

Campbell County Fiscal Court

AJ Jolly Golf Course

Cart Path Repair

Request for Pricing

The Campbell County Fiscal Court/ AJ Jolly Golf Course hereby requests pricing for Cart Path Repair to be completed in accordance with terms, conditions and specifications established herein.

Information received after the date and time set for opening requests for information will not be considered and will be returned unopened to the Submitter. It is the sole responsibility of the Submitter to assure that his/her information is received by the **County Treasurer**, at the address below, before the date and time set for opening the Request for Pricing.

Information must be sealed in an envelope and prominently marked:

AJ Jolly Golf Course Cart Path Repair – Request for Pricing

If mailed, the envelope must be addressed to:

*Campbell County Fiscal Court
Attn: Marie Schenkel, Finance Director/Treasurer
3rd Floor – Finance Department
1098 Monmouth Street
Newport, KY 41071*

Submission must be received no later than **Thursday, June 4th 1:30pm** Eastern Standard Time at which time **bids will be opened publically in Room #137.**

Campbell County Fiscal Court will not be responsible for any premature opening or failure to open a bid not properly addressed or identified as stated above.

CCFC reserves the right to reject any or all submittals, and to waive technicalities and informalities when such waiver is determined by Campbell County Fiscal Court to be in its best interest.

Signature on Bid Sheet by the Submitter constitutes acceptance by the Submitter of terms, conditions and requirements set forth herein. Pricing for the contractors offering must be recorded on the attached Bid Sheet.

Minor exceptions may not eliminate the submittal. Any exceptions to the specifications established herein shall be listed in detail on a separate sheet and attached hereto. Campbell County Fiscal Court shall determine whether any exception is minor.

Any qualified firm or individual interested in offering these services may obtain a copy of the Request for Pricing information on the Campbell County Fiscal Court, Kentucky website or by calling Marie Schenkel at 859-547-1820.

The Campbell County Fiscal Court is an Equal Opportunity Employer. WBE/MBE firms are encouraged to respond to this Request for Pricing.

KENTUCKY PREFERENCE LAW

The scoring of bids/proposals is subject to Reciprocal preference for Kentucky resident bidders and Preferences for a Qualified Bidder or the Department of Corrections, Division of Prison Industries. *Vendors not claiming resident bidder or qualified bidder status need not submit the corresponding affidavit.

1. General

Campbell County is seeking bids for several items relating to asphalt paving including the application of an asphalt overlay on existing golf cart paths located at AJ Jolly Golf Course. Bidders will have the ability to identify cost savings available for multiple project components.

2. Project Specifications

A. AJ Jolly Golf Course Alexandria Pike, Alexandria KY 41001

The AJ Jolly Golf Course Cart Path project consists of 4600 linear feet of existing paths, which range from 4 feet to 6 feet in width. The project entails covering existing cart paths with an overlay of two (2) inches of asphalt to provide a smooth surface for golf cart traffic. Quoted work shall include: Mill keyways to allow for flush asphalt finish and proper water drainage and removing the spoils from the property; some leveling will need to be applied prior to paving (minimal); Clean manually with power blowers prior to application of tack coat; Apply a tack coat adhesive SS1H; Pave entire section with 2" of surface 404 asphalt and compact until smooth. Drainage and other preparation will be completed by owner. Restoration, as needed, will be performed by owner. A curb will also need to be installed of blacktop material along one stretch of newly paved path.

In order to ensure protection and minimize damage of the golf course and golf course systems, tandem and multi axle trucks are not desired on the golf course itself. On site move in locations will be discussed with contractor for asphalt delivery, then asphalt will need to be transported from there to cart path locations via single axle trucks only unless bidder can demonstrate an alternate that is reasonable assured to not cause damage to the course. Small path paver is required for the 5 foot wide paths on the course.

Contractor shall ensure a safe workplace and shall block off areas while working. The facility shall remain open and work shall be coordinated through Tim Mason, Superintendent of AJ Jolly Golf Courses, at 859-992-5486. Work may be performed on most days (with the exception of a day with a scheduled golf outing) with appropriate notice (24 hours) given to golf course superintendent.

Schedule: Work may begin upon notice to proceed (anticipated JULY 2019) and shall be concluded by September 15, 2019. An onsite visit is recommended prior to completing a bid and can be scheduled with Tim Mason @ (859) 992-5486. Bidders may visit and inspect site at any time the course is open for business.

