & Disinfect	2x/Month
(2 Fixtures)	Clean & Disinfect	2x/Month
Offices	General Cleaning	2x/Month
Corridor	General Cleaning	2x/Month
Break Area	General Cleaning	2x/Month
Control Room	General Cleaning	2x/Month

Note: Access coordinated with POC; POC must be on site while cleaning

Periodic Service Frequencies

Frequency & Function
1x/4 Months
Restrooms - Scrub & Recoat
1x/Year
Offices - Shampoo Traffic Areas