

CITY OF SHREVEPORT-PURCHASING DIVISION

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November 16, 2018

ADDENDUM #1

RFQ 18-544

SporTran Route Guide Printing

Quoters on the project are hereby notified that this addendum shall be attached to and made part of the above named solicitation documents dated November 14, 2018. The following items are issued to add to, to modify, and/or clarify the solicitation documents. These items shall have full force and effect as the solicitation documents. Quotes, to be submitted on the specified quote date, shall conform to the additions and revisions listed herein. Failure to do so may subject the quote to being declared as non-responsive.

It shall be the quoter's responsibility to make inquiry as to any addenda issued.

1.0 Clarifications and Questions

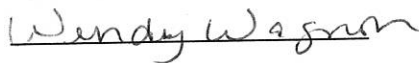
- 1.1 I would like to know if the staple binding will be on the side of a stack of flat sheets or in the middle of a folded booklet. If in the middle of a folded booklet. Is 6"W x 10.5"H the flat size or the folded size?

The staples will be on the spine of a folded book with a finished size of 6" x 10.5" for the books.

All questions must be submitted in writing. E-mail questions to Jeanette Watson at jeanette.watson@shreveportla.gov.

Continue to monitor BidSync and the City website www.shreveportla.gov/solicitations for any additional addenda.

CITY OF SHREVEPORT



Wendy Wagnon, CPPO
Purchasing Agent

cc: Alan Bright