Bidders are required to provide a unit cost per ton for the project. The unit cost shall encompass all elements listed in this specification. A total cost bid for the project will also be accepted which should include all charges and discounts if awarded the entire project. Additional units are required to be approved by owner and provided at the quoted unit price; fewer units will result in a credit to owner. Daily receipt of tons used shall be provided to owner.

1. Eligibility

To be eligible for award, the contractor shall be licensed to do business in the State of Kentucky. The amount of the bid shall not exceed the license limit. The contractor's bid shall describe general relevant corporate experiences in constructing projects similar to the one described in this ITB.

2. Materials

The contractor shall provide all materials, equipment and labor needed to meet the terms of this bid. Bidders are responsible to inspect site and prepare estimates based on their verified measurements.

3. Pre-Bid Meeting

An optional pre-bid meeting will be held on May 31st at 10 am "local time" and will begin at the AJ Jolly Golf Course Clubhouse, Alexandria, KY 41001. In addition, bidders may visit and inspect site at any time the course is open for business. Request for tours and questions may be directed to Tim Mason, Superintendent of AJ Jolly Golf Courses, at 859-992-5486.

4. Worksite Care

Contractor must be able to work within varying terrains, conditions and sites including sensitive areas that may include golf courses, parks and public right of way. Contractor must provide services with care necessary to protect property and assets including golf tees, greens, fairways, irrigation systems, parks equipment, buildings and other real and personal property. Bidder shall be responsible for any damage to personal or real property, including golf course greens, tees, fairways and irrigation systems, except for minor site damage naturally resulting from the scope of work and identified in writing prior to commencing the work.

5. Worksite Conditions

The Bidder, or his/her representative, shall make personal investigation of the site and structures prior to performing work and shall determine to his/her own satisfaction the conditions to be encountered, the nature of the ground, the difficulties involved in making connections to existing structures and pipes, and any and all other factors affecting the work proposed under the Contract. The Bidder to whom the Contract is awarded shall not be entitled to any additional compensation by reason of conditions being different from those anticipated or by reason of his/her failure to fully acquaint himself/herself with the conditions at the site affecting the work once work has commenced.

6. Insurance

The contractor will be required to provide proof of insurance including general liability, automobile liability and workers compensation for the duration of the contract. General liability insurance shall be maintained in the amount no less than \$500,000 per accident for bodily injury and \$500,000 per incident for property damage with a minimum of one \$1,000,000 in excess liability coverage. Automobile Liability insurance shall be maintained in the amount of \$500,000 per occurrence for bodily injury and \$500,000 per occurrence for property damage. Workers compensation shall be consistent with statutory requirements.

6. Permits and Local Codes

The Contractor shall obtain, at his/her expense, all other required local licenses and permits and shall comply with any federal, state or local statutes or regulations pertaining to the contracted services.

KENTUCKY PREFERENCE LAWS

The scoring of bids/bids is subject to Reciprocal preference for Kentucky resident bidders and Preferences for a Qualified Bidder or the Department of Corrections, Division of Prison Industries. ***Vendors not claiming resident bidder or qualified bidder status need not submit the corresponding affidavit.**

Reciprocal preference for Kentucky resident bidders

KRS 45A.490 Definitions for KRS 45A.490 to 45A.494.

As used in KRS 45A.490 to 45A.494:

- (1) "Contract" means any agreement of a public agency, including grants and orders, for the purchase or disposal of supplies, services, construction, or any other item; and
- (2) "Public agency" has the same meaning as in KRS 61.805.

KRS 45A.492 Legislative declarations.

The General Assembly declares:

- (1) A public purpose of the Commonwealth is served by providing preference to Kentucky residents in contracts by public agencies; and
- (2) Providing preference to Kentucky residents equalizes the competition with other states that provide preference to their residents.

KRS 45A.494 Reciprocal preference to be given by public agencies to resident bidders -- List of states -- Administrative regulations.

