
July 10, 2019

**SOLICITATION ADDENDUM NO. 2
19-002RFP
Printing, Binding, and Mailing for PCC Communities Magazine**

THE FOLLOWING CHANGES/ADDITIONS TO THE ABOVE CITED SOLICITATION ARE ANNOUNCED:

This Addendum modifies the Request for Proposal (RFP) document(s) only to the extent indicated herein. All other areas not changed or otherwise modified by this Addendum shall remain in full force and effect. This Addendum is hereby made an integral part of the RFP document. Proposers must be responsive to any requirements of this Addendum as if the requirements were set forth in the RFP. Failure to do so may result in Proposal rejection. See the RFP regarding requests for clarification or change and protests of this Addendum, and the deadlines for the foregoing.

This addendum is to be acknowledged in the space provided on the Proposer Certification Form supplied in the solicitation document. Failure to acknowledge receipt of this addendum may be cause to reject your Proposal.

The closing date **REMAINS UNCHANGED: July 16, 2019 at 2:00 PM Pacific Time**

CHANGES: Attachment G Price Schedule is replaced with the attached Attachment G – Revision 1

CLARIFICATIONS:

Answers to Questions received via e-mail

Question: In 2014, PCC's Appendix B (essentially equivalent to this year's Section V – Attachment G) listed a line to note mailing costs. There is no such option on Attachment G. How should we indicate mailing costs in our response?

Answer: Section IV Response and Evaluation, Paragraph 3.b.i. Cost states: "Provide the total cost for printing, binding, and mailing. (see Attachment G – Price Schedule)". In accordance with this Section, the pricing provided on the Price Schedule should be all inclusive.

Question: Can you clarify where pricing for mailing services should be noted? If it is to be included in prices listed on Section V Attachment G, please note what quantities should be included for saturation mail and what quantities should be included for single piece mail. If mailing service prices are to be noted separately from printing prices, should we add them on the lower half of Section V Attachment G?

Answer: As indicated in the previous answer, pricing for mailing services should be included in the total cost for printing, binding, and mailing. Mailing includes all processing for mailing and distribution as described in Section II Statement of Work, Paragraph 3.l., m., n., o., and p. Currently we typically mail 280,000 to 282,000 copies by saturation mailing and 3,000 to 5,000 by direct mail. The actual quantities will vary from edition to edition. Postage will be paid directly by PCC and is not included in the contract resulting from this solicitation.

-END of Addendum

Linda Niman
Diversity, Equity, and Inclusion Coordinator / Purchasing Lead

SECTION V – ATTACHMENTS
 ATTACHMENT G – **Revision 1**
 Solicitation No: 19-002RFP
 Printing, Binding, and Mailing for PCC Communities Magazine

PRICE SCHEDULE

Proposer: _____
 Firm Name

Single Term Price:

No. of Pages per Edition	Total Price for 300,000 copies	Price for additional or fewer 5000 copies (original printing)	Price for additional 5,000 copies (new setup)
72 Inside pages + 16 page Wrap	\$	\$	\$
64 Inside pages + 16 page Wrap	\$	\$	\$

No. of Pages per Edition	Total Price for 350,000 copies	Price for additional or fewer 5000 copies (original printing)	Price for additional 5,000 copies (new setup)
72 Inside pages + 16 page Wrap	\$	\$	\$
64 Inside pages + 16 page Wrap	\$	\$	\$

Annual Price: Three (3) Terms* with 72 Inside pages + 16 page Wrap and One (1) Term* with 64 Inside pages + 16 Page Wrap.

No. of copies	Total Annual Price
300,000	\$
350,000	\$

*Terms are defined in Section II Statement of Work Item 4. Production Schedule.