

Officer's Name _____

INSTRUCTIONS TO OFFICERS

At all times be COURTEOUS
FAIR and
HONEST

Remember: Public opinion of traffic law enforcement is judged almost entirely by your conduct.

When issuing a summons DO:

1. Introduce yourself to the motorist by saying:
"I am (give your rank, name, and the enforcement agency you represent)."
2. Ask for the driver's license.
3. Advise the motorist of the offense committed.
4. Advise him that you are going to issue a summons for the offense.
5. Ask for any additional information necessary to fill out the summons.
6. Fill out the summons and hand it to the motorist.
7. Explain where, when, and to whom violator is to report.

DO NOT:

- "Lecture" the motorist.
- Quiz him on his knowledge of traffic laws.
- Indulge in personal remarks or altercations.
- Argue.

OFFICER'S COMMENTS

(See back of Police Record and Officer's copy)

It is very important to fill in the OFFICER'S COMMENTS blank on the back of the Officer's Copy and Police Record Copy of the traffic ticket. Use this space to describe briefly the circumstances of the offense. There are always one or more comments which you should note. Include any fact which will assist you in testifying and which may help the judge in fixing the penalty, such as:

- Facts about speed, distances, and course of travel or position of the motor vehicle.
- In reckless operation cases, the details which indicate that such offense was committed.
- Vehicle defects.
- Motorist's attitude.
- Sobriety test with results.
- Other helpful comments.

If the violator was involved in a crash, attach a copy of the crash report to the summons.

Title 32	Chapter 1	Traffic Regulation
Title 14. Criminal Law		
14:39		Negligent injuring
14:68		Unauthorized use of movables
14:95		Illegal carrying of weapons
14:95.1		Possession of a firearm or carrying concealed weapon by a person convicted of certain felonies
14:96		Aggravated obstruction of a highway of commerce
14:98		Operating a vehicle while intoxicated
14:98.1		Underage driving under the influence
14:98.2		Unlawful refusal to submit to chemical tests
14:99		Reckless operation of a vehicle
14:100		Hit and run driving
14:108		Resisting an officer
14:122		Public intimidation
14:329.3		Command to disperse; who may give; failure to comply
Title 17. Education		
17:162		School buses purchased for private use
Title 30. Environmental Quality		
30:2531		Intentional littering
Title 32. Motor Vehicles and Traffic Regulations		
32:51		Vehicle license required
32:52		Driver must be licensed
32:53		MVI required
32:56		Obedience to officers and traffic signs
32:58		Reasonable and proper control of vehicles
32:61		Maximum speed limits
32:62		Maximum speed limits; certain vehicles
32:64		General speed law
32:65		Drag racing and racing on public roads
32:73		Passing a vehicle on the left
32:73.1		Rolling roadblock
32:74		When passing on the right is permitted
32:76		Further limitations on passing on the left
32:77		No passing zones
32:78		One-way roadways and rotary traffic islands
32:79		Driving a roadway laned for traffic
32:80		Overtaking and passing school buses
32:81		Following vehicles
32:82		Driving on divided highways
32:101		Required position and method of turning at intersections
32:102		Turning on curve or crest of grade prohibited
32:103		Moving parked vehicles
32:104		Turning movements and required signals
32:105		Signals by hand and arm or signal lamps
32:121		Vehicles approaching or entering intersection
32:122		Vehicle turning left at intersection
32:123		Stop signs and yield signs
32:124		Vehicle entering highway from private road, driveway, alley or building
32:125		Procedure on approach of an authorized emergency vehicle
32:141		Stopping, standing or parking outside business or residence districts
32:142		Officers authorized to remove illegally stopped vehicles
32:143		Stopping, standing or parking prohibited in specified places
32:143.1		Blocking of private driveways, highways and state highway department right of way, penalties
32:145		Unattended motor vehicles
32:171		Obedience to signal indicating approach of train
32:172		All vehicles must stop at certain railroad grade crossings
32:173		Certain vehicles must stop at all railroad grade crossings
32:190		Safety helmets
32:190.1		Eye protective devices to be worn by motorcyclists
32:191		Riding on motorcycle
32:191.1		Operating motorcycles on roadways laned for traffic
32:191.2		Clinging to other vehicles
32:193		Operation of bicycles; general provisions
32:194		Traffic laws apply to persons riding bicycles
32:198		Operating motorized bicycles
32:211		Pedestrians subject to traffic regulations
32:212		Pedestrians right of way in cross walks
32:213		Crossing at other than cross walks
32:214		Drivers to exercise due care
32:218		Pedestrians soliciting rides or business
32:231		Obedience to and required traffic-control devices
32:232		Traffic control signals
32:233		Pedestrian-controlled signals
32:234		Flashing signals
32:236		Privately owned signs on public rights of way prohibited; exceptions, authority of municipalities and department of highways
32:237		Barricades, signs and signals; prohibition against tampering with and violating instructions, exceptions
32:262		Controlled access highways
32:281		Limitation on backing
32:282		Obstruction to driver's view or driving mechanism
32:286		Following authorized emergency vehicles prohibited
32:292		Hunting or discharge of firearms, when prohibited
32:295		Child passenger restraint
32:295.1		Safety belt use
32:300		Alcoholic beverages in motor vehicles
32:301		When lighted lamps are required
32:303		Headlamps on motor vehicles; motorcycles and motordriven cycles
32:304		Tail lamps
32:306		Stop lamps and turn signals required on new motor vehicles
32:308		Additional equipment required on buses, trucks, truck tractors, trailers, semi-trailers and pole trailers
32:311.1		Equipment combinations

