

**INVITATION TO BID NO. 2019B005**

Issue Date	Time and Date of Opening	Buyer <sup>EW</sup>	Buyer Phone Number
<b>2-8-19</b>	<b>9:00 A.M. Alaska Time, February 28, 2019</b>	<b>Evonne Nguyen</b>	<b>907-343-6430</b>

ITB No. 2019B005 – Furnish Luminex Tape Replacement to the Municipality of Anchorage, Information Technology Department (ITD).

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Specifications	Consisting of 1 Page

The Bid Proposal shall be manually signed in the space provided and returned with the bid. **Faxed or emailed bids will NOT be accepted.** Failure to comply with the above will cause your offer to be declared non-responsive.

Municipality of Anchorage reserves the right to accept or reject bids. Bids shall be submitted to the Purchasing Office prior to time set for opening. Any bids not received by the Purchasing Office prior to that time will not be considered and will be returned. Time of receipt of bids will be as determined by the time stamp in the Purchasing Department, 632 W. 6th Avenue, Suite 520.

This ITB is available electronically (.pdf) at the Municipality of Anchorage, Purchasing Office's website; <http://www.muni.org/Departments/purchasing/Pages/bidding.aspx>. It is your responsibility to periodically check the website for any addenda.

A non-mandatory Pre Bid Conference meeting for discussion of the Invitation to Bid will be held at **9:00 A.M. Alaska Time, February 15, 2019**, in the Purchasing Office at the above address. *Interested persons wishing to participate at their own expense via teleconferencing may call 1-907-343-6089 no earlier than 8:55 A.M. Alaska Time, February 15, 2019.* It is respectfully requested, if you are going to teleconference the meeting, please use a land line. **FOR AUXILIARY AIDS, SERVICES, OR SPECIAL MODIFICATIONS TO PARTICIPATE PLEASE CONTACT THE PURCHASING DEPARTMENT AT 907-343-4590 TO REQUEST REASONABLE ACCOMMODATIONS; FAX 907-343-4595; OR VIA EMAIL AT WWPUR@MUNI.ORG.**

Questions regarding this solicitation **shall** be submitted in writing. Written questions **shall** be received no later than **5:00 P.M. Alaska Time, February 15, 2019**. Questions shall be submitted via e-mail to [wwpur@muni.org](mailto:wwpur@muni.org). Questions shall include the Buyer's name, the ITB number and ITB Title.

Hard copies of bids shall be submitted on the forms furnished, shall be the original and manually signed, and shall comply with the Special Provisions. In order to ensure consideration, the bids shall be submitted in a **sealed** envelope to the address listed below.

**NO RESPONSIBILITY WILL ATTACH TO ANY OFFICER FOR THE PREMATURE OPENING OF, OR THE FAILURE TO OPEN A BID NOT PROPERLY ADDRESSED AND IDENTIFIED.**

**YOUR BID SHALL BE RECEIVED BY THE PURCHASING OFFICER PRIOR TO THE DATE AND TIME SHOWN ABOVE OR YOUR BID WILL BE REJECTED.**

Municipality of Anchorage  
 Purchasing Department  
 632 W. 6th Avenue, Suite 520  
 Anchorage, AK 99501

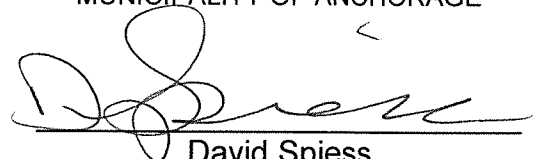
or

Municipality of Anchorage  
 Purchasing Department  
 P.O. Box 196650  
 Anchorage, AK 99519-6650

Phone: 907-343-4590 Fax: 907-343-4595

Office Hours: 8:00 - 12:00, 1:00 - 5:00 M-F Excluding Municipal Holidays

MUNICIPALITY OF ANCHORAGE



David Spiess  
 Procurement Manager

**GENERAL PROVISIONS**

The attached provisions, as modified by any addendum hereto, shall become a part of any Purchase Order resulting from this Invitation to Bid. The Vendor by his acceptance of this order agrees thereto:

1. No alteration in any of the terms, conditions, delivery, price, quality, quantities or specifications of this order will be effective without prior consent of the Purchasing Officer.
2. No charges will be allowed for packing, wrapping, bags, containers, reels, etc., unless otherwise specified.
3. Time of delivery is part of the essence of this contract and the **order is subject to cancellation for failure to deliver on time.**
4. For any exception to the delivery date as specified on this purchase order, the Vendor shall give prior notification and obtain approval thereto from the Purchasing Officer.
5. Shipping Instructions: Unless otherwise specified, please ship prepaid via cheapest common carrier FOB Destination. The Municipality cannot accept COD Shipments.
6. Materials purchased are subject to the approval of the Municipality and, if rejected, are held subject to the Vendor's risk and expenses incurred for their return as approved by the Purchasing Officer.
7. Purchase Order number *SHALL* appear on all invoices, packing lists, packages, shipping notices, instruction manuals, and any correspondence.
8. Memorandum of contents shall be enclosed in each box or package.
9. The vendor agrees to protect the Municipality against all claims for patent or franchise infringement arising from the purchase, installation, or use of the material ordered on this contract, and to assume all expense and damage arising from such claims.
10. If price is not stated on this order, it is agreed that the goods shall be billed at the price last quoted or paid, or the prevailing market price, whichever is lower.
11. It is agreed that the waiver or acceptance of any breach of any of the terms of this order shall not operate to relieve the Vendor of the responsibility herein under for any prior to subsequent breach.
12. All specifications and plans referred to in this order shall form a part of the contract.
13. The Vendor warrants articles supplied under this contract to conform to specifications herein, to be fit and sufficient for the purpose manufactured, merchantable, of good material and workmanship, and free from defect.
14. Cash discount period on all invoices shall commence on the date the shipment is received by the Municipality. If an adjustment or damage occurs on a shipment subject to cash discount, the discount period will commence on the date the shipment is finally accepted.
15. The Municipality is exempt from Federal Excise and Transportation Taxes. Exemption certificates will be furnished upon request.
16. Liens: Vendor, by accepting this purchase order, warrants and represents that the goods, wares or merchandise ordered herein are free and clear from all claims and liens of whatsoever nature.
17. Upon opening bid, abstracts will be posted and available on The Municipality of Anchorage Website: [www.muni.org](http://www.muni.org)
18. ANTI-DISCRIMINATION: During the performance of this contract the contractor agrees as follows:
  - (A) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status or mental or physical handicap. The Contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to the characteristics listed above. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, lay-off or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. The Contractor will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The contractor will comply with all laws concerning the prohibition of discrimination including, but not limited to Title 5 and Title 7 of the Anchorage Municipal Code.

**GENERAL PROVISIONS (Continued)**

- (B) The Contractor shall state, in all solicitations or advertisements for employees to work on contract jobs, that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex, sexual orientation, or gender identity, marital status, or physical or mental handicap.
- (C) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, as amended, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (D) The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (E) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, as amended and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the owner of any one the owner shall designate for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- (F) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further contracts.  
  
In accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, as amended, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, as amended, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (G) By submitting a bid, the contractor certifies they are an equal opportunity employer and will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status, or physical or mental disability. The contractor will comply with all laws concerning the prohibition of discrimination including, but not limited to Title 5 and Title 7 of the Anchorage Municipal Code.
- (H) The contractor will include the provisions of paragraph 18 (A) through (G) in every subcontract or purchase order unless exempted by rules and regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, as amended, so such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontractor or purchase order as the owner may direct as a means of enforcing said provisions, including sanctions for noncompliance.