- (1) Prior to a contract being awarded to the lowest responsible and responsive bidder on a contract by a public agency, a resident bidder of the Commonwealth shall be given a preference against a nonresident bidder registered in any state that gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the nonresident bidder.
- (2) A resident bidder is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:
 - (a) Is authorized to transact business in the Commonwealth; and
 - (b) Has for one (1) year prior to and through the date of the advertisement, filed Kentucky corporate income taxes, made payments to the Kentucky unemployment insurance fund established in KRS 341.490, and maintained a Kentucky workers' compensation policy in effect.
- (3) A nonresident bidder is an individual, partnership, association, corporation, or other business entity that does not meet the requirements of subsection (2) of this section.
- (4) If a procurement determination results in a tie between a resident bidder and a nonresident bidder, preference shall be given to the resident bidder.
- (5) This section shall apply to all contracts funded or controlled in whole or in part by a public agency.
- (6) The Finance and Administration Cabinet shall maintain a list of states that give to or require a preference for their own resident bidders, including details of the preference given to such bidders, to be used by public agencies in determining resident bidder preferences. The cabinet

shall also promulgate administrative regulations in accordance with KRS Chapter 13A establishing the procedure by which the preferences required by this section shall be given.

(7) The preference for resident bidders shall not be given if the preference conflicts with federal law.

(8) Any public agency soliciting or advertising for bids for contracts shall make KRS 45A.490 to 45A.494 part of the solicitation or advertisement for bids.

The reciprocal preference as described in KRS 45A.490-494 above shall be applied in accordance with 200 KAR 5:400.

Determining the residency of a bidder for purposes of applying a reciprocal preference

Any individual, partnership, association, corporation, or other business entity claiming resident bidder status shall submit along with its response the attached Required Affidavit for Bidders, Offerors, and Contractors Claiming Resident Bidder Status. The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

A nonresident bidder shall submit, along with its response, its certificate of authority to transact business in the Commonwealth as filed with the Commonwealth of Kentucky, Secretary of State. The location of the principal office identified therein shall be deemed the state of residency for that bidder. If the bidder is not required by law to obtain said certificate, the state of residency for that bidder shall be deemed to be that which is identified in its mailing address as provided in its bid.

Preferences for a Qualified Bidder or the Department of Corrections, Division of Prison Industries.

Pursuant to 200 KAR 5:410, and KRS 45A.470, Kentucky Correctional Industries will receive a preference equal to twenty (20) percent of the maximum points awarded to a bidder in a solicitation. In addition, the following "qualified bidders" will receive a preference equal to fifteen (15) percent of the maximum points awarded to a bidder in a solicitation: Kentucky Industries for the Blind, any nonprofit corporation that furthers the purposes of KRS Chapter 163 and any qualified nonprofit agencies for individuals with severe disabilities as defined in KRS 45A.465(3). Other than Kentucky Industries for the Blind, a bidder claiming "qualified bidder" status shall submit along with its response to the solicitation a notarized affidavit which affirms that it meets the requirements to be considered a qualified bidder- affidavit form included. If requested, failure to provide documentation to a public agency proving qualified bidder status may result in disqualification of the bidder or contract termination.

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS
CLAIMING QUALIFIED BIDDER STATUS**

FOR BIDS AND CONTRACTS IN GENERAL:

I. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding, and all subcontractors therein, meets the requirements to be considered a "qualified bidder" in accordance with [200 KAR 5:410\(3\)](#); and will continue to comply with such requirements for the duration of any contract awarded. Please identify below the particular "qualified bidder" status claimed by the bidding entity.

_____ A nonprofit corporation that furthers the purposes of KRS Chapter 163

_____ Per KRS 45A.465(3), a "Qualified nonprofit agency for individuals with severe disabilities" means an organization that:

- (a) Is organized and operated in the interest of individuals with severe disabilities; and
- (b) Complies with any applicable occupational health and safety law of the United States and the Commonwealth; and
- (c) In the manufacture or provision of products or services listed or purchased under KRS 45A.470, during the fiscal year employs individuals with severe disabilities for not less than seventy-five percent (75%) of the man hours of direct labor required for the manufacture or provision of the products or services; and
- (d) Is registered and in good standing as a nonprofit organization with the Secretary of State.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of qualified bidder status. Failure to provide such documentation upon request may result in disqualification of the bidder or contract termination.

_____ Signature	_____ Printed Name
_____ Title	_____ Date

Company Name _____
Address _____

Subscribed and sworn to before me by _____
(Affiant) (Title)

of _____ this _____ day of _____, 20____.
(Company Name)

Notary Public
[seal of notary] My commission expires: _____