(CONTINUED ON INSIDE OF BACK COVER)

- 32:313 Lamp or flag on projecting load
 - 32:314 Lamps on parked vehicles
 - 32:319 Signal lamps and signal devices
 - 32:322 Use of multiple beam road lighting equipment
 - 32:326 Number of driving lamps required or permitted
 - 32:329 Bicycles; front lamps; side and rear reflectors
 - 32:341 Brake equipment required
 - 32:342 Performance ability of brakes
 - 32:345 Brakes on motor-driven cycles
 - 32:351 Horns and warning devices
 - 32:352 Mufflers; requirements; prevention of excessive noise, fumes and smoke
 - 32:353 Modification of exhaust systems
 - 32:354 Mirrors
 - 32:356 Windshields must be equipped with wipers
 - 32:357 Windshields required
 - 32:358 Motorcycle windshields
 - 32:361.1 View outward or inward through windshield or windows, obscuring prohibited
 - 32:362 Restrictions as to tire equipment
 - 32:363 Fuel tank caps
 - 32:365 Televisions in motor vehicles
 - 32:366 Required equipment of tow cars
 - 32:368 Display of warning devices when vehicle disabled
 - 32:369 Red flags, use in parking certain vehicles
 - 32:373 Removal of warning device
 - 32:377 Slow moving vehicle, identification
 - 32:380 Width; projecting loads on vehicles
 - 32:381 Height
 - 32:382 Length, special length limits
 - 32:383 Loads on vehicles; care required thereto
 - 32:387.2 Mobile homes; interstate highways
 - 32:398 Failure to report a crash
 - 32:402 All drivers must secure license
 - 32:411 No driver's license on person
 - 32:412 Expired driver's license
 - 32:414 Suspension, revocation and cancellation of licenses
 - 32:414.1 Unlawful use of license
 - 32:415 Operating vehicle while license is suspended; offenses in other states; records of offenses given other states
 - 32:416 Unlawful operation by minors; parents responsible
 - 32:416.1 Unlawful operation by children less than seventeen years of age
 - 32:417 Allowing unlicensed minor to drive; parents responsible; rentals to unlicensed person; lessor responsible; hiring unlicensed drivers; employer responsible
 - 32:651 Emblem or name of owner to appear on equipment
 - 32:863.1 Proof of liability insurance
 - 32:1301 Vehicles without required equipment or unsafe condition
 - 32:1509 Shipping documents
 - 32:1510 Reporting incidents and accidents- hazardous materials
- Title 40. Public Health and Safety**
- 40:966 Penalty for distribution or possession with intent to distribute narcotic drugs listed in Schedule I
 - 40:1033 Drug paraphernalia
 - 40:1390 Resisting arrest and interference with State Police
 - 40:1742 Parking in handicapped parking space
- Title 47. Revenue and Taxation**
- 47:478 Trucks to bear name and address of owner
 - 47:501 Owner to secure registration
 - 47:506 Registration certificates
 - 47:507 Display of plates
 - 47:508 Expired License Plate
 - 47:513 Vehicle of non-resident owner used regularly in business in Louisiana
 - 47:536 Registration provisions (switched plate)

DPSSP 3101 (R10/08)