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**SPECIAL PROVISIONS**

1. Any bid not meeting the requirements of this Invitation to Bid shall be considered non-responsive.
2. Any bids quoting other than F.O.B. Destination, including freight, will be considered non-responsive. **Destination is: Information Technology Dept., 632 W. 6<sup>th</sup> Avenue, Suite 430, Anchorage, AK 99501.**
3. Bids **may not be withdrawn for a period of forty-five (45) days** from date of bid opening.
4. The bidder shall acknowledge receipt of any and all Addenda(s) issued by the Buyer. Failure to acknowledge Addenda(s) will result in bid being considered non-responsive and bid will not be evaluated.
5. The Municipality shall not be responsible for any bid preparation costs.
6. The Municipality shall not be responsible for any costs, including attorney fees (administrative, judicial or otherwise), associated with any challenge as to the determination of the lowest responsive and responsible bidder and/or award of contract, and/or rejection of bids. By submitting a bid, the bidder agrees to be bound in this respect and waives all claims to such costs and fees.
7. Bids shall be submitted on the Buyer provided form(s). Bids shall be original and manually signed by an authorized bidder representative. Faxed bids **will not** be accepted.
8. The Municipality of Anchorage assumes no responsibility for any interpretations or representations made by any of its officers or agents unless such interpretations or representations are made by Addendum to this Solicitation.
9. Bids shall be submitted in a sealed envelope and shall include the following, clearly and legibly written on the outside of the envelope:
  - a. Bidder's Name (as indicated on Business License), Address, City, State, and Zip Code
  - b. Municipality of Anchorage, Purchasing Department, 632 W. 6<sup>th</sup> Avenue, Suite 520, Anchorage, AK 99501
  - c. Invitation to Bid #, Invitation to Bid Title and Buyer's Name
10. All bid's submitted in accordance with this Invitation to Bid received prior to the date and time stated in the Solicitation (except any which may have been withdrawn in accordance with the specifications) will be publicly opened and read aloud.
11. Bids shall be received by the Purchasing Officer prior to the time and date stated in this Invitation to Bid. The Bidder is solely responsible for assuring their bid is delivered to the Purchasing Officer prior to the date and time set for opening bid. Bids received after the scheduled bid opening date and time will not be considered and held unopened until after award, and then returned to the bidder unless other disposition is requested or agreed to by the bidder. NO responsibility will be attached to any officer for the premature opening of or failure to open a bid not properly addressed and/or identified.
12. A bidder may withdraw, modify, or correct their bid after it has been deposited with the Purchasing Department. Requests for withdrawal, modification, or correction shall be in writing and received by the agent responsible for opening bids. Requests for withdrawal, modification, or correction shall be received **before** the time set for bid opening. Modified or corrected bids shall be original and manually signed by an authorized bidder representative. Facsimile or emailed modifications or corrections **WILL NOT** be accepted. Modified or corrected bids shall be received prior to the date and time set for bid opening. No bidder shall be permitted to withdraw an offer after the time set for bids to be opened.
13. Whenever a material, article, or piece of equipment is identified on the plans or in the specifications by reference to manufacturer or vendor name, trade name, catalog number, etc., it is intended merely to establish a standard; unless otherwise specified in the Invitation to Bid. Any material, article, or equipment of other manufacturers and vendors which meet the form, fit, and function imposed by the general design will be considered equally acceptable provided the material, article, or equipment so proposed is, in the opinion of the Municipality of Anchorage, of equal substance in form, fit and function. Any item quoted, as "equal" shall be accompanied by complete data and/or brochures to be used in evaluation.
14. Alternate bids are not encouraged unless specifically requested. However, if an alternate bid is submitted, the Municipality of Anchorage shall have sole discretion in either accepting or rejecting each alternate offered.
15. The Office of the Purchasing Officer is located at 632 W. 6th Avenue, Suite 520, Anchorage, Alaska 99501, and is open for business from 8:00am to 12:00pm and 1:00pm to 5:00pm, Monday – Friday, Excluding Municipal Holidays. Acceptance of special delivery mail is not available Saturday or Sunday.

**SPECIAL PROVISIONS (continued)**

16. The following will be held in the Office of the Purchasing Officer:

<b>Pre-Bid Conference at:</b>	<b>9:00 A.M. Alaska Time,</b>	<b>February 15, 2019</b>
<b>Bids Opened at:</b>	<b>9:00 A.M. Alaska Time,</b>	<b>February 28, 2019</b>
<b>Post-Bid Conference at:</b>	<b>8:30 A.M. Alaska Time,</b>	<b>March 1, 2019</b>

17. If more than one bid is offered by any one party for the same product, by or in the name of his clerk, partner, or other person, all such bids will be rejected. A party who has quoted prices to a bidder is not thereby disqualified from quoting prices to other bidders, or from submitting a bid directly for the work.
18. The Municipality may reject any unbalanced bid if it is in the best interest of the Municipality. A bid is considered unbalanced, when in the opinion of the Purchasing Officer, the bid allocates a disproportionate share of costs to one or more bid items and reduces the costs of another bid item or items, and if there is a reasonable possibility that the bid will not result in the lowest overall cost to the Municipality.
19. When the Bidding Documents contain a basic bid and additive alternates, the low Bidder shall be determined by the lowest combination of the basic bid and as many additive alternates as may be chosen in the order listed in the Bid. The Purchasing Officer may bypass any additive alternate whose selection would cause the Contract to exceed the funds available.
20. The Purchasing Officer shall use the list of priorities in the bid schedule to determine the low bidder only. After determining the low bidder, an award may be made on any combination of the bid items provided: (1) it is in the best interest of the Municipality; (2) funds are available at the time of award; and (3) the low bidder's price for the combination to be awarded is less than the price offered by any other responsive, responsible bidder.
21. The Municipality standard payment terms are NET 30. Bidders may offer discounts for prompt payment. The minimum prompt payment terms acceptable to the Municipality is 1%, net 15 days. Prompt payment terms will be utilized to determine final net price offered. Any prompt payment terms lower than 1%, net 15 will result in payment terms of NET 30. If bid includes prompt payment terms, bidder shall include payment terms on the Bid Proposal Page. **NOTE: The prompt payment period shall commence upon receipt and acceptance of the supply/service or receipt of a valid invoice; whichever occurs last.**

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**BIDDER'S CHECK LIST**

**I. GENERAL**

Bidders are advised, notwithstanding any instructions or implications elsewhere in this Invitation to Bid, only the documents shown and detailed on this sheet need be submitted with and made part of their bid. Other documents may be required to be submitted after bid opening, but prior to award. Bidders are hereby advised failure to submit all required documents shall be justification for rendering the bid non-responsive. Evaluation of bids for responsiveness shall be accomplished in accordance with Anchorage Municipal Code, Title 7.

**II. REQUIRED DOCUMENTS FOR BID**

- A. BID PROPOSAL: Pages 10-11. **Page 11** shall be the **original** and **manually** signed by an authorized representative.
- B. ADDENDA: All addenda issued against this Invitation to Bid shall be acknowledged on the Bid Proposal page or by manually signing the Addenda sheet(s) and submitting the Addenda sheet(s) to the Municipality Purchasing Office prior to the time and date set for bid opening.

**NOTE: Erasures or other changes made on the Bid Proposal page or the signature page shall be initialed by the person signing the bid.**

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**INSURANCE**

By submitting a bid, the bidder agrees, if they are the successful bidder, to obtain and maintain the insurance required by this section. The bidder also agrees to provide the Municipality a copy of their Certificate of Liability Insurance prior to signing the contract and prior to commencement of any work under this contract.

**GENERAL:** The Contractor will not allow any subcontractor to commence work until the subcontractor has obtained insurance as listed in this section. The contractor and each subcontractor shall maintain this insurance throughout the life of this contract, including any maintenance and/or guarantee/warranty period. The contractor shall obtain separate insurance certificates for each contract.

**ADDITIONAL INSURED:** The Municipality of Anchorage shall be listed as an additional insured on all General and Auto Liability policies required by this contract. All policies shall contain a waiver of subrogation against the Municipality, except Professional Liability. All policies shall remain in effect during the life of the contract. The Contractors insurance certificate shall also indicate the Municipality of Anchorage as a certificate holder of the policy.

**WORKERS COMPENSATION:** The Contractor shall purchase and maintain during the life of this contract, workers compensation insurance for all employees who will work on this project and, if any work is sublet, the Contractor shall require the subcontractor similarly to provide such insurance. Employers' Liability with a minimum limit of \$500,000 shall be maintained and Workers Compensation with minimum limits as required by Alaska State Workers Compensation Statutes. The policy shall contain a waiver of subrogation against the Municipality.

**NOTICE TO "OUT-OF-STATE" CONTRACTORS WORKING IN ALASKA:** The Contractor shall provide evidence of Workers Compensation insurance, either State of Alaska Workers Compensation coverage or an endorsement to the Contractor's home state Workers Compensation policy, evidencing coverage for "other states" including Alaska, prior to execution of a contract or, if approved, before commencement of contract performance in Alaska.

**GENERAL LIABILITY:** The Contractor shall purchase and maintain, in force, during the life of this contract such general liability insurance as shall protect the Owner and the Contractor against losses which may result from claims for damages for bodily injury, including accidental death, as well as from claims for property damages which may arise from any operations under this contract whether such operations be those of the Contractor, a subcontractor or anyone directly or indirectly employed by either of them.

<b><u>Commercial General Liability</u></b>	<b><u>Minimum Limits</u></b>
Products/Completed Operations	\$1,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
General Aggregate	\$1,000,000
Medical Payments	\$5,000
<b><u>Commercial Auto Liability</u></b>	<b><u>Minimum Limits</u></b>
Combined single limit (Bodily Injury and Property Damage)	\$500,000
Including all owned, hired, and non-owned	
<b><u>Workers Compensation and Employers Liability</u></b>	<b><u>Minimum Limits</u></b>
Per Alaska statute	\$500,000
<b><u>Errors and Omissions</u></b>	<b><u>Minimum Limits</u></b>
Professional Liability (Not required unless limits appear in space provided)	
<b><u>Umbrella Liability</u></b>	<b><u>Minimum Limits</u></b>
(Not required unless limits appear in space provided)	
\$ _____ S.I.R.	

Each insurance policy required by this section shall require the insurer to give advance notice to the MOA/Contract Administrator prior to the cancellation of the policy. IF the insurer does not notify the MOA upon policy cancellation, it shall be the Contractor's responsibility to notify the MOA of such cancellation.

**COMPLIANCE WITH LAWS**

The Contractor shall observe and abide by all applicable laws, regulations, ordinances and other rules of the State of Alaska and/or any political subdivisions thereof, or any other duly constituted public authority wherein work is done or services performed, and further agrees to indemnify and save the Municipality of Anchorage harmless from any and all liability or penalty which may be imposed or asserted by reason of the Contractor's failure or alleged failure to observe and abide thereby.

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) shall be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C,):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS  <input type="checkbox"/> SCHEDULE D AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						OCCUR CLAIMS- \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						Y / N <input type="checkbox"/> N / A WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

- The Municipality of Anchorage is an additional insured on Auto and General Liability policies. All policies, including workers compensation, contain a WAIVER OF SUBROGATION against the Municipality, except Professional Liability, .
- CANCELLATION: "Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the Policy Provisions."

**CERTIFICATE HOLDER**

**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  Authorized Representative
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**BID PROPOSAL**

Item	Description	Est. Qty.	Unit	Unit Price	Extended Price
<b>Production Site</b>					
1	MVTi with CGX, 2x FICON Base Capacity (1 yr. Service & Support), Part # MVTi-FBC <b>Per Attached Specifications</b>	1	EA	\$ _____	\$ _____
2	Capacity upgrade for MVTi (1 yr. Service & Support), Part # MVTi-XC <b>Per Attached Specifications</b>	1	EA	\$ _____	\$ _____
3	Luminex Replication/RepMon License (per MVTi source: 1 yr. Service & Support), Part # MVTi-REP <b>Per Attached Specifications</b>	1	EA	\$ _____	\$ _____
4	Professional Services: On-site Installation, Part # CG-Prof.Srv.-01 <b>Per Attached Specifications</b>	1	EA	\$ _____	\$ _____
5	Professional Services: Tape Migration, Part # CG-TM-01 <b>Per Attached Specifications</b>	1	EA	\$ _____	\$ _____
6	Annual Support, after included Year 1 support (3 years total), Part # SUPPORT-P% <b>Per Attached Specifications</b>	2	EA	\$ _____	\$ _____
<b>DR Site</b>					
7	MVTi Vault, Base Capacity (1 Yr. Service & Support) w/2xFICON Add-on card, Part # MVTi-VBC <b>Per Attached Specifications</b>	1	EA	\$ _____	\$ _____
8	Capacity Upgrade for MVTi Vault (1Yr. Service & Support), Part # MVTi-VXC <b>Per Attached Specifications</b>	1	EA	\$ _____	\$ _____
9	Professional Services: On-site Installation, Part # CG-Prof.Srv.-01 <b>Per Attached Specifications</b>	1	EA	\$ _____	\$ _____
10	Annual Support, after included Year 1 support (3 years total), Part # SUPPORT-P% <b>Per Attached Specifications</b>	2	EA	\$ _____	\$ _____
<b>Total (Items 1 – 10)</b>				\$ _____	

**Descriptive Literature: Upon request from the Municipality of Anchorage, vendor shall submit descriptive literature in electronic format within 24 hours.**

Vendor Name \_\_\_\_\_

**BID PROPOSAL (CONTINUED)**

<b>Prompt Payment Discount - Payment Terms Offered</b>
_____ % _____ Days OR Net 30 (default) 1% minimum and 15 days are the minimum amounts allowed (As referenced on page 5 of the ITB)

<b>Addendum Acknowledgement</b>
Number(s) _____ is/are hereby acknowledged

**BASIS OF AWARD**

Award will be made to the lowest responsive and responsible bidder in accordance with Anchorage Municipal Code Sections 7.15.040, 7.20.020, 7.20.030, and 7.20.040, with preference to local bidders applied in accordance with Section 7.20.040. Evaluation for determining the lowest bid shall be made in the **aggregate**. **TO BE CONSIDERED FOR AWARD ALL ITEMS MUST BE BID.** All items must be new and come with manufacturer's warranty, if supplied by the manufacturer. The purchasing officer shall have the sole discretion to determine whether the bid submitted meets specifications of the Invitation to Bid, whether a bidder is responsive, and whether a deviation is material.

**PERIOD OF PERFORMANCE**

The Period of Performance for On-site Installation and Tape Migration shall be within thirty (30) days after the Award. Period of Performance for the Service & Support on the items begins on the date of receipt of items and continues for one year. Annual support shall start after year one and continue for two years (3 years total).

**DELIVERY STATEMENT**

The Municipality requires delivery of all items as soon as possible. The required delivery date is no later than thirty (30) days after receipt of order (ARO). Any bids indicating a delivery date outside of the required delivery date may be considered non responsive.

By submitting a bid, the bidder acknowledges receipt, has reviewed and has an understanding of all documents listed on the Invitation to Bid Cover Sheet. For purposes of bid evaluation and contract award, in the event of inconsistency between the unit price and extended amount, the unit price will govern.

\_\_\_\_\_  
Authorized Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Vendor Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Company Email Address

\_\_\_\_\_  
Physical Address of Company (if different from above)

\_\_\_\_\_  
City, State, Zip Code

By signing above the bidder certifies they are an equal opportunity employer and will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status, or physical or mental disability. The contractor will comply with all laws concerning the prohibition of discrimination including, but not limited to Title 5 and Title 7 of the Anchorage Municipal Code.

**Luminex Tape Replacement Bid Sheet - Specifications**

<b>Manufature</b>	<b>Manufature Product #</b>	<b>Product Name</b>	<b>Quantity</b>
<b>PRODUCTION SITE</b>			
Luminex	MVTi-FBC	MVTi with CGX, 2x FICON Base Capacity (1 yr Service & Support) w/Internal Storage 55TB @ current compression of 4.321:1 capacity expandable to ~90TB @ 4.32:1	1
Luminex	MVTi-XC	Capacity upgrade for MVTi (1 yr Service & Support)	1
Luminex	MVTi-REP	Luminex Replication/RepMon License (per MVTi source: 1 yr Service & Support)	1
Luminex	CG-Prof.Srv.-01	Professional Services: On-site Installation	1
Luminex	CG-TM-01	Professional Services: Tape Migration (approx. 35TB) from existing TS3500 Tape Library and (6)TS1120 3592-E05 Physical Tape Drives to Luminex Average Compression Ratio = 4.32:1	1
Luminex	SUPPORT-P%	Annual Support, after included Year 1 support (3 years total)	2
<b>DR SITE</b>			
Luminex	MVTi-VBC	MVTi Vault, Base Capacity (1 Yr Service & Support) w/2xFICON Add-on card	1
Luminex	MVTi-VXC	Capacity Upgrade for MVTi Vault (1Yr Service & Support)	1
Luminex	CG-Prof.Srv.-01	Professional Services: On-site Installation and data synchronization with Production Site	1
Luminex	SUPPORT-P%	Annual Support, after included Year 1 support (3 years total)	2